



**TO:** Distribution List  
**FROM:** Paul McCulla, County Administrator  
**DATE:** July 5, 2017  
**RE:** Minutes of the June 26, 2017 Finance Committee Meeting

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Committee Members present: Ms. Mary Leigh McDaniel and Mr. Chris Granger

The Finance Committee met on June 26, 2017 at 10:00 a.m. in the Warren Green Building, 2<sup>nd</sup> Floor Conference Room. This document reflects the official minutes of that meeting.

### Reports

**County Treasurer's Report:** The report on Delinquent Tax Collections was presented to the Committee for their consideration. May delinquent balances were \$1,814,684 for Personal Property and \$2,085,920 for Real Estate.

**County Attorney's Report:** Tracy Gallehr, Deputy County Attorney, presented the County Attorney's report to the Committee for their consideration.

**Health Insurance Fund Report:** The April Health Insurance was presented to the Committee for their consideration.

### Management and Budget

1. Revenue Report – The revenue report was presented to the Committee for their consideration.
2. Budget Action Report – Items were approved as presented.
3. Contingency Reserve Update – Items were approved as presented.
4. Grant Items – No new items were presented.

### Action Items

1. The Volunteer Fire and Rescue operating contributions were discussed. Catlett Fire, Lois Fire, Marshall Fire and Rescue, Orlean Fire, The Plains Fire & Rescue, and Warrenton Fire were approved to receive FY2018 operating contributions.

### Discussion Items

1. The John Marshall Soil and Water Conservation District contribution was discussed.



# COUNTY OF FAUQUIER

## OFFICE OF THE TREASURER

Tanya Remson Wilcox, Treasurer

P. O. Box 677

Warrenton, VA 20188

OFFICE: (540) 422-8180 FAX: (540) 422-8179

[treasurer@fauquiercounty.gov](mailto:treasurer@fauquiercounty.gov)



### MEMORANDUM

DATE: June 2, 2017  
 TO: FINANCE COMMITTEE  
 FROM: TANYA REMSON WILCOX, TREASURER  
 SUBJECT: DELINQUENT TAX COLLECTIONS FOR MAY 2017

Listed below is a summary of the delinquent taxes collected for May 2017. These figures are broken down to show collections of base, penalty and interest. Additionally, through the diligent efforts of the delinquent tax collectors, the Commissioner exonerated \$(105,426).

#### COLLECTION OF PRIOR YEAR DELINQUENTS

	MAY 2017	APR 2017	MAY 2016
REAL ESTATE	35,222	55,016	34,181
PERSONAL PROPERTY	30,894	36,531	26,051
BUSINESS LICENSE	6,576	0	0
PENALTY/INTEREST	26,384	31,858	19,816
<b>MONTHLY TOTAL</b>	<b>99,075</b>	<b>123,405</b>	<b>80,048</b>

