**APPLICATION:**

# ZONING COMPLIANCE LETTER

Department of Community Development
Zoning & Development Services
29 Ashby Street, Suite 310
Warrenton, Virginia 20186

Zoning Will Assign Case Number

CASE NO: _____

Print Clear

Zoning Office
Telephone: 540-422-8220

**Instructions:** ☐ **without proffers ($100)** ☐ **with proffers ($250)**

**Complete this application and submit to Zoning & Development Services along with the required filing fee. Checks should be made payable to "Treasurer, Fauquier County". A separate application must be completed for each parcel of record if you are requesting research on more than one parcel.**

**The zoning compliance research process requires that the County research various historic files for the parcel. Therefore, you should not expect to receive a response to this request for several weeks. The response will be sent to the address you provide below. If you are not the property owner, as reflected in the County's Real Estate tax records, a copy of the letter will also be sent to the property owner.**

## PARCEL TO BE RESEARCHED:

**Parcel ID Number (PIN):** _____

**Parcel Address:** _____

**Name of Parcel Owner:** _____

**Information Requested (attach letter if desired):**

_____

_____

_____

## REQUESTER INFORMATION:

_____
**Name**

_____
**Company**

_____
**Address**

_____
**City** **State** **Zip**

**Phone Number:** _____

**Fax Number:** _____

*I hereby request a zoning compliance letter for the above referenced parcel. I understand that, if I am not the property owner, a copy of the research will also be sent to the property owner of record for the researched parcel.*

_____
**Signature of Requester** **Date**

## FOR OFFICE USE ONLY

Fee: _____
Receipt # Date Rc'd By

ZONING: _____

ACREAGE: _____

PROFFERS: _____

SITE PLAN: _____

SPECIAL EX.: _____

SPECIAL PMT.: _____

APPLICATION PENDING: _____

NOTES: _____

_____

_____

_____

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Revised 7/15/16