

**FAUQUIER COUNTY
ARCHITECTURAL REVIEW BOARD**

Meeting Minutes

January 9, 2013
4:00 p.m.

1st Floor Meeting Room, Warren Green Building, 10 Hotel Street, Warrenton

Attendance:

Mary Root, Chair (Citizen-at-Large)
Julie Broaddus (Scott District Representative)
Hilary Gerhardt (Cedar Run District Representative)
Patricia Fitch (Center District Representative)
Jack LaMonica (Marshall District Representative)
Bob Lee (Planning Commission Representative)
Chris Phillips (Lee District Representative)

Staff:

Wendy Wheatcraft, Preservation Planner
Beth Young

ARB Members Absent:

1. Ms. Root called the meeting to order at 4:08 p.m.
2. The November 7, 2012 meeting minutes were approved.
3. New Business
 - Board members submitted the required Disclosure of Real Estate forms to Ms. Wheatcraft who will submit them to County Administration.
 - The demolition permit application review process was discussed. The goal is for the Preservation Planner to quickly review the application, determine the historic significance of the resource to be demolished, and record it before the permit is approved. The Board discussed the need to institute a more-detailed protocol for demolition permit applications and create an application that asks for additional information about the property as a part of the building permit process. The Board discussed ways to inform the public of federal and state tax credits available for rehabilitation of historic buildings, as an option to demolition. Ms. Wheatcraft informed the Board that Community Development senior staff would be addressing this issue at their next meeting.
 - October is Virginia Archaeology Month. Ms. Wheatcraft proposed presenting a public archaeology event in October 2013 to educate the public about archaeology and the protection of archaeological sites. After Board discussion, it was agreed that a one-day workshop could be held at the Creel House located on Bull Run Mountain. Ms. Wheatcraft will contact Dr. Kay McCarron, a qualified archaeologist, to see if she is available to participate in the workshop or contact an archeologist from DHR. Ms. Wheatcraft will continue to research the site and to contact potential speakers. Further discussion will be needed to plan for the workshop.
4. Old Business
 - Fauquier County Spring Cemetery Workshop
 - The Board discussed options for topics, speakers, and location for a cemetery workshop to be held in the spring. It was agreed that the workshop would take

place on Saturday, April 27, 2013 at the John Barton Payne Building with a visit to the Warrenton Cemetery. Ms. Wheatcraft will arrange for speakers and secure the venue. The purpose of the workshop is to draw attention to these important cultural resources and educate the public regarding appropriate cemetery identification, care, and maintenance procedures. A registration fee was discussed. A box lunch and snacks would be served. Further discussion included the possibility of a fall cemetery clean-up be held at the Blackwelltown Cemetery in November 2013, including a tour/oral history of the cemetery. The preparation and use of a public activity booklet regarding iconography seen in the Warrenton Cemetery was introduced.

5. The next regularly-scheduled ARB meeting date is February 6, 2013.
6. There being no further business to discuss, the meeting was adjourned at 6:05 p.m.