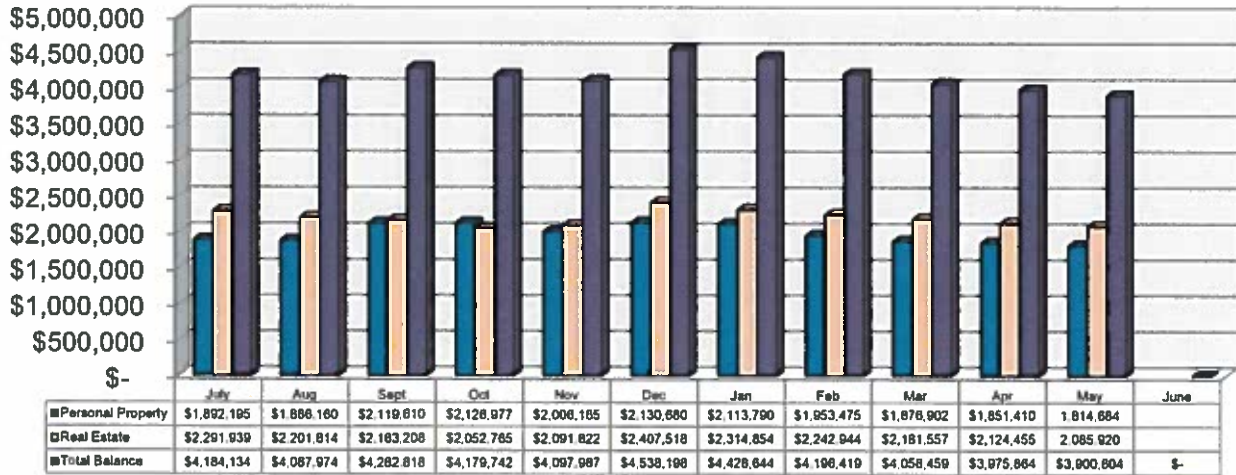
#### COLLECTION OF CURRENT DELINQUENTS

	MAY 2017	APR 2017	MAY 2016
REAL ESTATE	114,791	104,241	81,479
PERSONAL PROPERTY	192,456	362,384	131,305
BUSINESS LICENSE	2,706	1,293	3,409
PENALTY/INTEREST	42,549	64,117	31,448
<b>MONTHLY TOTAL</b>	<b>352,502</b>	<b>532,034</b>	<b>247,641</b>

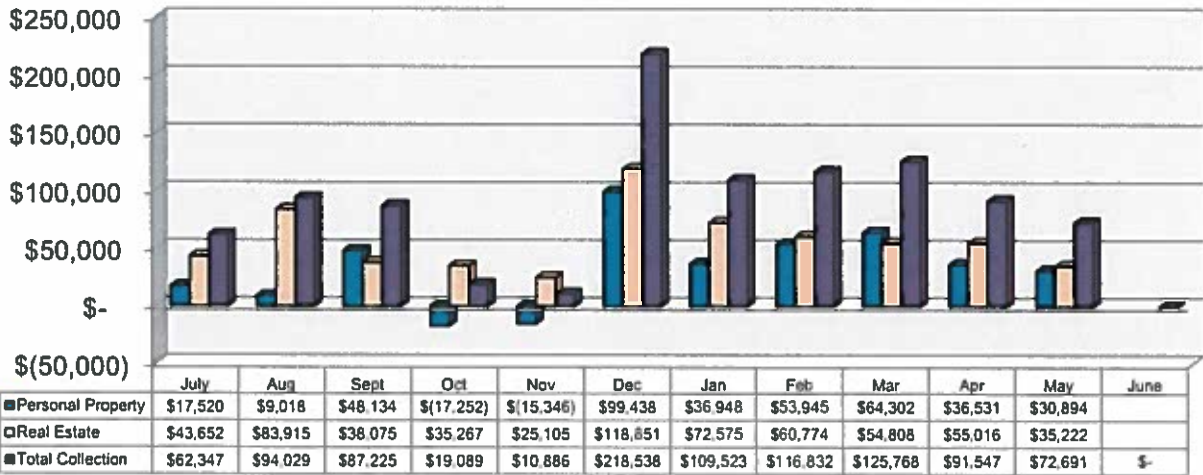
#### REMAINING DELINQUENT BALANCES

	MAY 2017	MAY 2016
PERSONAL PROPERTY	1,814,684	1,969,294
REAL ESTATE	2,085,920	2,030,157
	<b>\$3,900,604</b>	<b>\$3,999,451</b>

