

Important Links and Contact Information

Virginia Department of Social Services (State Licensing)

Website: http://www.dss.virginia.gov/facility/child_care/licensed/fdh/

Local Office Phone: 540-347-6345

Child Nutrition, Inc. (Voluntary State Registration)

Website: <http://www.cni-usda.org/>

Phone: 540-347-3767

Fauquier County Zoning (Administrative Permit)

Application: <http://www.fauquiercounty.gov/government/departments/commdev/index.cfm?action=administrativepermit>

Phone: 540-422-8220

Fauquier County Planning (Special Permit)

Application: <http://www.fauquiercounty.gov/government/departments/commdev/index.cfm?action=specialpermit>

Phone: 540-422-8210

Fauquier County Commissioner of the Revenue
(Business License)

Website: <http://www.fauquiercounty.gov/government/departments/commrev/index.cfm?action=businessstax>

Phone: 540-422-8166

FAUQUIER COUNTY

DEPARTMENT OF
COMMUNITY DEVELOPMENT
ZONING & DEVELOPMENT SERVICES

29 Ashby Street
Suite 310
Warrenton, Virginia 20186
Phone: 540-422-8220
Fax: 540-422-8231

Additional information available online at
www.fauquiercounty.gov

Family Day Homes



FAUQUIER COUNTY

DEPARTMENT OF COMMUNITY
DEVELOPMENT

Childcare provided in the home for up to 12 children is termed a Family Day Home.



Family Day Homes

Both the State of Virginia and Fauquier County regulate family child care in our community. The State regulations focus on the welfare and protection of the children being cared for, whereas the County's regulations seek to protect neighboring properties from potential impacts from the business.

Childcare provided in the home for up to 12 children is termed a Family Day Home. The type of approval required depends on the number of children being cared for as well as the type of home where the care is being given. The table below summarizes these requirements and provides contact information for the appropriate agencies. In addition to the requirements below, a County Business License is required to operate any business in Fauquier County. It is important

to also consider any requirements imposed by Homeowners' Association (HOA) bylaws that may affect your proposed business.

More Information About Required County Zoning Approvals

Administrative Permit

The application form and information about the process can be found on the County's webpage. Once an application for an Administrative Permit is filed, the County will send notice to properties adjoining the home where the Family Day Home is proposed. Neighbors have 30 days to provide comments. To be approved by Administrative Permit, the Family Day Home must meet the following standards:

- Drop-Offs and Pick-Ups of children must occur between 6:00 a.m. and 9:00 p.m., except for emergencies.
- Adequate space must be provided for drop-off and pick-up of children in a manner that does not interfere with traffic circulation in the neighborhood, and drop-offs and pick-ups must be staggered as necessary to address potential traffic issues on the neighborhood streets.
- The house and driveway in which a Family Day Home is operated cannot be altered in a manner that is incompatible with surrounding dwellings.
- Fencing and/or landscaping may be required to provide buffering between any outdoor recreation space located within 25 feet of an adjoining residential property.

The Zoning Administrator will approve or deny the application, and may place conditions on the permit to assure the listed standards are met. Typically, if approved, the permit has no expiration date. However, the Zoning Administrator may place a time limit on the permit where conditions were imposed in order to evaluate compliance with such conditions after a specified time-frame.

Special Permit

A Special Permit requires a public hearing before the Board of Zoning Appeals (BZA), after which the BZA will approve or deny the Special Permit. The BZA may also place conditions on the Special Permit as necessary to reduce impacts on surrounding properties. For details about the Special Permit Process, see the Special Permit brochure.

Child Care is Located in the Home of Provider or Home of Children being Cared For

Number of Children being cared for in Home (does not include the children that live in the home)	Home is Single-Family Detached Home located on a lot at least 5,000 square feet in size	Home is Single-Family Detached Home located on a lot less than 5,000 square feet in size Duplex, Townhouse, Apartment, Condominium, Manufactured Home or any other dwelling type
Up to 5 Children	<p>No State Licensing is required, unless 4 of the children are under 2 years of age. <i>However, the State offers voluntary registration for such Family Day Homes. Contact Child Nutrition, Inc. for information about voluntary registration (540-347-3767)</i></p> <p>No County Zoning Approval is required.</p>	
6 to 12 Children	<p>State Licensing Required <i>Contact the local office of the Virginia Department of Social Services for information (540-347-6345)</i></p> <p>County Zoning Approval Required Administrative Permit for Family Day Home <i>Contact Zoning Staff (540-422-8220)</i></p>	<p>State Licensing Required <i>Contact the local office of the Virginia Department of Social Services for information (540-347-6345)</i></p> <p>County Zoning Approval Required Special Permit for Family Day Home <i>Contact Planning Staff (540-422-8210)</i></p>
13 or more Children	<p>Not allowed within the home</p>	