

**FAUQUIER COUNTY  
ARCHITECTURAL REVIEW BOARD**

**Meeting Minutes**

February 6, 2013

4:00 p.m.

1st Floor Meeting Room, Warren Green Building, 10 Hotel Street, Warrenton

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**Attendance:**

Mary Root, Chair (Citizen-at-Large)  
Patricia Fitch (Center District Representative)  
Bob Lee (Planning Commission Representative)  
Chris Phillips (Lee District Representative)  
Jack LaMonica (Marshall District Representative)

**Staff:**

Wendy Wheatcraft, Preservation Planner  
Beth Young

**ARB Members Absent:**

Julie Broaddus (Scott District Representative)  
Hilary Gerhardt (Cedar Run District Representative)

1. Ms. Root called the meeting to order at 4:05 p.m.
2. The January 9, 2013 meeting minutes were approved.
3. New Business
  - 2013 Election of Officers  
Chairman – Mary Root  
Vice Chairman – Jack LaMonica  
Secretary - Hilary Gerhardt
  - Comp Plan Chapter 2 Update and Revision – Chapter 2 of the Fauquier County Comprehensive Plan outlines general goals, strategies, and action items for cultural resources in the county. The Historical Preservation Plan defines more-specific goals and proposed actions. ARB input, as well as input from the general public, is needed to identify and address issues & concerns. The update/revision process will start later this year.
  - March Meeting – Glen Stach, Hill Studio, will present the draft of the heritage tourism brochure/map in March. The Board requested a copy of the draft be sent to them prior to the meeting.
  - ARB Member Forum  
Mr. Lee led a discussion about a possible future historic district overlay. The locally-designated historic district/landmark or historic overlay zone is one of the most effective preservation planning tools now regularly used across the country. Ms. Root presented the new TE (MAP-21) grant application for the preservation of the historic freight depot in Remington. She has been working hard for years to preserve this historic resource. There was a discussion regarding review of land-use applications that involve the construction of cell towers.
4. Old Business
  - Spring Cemetery Workshop

- ✓ The date for the Cemetery Conservation and Documentation Workshop has been changed from April 27, 2013 to April 13, 2013. The date change was needed to accommodate speakers' schedules.
- ✓ The proposed agenda was handed out to Board members.
- ✓ Registration Fee – A \$5.00 fee will be collected at time of registration; student registration will be free of charge. The admission fee would be used in part to pay for speakers' honorariums. Mostly, Fauquier County funds will pay for the workshop.
- ✓ Event Promotion – Some ideas for event promotion were introduced. Mr. Phillips mentioned contacting Scout troops. Board members briefly discussed organizations and clubs to contact to promote the workshop. Follow up is needed to finalize contacts.
- ✓ Need to determine if a Registration Form is necessary. Need to determine time frames for registration deadlines.
- ✓ Warrenton Cemetery Iconography Booklet – Iconography will be discussed during one of the presentations. In a 2012 ARB meeting, an iconography field activity and booklet was introduced. Follow up is needed to determine if this is feasible at this time.
- ✓ Ms. Fitch mentioned that the Commonwealth Attorney should be invited to the workshop.

5. The next regularly-scheduled ARB meeting date is March 6, 2013.

6. There being no further business to discuss, the meeting was adjourned at 5:45 p.m.