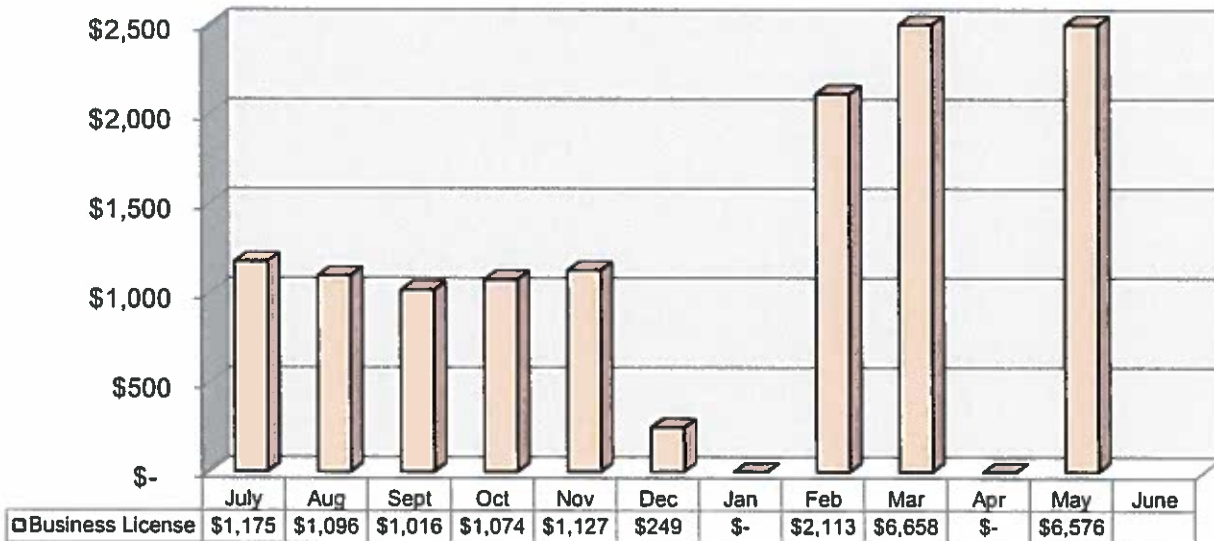
### FY 2017 Delinquent Tax Balance



### FY 2017 Delinquent Tax Collections



### FY 2017 Delinquent Business License Tax Collections



**FAUQUIER COUNTY OFFICE OF THE COUNTY ATTORNEY**

**MEMORANDUM**

**TO:** Chris N. Granger, Supervisor, Center District  
Mary Leigh McDaniel, Supervisor, Marshall District

**THROUGH:** Tanya Remson Wilcox, Treasurer

**DATE:** June 12, 2017

**RE:** Collections assistance – May 11, 2017 through June 12, 2017

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The County Attorney's Office assisted the Treasurer and Commissioner of the Revenue (Commissioner) in the abatement and collection of personal property tax. A year to date tally is outlined in the attached bar graph with a comparison between FY2016 and FY2017. Additionally, the Office assisted the Treasurer with interrogatories on June 6, 2017.

The Office is also assisting the Airport with an aircraft that is abandoned. The owner owes the County tie down fees and airport maintenance fees. We are researching how to declare the aircraft abandoned, have it removed, and, if possible, recoup the fees due to the County.

The Commissioner's staff sought assistance regarding the assessment of a disputed boundary between a parcel in the Appalachian Estates subdivision and a property owned by the Commonwealth of Virginia's Department of Game and Inland Fisheries (GIF). The taxpayer who owns the parcel with the disputed boundary gave a portion of her land to GIF then claimed she was entitled to a refund of a portion of the real estate taxes she paid. Our research revealed that she is not entitled to any refund.

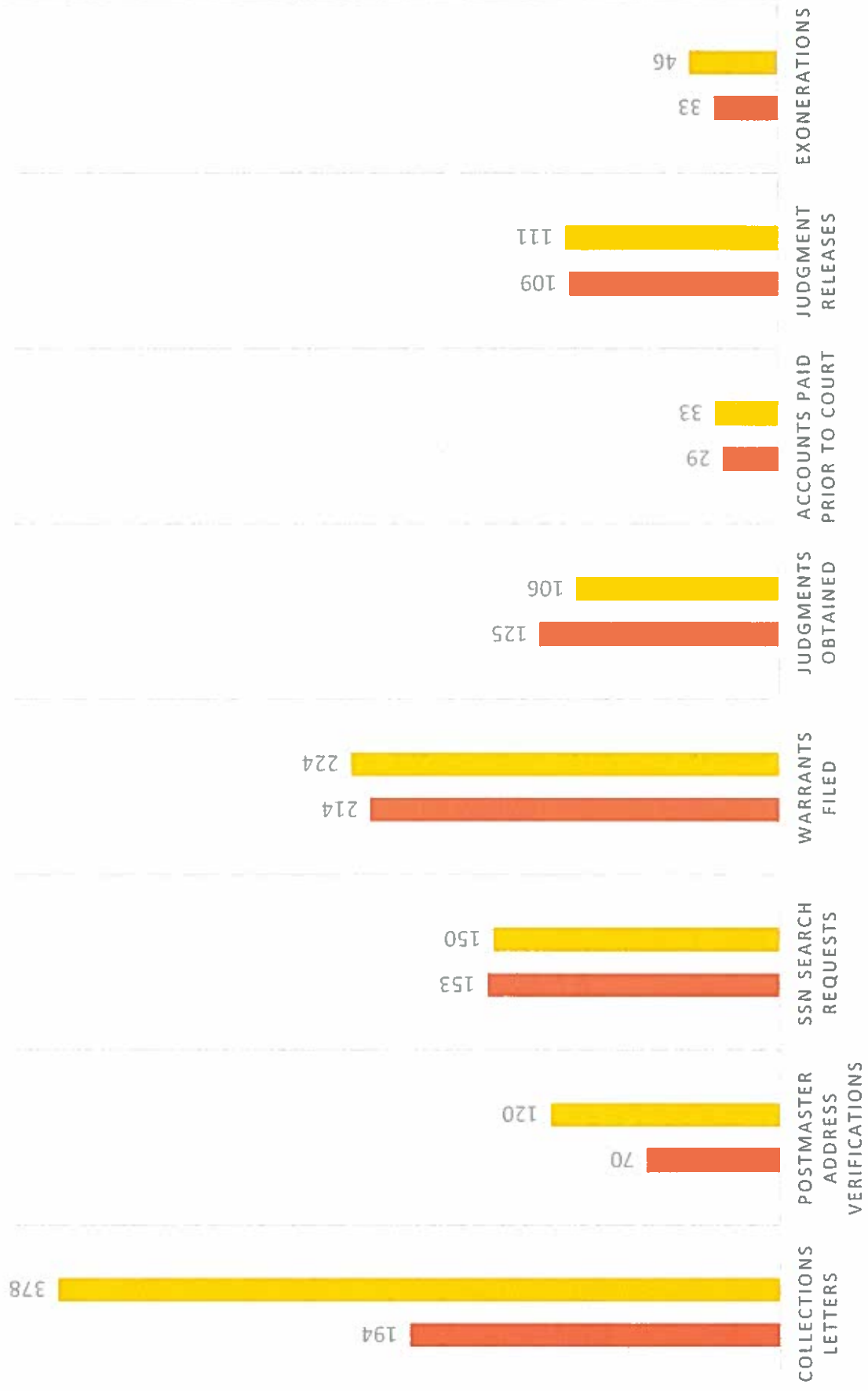
The Library sought assistance to collect one new overdue library account this month. Accordingly, we sent a collections letter. We also filed two cases in General District Court. We received a judgment on the one case that was filed last month. The judgment is for the value of the overdue library materials plus interest at 6% per annum and court costs.

