

**FAUQUIER COUNTY  
ARCHITECTURAL REVIEW BOARD**

**Meeting Minutes**

November 7, 2012  
4:00 p.m.

2<sup>nd</sup> Floor Meeting Room, Warren Green Building, 10 Hotel Street, Warrenton

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**Attendance:**

Mary Root, Chair (Citizen-at-Large)  
Julie Broaddus (Scott District Representative)  
Hilary Gerhardt (Cedar Run District Representative)  
Patricia Fitch (Center District Representative)  
Jack LaMonica (Marshall District Representative)

**Staff:**

Wendy Wheatcraft, Preservation Planner  
Beth Young

**ARB Members Absent:**

Bob Lee (Planning Commission Representative)  
Chris Phillips (Lee District Representative)

1. Ms. Root called the meeting to order at 4:05 p.m.
2. The September 5, 2012 meeting minutes were approved.
3. New Business  
Ms. Wheatcraft requested that the ARB consider sponsoring or hosting specific 2013 public preservation educational programs/activities.
  - Public cemetery workshop in April and/or May 2013, possibly 2 one-day workshops. The purpose of the workshops would be to provide information that would address state cemetery laws, appropriate cemetery identification and maintenance techniques, and the cultural value of cemeteries. An explanation of the September 2012 DHR cemetery workshop was given.  
The Board discussed ideas for a public cemetery workshop. Possible speakers were mentioned. The workshop might include fieldwork (clearing vegetation, marker iconography identification, or marker cleaning). Possible locations for fieldwork included the Marshall Cemetery, Warrenton Cemetery and the Blackwelltown Cemetery. An idea for a separate state cemetery law session designed for local law enforcement, the Commonwealth Attorney, and the Board of Supervisors was introduced.
  - Develop local cemetery ordinance.
  - Revision of Chapter Two of the Comprehensive Plan, Historic Preservation Section. The chapter was written in 1996, and it needs revision. The Board will work on establishing general goals and action items. Both the ordinance & comp plan amendments would require public hearings at Planning Commission and Board of Supervisor meetings.
4. Old Business  
Heritage Tourism Project – There was a discussion concerning the project's scope of work and final product. It was mentioned that a GIS database layer or dataset was expected as a part of the final product, as well as the brochure/map. Ms. Wheatcraft stated that she was

not aware of this and would check into it. She suggested a driving tour with a Colonial Era theme that would include the Old Carolina Road/Rogues Road, the Elk Run Anglican Church site, and Bristersburg. Ms. Root requested that a schedule for project completion be established with the consultant. Ms. Wheatcraft will update the Board after a brief conversation with the consultant, Glenn Stach with Hill Studio.

5. The next regularly-scheduled ARB meeting date is December 5, 2012. However, since the Planning Commission will meet on December 5, it was decided that Thursday, December 6, would be an acceptable alternate meeting day.
6. There being no further business to discuss, the meeting was adjourned at 5:40 p.m.