On May 30, 2017, our office successfully negotiated for distribution of the excess proceeds of the tax sale of the Tina Marie Hutchison parcel. The Court ordered disbursement of the proceeds to the two parties who made claims then ordered the remainder disbursed to the County. The parties who made claims were the former owner and the estate of the woman who lent the former owner money to purchase the parcel. The heirs of the second lender did not make a claim; therefore, the Court ordered their portion of the excess proceeds, \$3,072.49, disbursed to the County.

The Office also pursued a real estate settlement company who passed an insufficient funds check to the Clerk of the Circuit Court to pay recording fees and taxes. After contacting the settlement company, the mortgage company, and the trustee, the Clerk received a cashier's check for the recording fees and taxes as well as the returned check fee.

# PP TAX FY2016 TOTAL COMPARED TO FY2017 YTD

■ FY2017 ■ FY2016



JUNE 2017

**FAUQUIER COUNTY GOVERNMENT AND FAUQUIER COUNTY PUBLIC SCHOOLS  
JOINT FINANCE COMMITTEES HEALTH INSURANCE UPDATE**

Report Data as of April 2017

**FY 2017 Budget Update:**

Year-to-date expenses from the Health Insurance Fund (the Fund) are at \$24,797,555 compared with \$23,149,604 at the same time last year. This represents an increase of 7.1% over the prior year, up slightly from March's year-over-year increase of 7.0%.

April medical claims were \$1,587,664 and prescription claims were \$375,848 for an actual total claims paid of \$1,963,512. The top three high cost claimant conditions for the plan year remain the same as last month and are Sepsis, Fracture of the Lumbar Spine and Fracture and Myasthenia Grovis Myoneural D/O (neuromuscular disease). We have received stop loss credit of \$956,396 and a prescription drug rebate of \$156,554 for the plan year.

In comparison to the FY 2017 budget, expenses are running at approximately 103.3% of budget through April 2017. When adjusted for revenue trends and the Fund's performance overall, the fund is running at approximately 102.7% of budget. The Fund began FY 2017 with a reserve balance of \$8,014,749 or \$975,924 over the FY 2017 reserve requirement of \$7,038,825.

# Fauquier County General Fund Revenue

## FY 2016 and 2017 Budget versus Actual as of June 26, 2017 with FY 2018 Adopted Budget

DESCRIPTION	ACTUAL FY15	ADOPTED FY16	AMENDED FY16	ACTUAL FY16	ADOPTED FY17	AMENDED FY17	ACTUAL FY17	PROJECTED FY17	ADOPTED FY18
<b>GENERAL PROPERTY TAXES</b>									
1 Real Estate Tax	\$ 92,713,635	\$ 92,972,886	\$ 92,972,886	\$ 95,652,706	\$ 96,602,596	\$ 96,602,596	\$ 97,344,561	\$ 97,772,105	\$ 98,953,919
2 Public Service	6,077,396	6,069,681	6,069,681	6,314,566	6,069,681	6,069,681	6,386,303	6,386,303	6,069,681
3 Personal Property Tax	18,304,825	18,650,000	18,650,000	19,694,591	20,202,165	20,202,165	22,075,396	22,100,000	22,866,000
4 Rollback Taxes	139,863	30,000	30,000	203,042	30,000	30,000	79,732	79,732	30,000
5 Bethel Academy	59,290	58,460	58,460	57,992	58,460	58,460	57,206	58,460	58,460
6 Delinq Real Estate Tax	780,286	1,300,000	1,300,000	763,350	1,000,000	1,000,000	526,955	1,000,000	775,000
7 Delinq Public Service	26,625	20,000	20,000	7,353	20,000	20,000	1	20,000	20,000
8 Delinq Personal Property Tax	319,558	245,000	245,000	340,525	245,000	245,000	356,137	360,000	245,000
9 Penalties - All Property	798,397	800,000	800,000	814,453	800,000	800,000	739,038	800,000	815,000
10 Interest - All	400,166	420,000	420,000	324,056	420,000	420,000	286,181	420,000	400,000
11 <b>SUBTOTAL</b>	<b>\$ 119,620,041</b>	<b>\$ 120,566,027</b>	<b>\$ 120,566,027</b>	<b>\$ 124,172,634</b>	<b>\$ 125,447,902</b>	<b>\$ 125,447,902</b>	<b>\$ 127,851,510</b>	<b>\$ 128,996,600</b>	<b>\$ 130,233,060</b>
<b>OTHER LOCAL TAXES</b>									
12 Sales Tax (Local)	\$ 8,024,703	\$ 8,000,000	\$ 8,000,000	\$ 8,305,286	\$ 8,240,000	\$ 8,240,000	\$ 6,883,305	\$ 8,600,000	\$ 8,640,000
13 Utility Tax (Local)	1,464,908	1,400,000	1,400,000	1,443,594	1,400,000	1,400,000	1,139,021	1,400,000	1,445,000
14 Utility Consumption Tax	193,297	190,000	190,000	188,267	190,000	190,000	146,690	190,000	190,000
15 BPOL Tax	1,353,040	1,355,000	1,355,000	1,444,902	1,355,000	1,355,000	762,421	1,355,000	1,355,000
16 License Fee	1,870,836	1,790,000	1,790,000	1,911,876	1,825,000	1,825,000	1,910,271	1,920,000	1,850,000
17 Bank Stock Tax	156,150	130,000	130,000	135,027	150,000	150,000	145,363	150,000	150,000
18 Recording Tax & Fees (Deeds)	1,465,177	1,500,000	1,500,000	1,645,104	1,500,000	1,500,000	1,506,884	1,610,000	1,500,000
19 Recording Tax & Fees (Wills)	49,578	42,500	42,500	75,061	50,000	50,000	30,723	50,000	50,000
20 Transient Occupancy Tax	103,001	90,000	90,000	100,692	90,000	90,000	80,312	90,000	100,000
21 <b>SUBTOTAL</b>	<b>\$ 14,680,690</b>	<b>\$ 14,497,500</b>	<b>\$ 14,497,500</b>	<b>\$ 15,249,809</b>	<b>\$ 14,800,000</b>	<b>\$ 14,800,000</b>	<b>\$ 12,604,990</b>	<b>\$ 15,365,000</b>	<b>\$ 15,280,000</b>
<b>PERMITS, FEES, AND LICENSES</b>									
22 Dog Tags	\$ 38,782	\$ 35,000	\$ 35,000	\$ 38,666	\$ 35,000	\$ 35,000	\$ 44,227	\$ 44,300	\$ 38,000
23 Land Use Fees	9,657	11,250	11,250	7,934	11,135	11,135	7,364	7,500	11,135
24 Transfer Fees	2,005	2,500	2,500	2,257	2,600	2,600	2,147	2,250	2,600
25 Solicitor Permits	-	-	-	35	-	-	-	-	-
26 Concealed Weapon Permits	9,463	10,000	10,000	13,237	10,000	10,000	11,239	11,239	10,000
27 Va Police Background Check	24,552	20,000	20,000	34,344	20,000	20,000	29,160	29,160	20,000
28 State Primary Fees	5,207	10,500	10,500	-	10,500	10,500	353	10,500	10,500
29 Animal/Pet Shop Dealer Permit	70	-	-	-	-	-	-	-	-
30 Community Development Fees	1,442,330	1,421,429	1,421,429	1,473,296	1,421,000	1,421,000	1,389,228	1,421,000	1,464,000
31 <b>SUBTOTAL</b>	<b>\$ 1,532,066</b>	<b>\$ 1,510,679</b>	<b>\$ 1,510,679</b>	<b>\$ 1,569,769</b>	<b>\$ 1,510,235</b>	<b>\$ 1,510,235</b>	<b>\$ 1,483,718</b>	<b>\$ 1,525,949</b>	<b>\$ 1,556,235</b>

# Fauquier County General Fund Revenue

## FY 2016 and 2017 Budget versus Actual as of June 26, 2017 with FY 2018 Adopted Budget

DESCRIPTION	ACTUAL FY15	ADOPTED FY16	AMENDED FY16	ACTUAL FY16	ADOPTED FY17	AMENDED FY17	ACTUAL FY17	PROJECTED FY17	ADOPTED FY18
<b>FINES AND FORFEITURES</b>									
32 Local Fines	\$ 443,386	\$ 450,000	\$ 450,000	\$ 383,862	\$ 450,000	\$ 450,000	\$ 346,319	\$ 400,000	\$ 425,000
33 Court Judgment Proceeds	988	800	800	435	-	-	2,633	2,633	-
34 Zoning Violation Fines	404	500	500	-	500	500	-	500	500
35 Clean-Up Costs/Landowner Properties	664	-	-	1,225	-	-	1,251	1,251	-
36 Interest on Local Fines	19,990	6,000	6,000	8,728	7,000	7,000	9,374	9,374	7,000
37 <b>SUBTOTAL</b>	<b>\$ 465,432</b>	<b>\$ 457,300</b>	<b>\$ 457,300</b>	<b>\$ 394,250</b>	<b>\$ 457,500</b>	<b>\$ 457,500</b>	<b>\$ 359,577</b>	<b>\$ 413,758</b>	<b>\$ 432,500</b>
<b>USE OF MONEY AND PROPERTY</b>									
38 Interest Income - General Fund	\$ 64,456	\$ 125,000	\$ 125,000	\$ 138,843	\$ 75,000	\$ 75,000	\$ 173,002	\$ 200,000	\$ 100,000
39 Gain (Loss) on Investments	5,290	-	-	4,780	-	-	-	-	-
40 Sales of Equipment/Vehicles	-	-	-	-	-	-	-	-	-
41 Rental of County Property	45,510	43,760	43,760	45,937	102,932	102,932	67,420	102,932	109,932
42 Rental of Health Department	25,700	25,700	25,700	25,700	25,700	25,700	23,558	25,700	25,700
43 Rental of Armory	3,900	16,000	16,000	-	5,000	5,000	-	-	-
44 Rental Hospital Hill Property	127,919	135,689	135,689	125,640	125,640	125,640	133,194	133,194	125,640
45 <b>SUBTOTAL</b>	<b>\$ 272,775</b>	<b>\$ 346,149</b>	<b>\$ 346,149</b>	<b>\$ 340,900</b>	<b>\$ 334,272</b>	<b>\$ 334,272</b>	<b>\$ 397,174</b>	<b>\$ 461,826</b>	<b>\$ 361,272</b>
<b>CHARGES FOR SERVICES</b>									
46 Excess Fees (Clerk of C. Court)	\$ 72,315	\$ 80,000	\$ 80,000	\$ 87,319	\$ 80,000	\$ 80,000	\$ 70,304	\$ 80,000	\$ 80,000
47 Remote Access Clerk Fee	3,242	10,000	10,000	-	10,000	10,000	4,455	10,000	-
48 Sheriff Fees	3,742	3,742	3,742	3,742	3,742	3,742	3,742	3,742	3,742
49 Law Library Fees	9,411	11,750	11,750	9,370	11,000	11,000	9,253	11,000	10,000
50 Local Cost	27,848	40,000	40,000	32,297	30,000	30,000	25,109	30,000	30,000
51 Detention Fee	2,562	4,500	4,500	2,242	3,500	3,500	1,822	3,500	3,500
52 Inmate Processing Fee	10,577	10,000	10,000	9,063	11,000	11,000	8,867	11,000	11,000
53 Commonwealth's Attorney Fee	6,674	6,000	6,000	5,934	7,000	7,000	6,243	7,000	7,000
54 County Attorney Fees	31,886	8,000	11,887	69,142	15,000	15,000	26,986	27,000	15,000
55 Correction & Detention Charge	55,105	53,000	53,000	56,875	55,000	55,000	35,755	55,000	55,000
56 Street Signs	2,731	995	995	1,463	2,000	2,000	2,538	2,538	2,000
57 Police Reports/Fingerprinting Fee	7,171	9,000	9,000	8,900	8,000	8,000	9,365	9,400	8,500
58 Fire Marshal Fees	-	109,275	109,275	-	-	-	-	-	-
59 Inmate DNA	1,634	900	900	917	900	900	950	950	900
60 Courtroom Security	142,371	165,000	165,000	136,112	165,000	165,000	145,009	165,000	145,000
61 Parks & Recreation	523,261	488,680	488,680	544,009	490,480	490,480	436,975	490,480	500,491
62 Library Fees	74,973	77,000	77,000	76,513	75,500	75,500	73,182	75,500	76,000
63 Sales of GIS Maps	11,638	8,000	8,000	8,385	10,000	10,000	6,801	8,500	5,000
64 Sale of Computer Lists & Files	-	-	-	5	-	-	-	-	-
65 <b>SUBTOTAL</b>	<b>\$ 987,141</b>	<b>\$ 1,085,842</b>	<b>\$ 1,089,729</b>	<b>\$ 1,052,288</b>	<b>\$ 978,122</b>	<b>\$ 978,122</b>	<b>\$ 867,356</b>	<b>\$ 990,610</b>	<b>\$ 953,133</b>

**Fauquier County General Fund Revenue**  
**FY 2016 and 2017 Budget versus Actual as of June 26, 2017 with FY 2018 Adopted Budget**

DESCRIPTION	ACTUAL FY15	ADOPTED FY16	AMENDED FY16	ACTUAL FY16	ADOPTED FY17	AMENDED FY17	ACTUAL FY17	PROJECTED FY17	ADOPTED FY18
<b>MISCELLANEOUS</b>									
66 Path Foundation Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ 85,000	\$ 85,000	\$ -
67 Parks & Recreation Donations	613	-	-	618	-	-	634	650	-
68 Economic Development Program Donations	15,000	-	14,060	15,045	-	8,790	8,790	8,790	-
69 Farm Tour Donations	1,000	1,500	1,500	500	1,000	1,000	500	1,000	1,000
70 Other Program Donations/NAEH Grant	14,999	-	-	-	-	-	-	-	-
71 Admin Fees - Debt Set-Off	60,881	70,000	70,000	57,075	65,000	65,000	55,553	65,000	60,000
72 Lien Fees - Treasurer	41,417	41,100	41,100	46,669	45,000	45,000	40,084	45,000	45,990
73 Lien Fees - County Attorney	5,799	2,000	2,000	3,506	3,500	3,500	3,375	3,500	3,500
74 Commonwealth's Attorney Collection Fees	150,860	117,000	117,000	154,298	165,000	165,000	128,648	165,000	155,000
75 Circuit Court Collection Fees	1,219	1,000	1,000	1,028	1,000	1,000	1,197	1,197	1,000
76 General District Court Collection Fees	3,263	3,500	3,500	3,330	3,500	3,500	3,479	3,479	3,500
77 J&DR Court Collection Fees	169	250	250	215	250	250	293	293	250
78 HR Background Check	24,077	25,000	25,000	19,001	25,000	25,000	18,357	25,000	25,000
79 Wellness Dollars	-	25,000	25,000	25,000	25,000	25,000	-	25,000	25,000
80 HR Misc. Revenues	32,423	15,681	15,681	32,844	15,681	15,681	28,521	28,700	15,681
81 Town Election Reimb/Registrar	8,298	13,000	13,000	3,084	-	-	8,585	8,585	3,200
82 Town Code Red Emergency System Reimb	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
83 Insurance Recoveries	34,118	-	27,502	29,771	-	20,187	23,937	25,000	-
84 Miscellaneous	83,558	80,145	98,119	98,569	86,836	87,523	144,403	155,000	88,981
85 <b>SUBTOTAL</b>	<b>\$ 482,694</b>	<b>\$ 400,176</b>	<b>\$ 459,712</b>	<b>\$ 495,553</b>	<b>\$ 441,767</b>	<b>\$ 556,431</b>	<b>\$ 556,356</b>	<b>\$ 651,194</b>	<b>\$ 433,102</b>
<b>RECOVERED COSTS</b>									
86 Canteen Medical Reimbursements	\$ 6,862	\$ 6,500	\$ 6,500	\$ 5,194	\$ 6,500	\$ 6,500	\$ 5,450	\$ 5,750	\$ 6,500
87 Process & Service Fees	1,903	-	-	1,333	-	-	1,487	1,487	-
88 Home Incarceration Fees	26,172	22,000	22,000	24,786	22,000	22,000	10,845	15,000	22,000
89 Other Government Charges	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500
90 Work Release	66,204	65,000	65,000	58,794	65,000	65,000	62,472	65,000	65,000
91 CSA Refund	80,864	10,000	10,000	24,869	10,000	10,000	12,453	12,453	10,000
92 Warrenton Comm Ctr Recovered Costs	17,810	19,000	19,000	17,825	19,000	19,000	18,301	19,000	19,000
93 Radio Reimb - Culpeper/Rappahannock	27,228	25,862	25,862	30,187	27,362	27,362	28,847	28,847	13,681
94 Miscellaneous	103,206	2,000	59,316	62,963	2,000	44,094	50,678	51,500	2,000
95 <b>SUBTOTAL</b>	<b>\$ 340,749</b>	<b>\$ 160,862</b>	<b>\$ 218,178</b>	<b>\$ 236,451</b>	<b>\$ 162,362</b>	<b>\$ 204,456</b>	<b>\$ 201,033</b>	<b>\$ 209,537</b>	<b>\$ 148,681</b>
96 <b>TOTAL LOCAL REVENUE</b>	<b>\$ 138,381,588</b>	<b>\$ 139,024,535</b>	<b>\$ 139,145,274</b>	<b>\$ 143,511,654</b>	<b>\$ 144,132,160</b>	<b>\$ 144,288,918</b>	<b>\$ 144,321,714</b>	<b>\$ 148,614,474</b>	<b>\$ 149,397,983</b>

**Fauquier County General Fund Revenue**  
**FY 2016 and 2017 Budget versus Actual as of June 26, 2017 with FY 2018 Adopted Budget**

DESCRIPTION	ACTUAL FY15	ADOPTED FY16	AMENDED FY16	ACTUAL FY16	ADOPTED FY17	AMENDED FY17	ACTUAL FY17	PROJECTED FY17	ADOPTED FY18
<b>STATE REVENUE</b>									
<b>NON-CATEGORICAL AID</b>									
97 Rolling Stock Tax	\$ 87,168	\$ 93,000	\$ 93,000	\$ 88,562	\$ 88,500	\$ 88,500	\$ 97,058	\$ 97,058	\$ 88,500
98 Mobile Home Titling Tax	33,863	20,000	20,000	25,554	25,000	25,000	16,870	25,000	25,000
99 Rental Car Tax	6,763	10,000	10,000	9,504	10,000	10,000	6,608	10,000	10,000
100 Commonwealth PPTRA	13,657,599	13,657,510	13,657,510	13,657,643	13,657,510	13,657,510	13,658,011	13,657,510	13,657,510
101 Communications Tax	2,886,711	2,900,000	2,900,000	2,801,253	2,800,000	2,800,000	2,059,714	2,800,000	2,800,000
102 VA Racing Pari-mutuel Wagering Tax	810	-	-	840	-	-	290	290	-
103 <b>SUBTOTAL</b>	<b>\$ 16,672,914</b>	<b>\$ 16,680,510</b>	<b>\$ 16,680,510</b>	<b>\$ 16,583,356</b>	<b>\$ 16,581,010</b>	<b>\$ 16,581,010</b>	<b>\$ 15,838,551</b>	<b>\$ 16,589,858</b>	<b>\$ 16,581,010</b>
<b>CATEGORICAL AID</b>									
<b>SHARED EXPENSES</b>									
104 Commonwealth's Attorney	\$ 487,309	\$ 489,502	\$ 489,502	\$ 494,366	\$ 495,818	\$ 495,818	\$ 410,586	\$ 491,513	\$ 507,289
105 Sheriff	3,530,618	3,590,980	3,590,980	3,594,601	3,622,615	3,622,615	2,854,654	3,590,980	3,643,103
106 Commissioner of Revenue	177,931	181,315	181,315	179,393	186,557	186,557	150,463	184,941	185,256
107 Treasurer	147,483	150,344	150,344	150,339	151,682	151,682	124,466	150,344	153,251
108 Registrar	46,007	64,111	64,111	76,662	64,111	64,111	46,977	64,111	64,111
109 Clerk of Court	468,117	469,924	469,924	464,908	474,100	474,100	402,820	469,924	471,477
110 Adult Confinement - Detention	208,408	225,000	225,000	177,492	225,000	225,000	159,964	225,000	200,000
111 <b>SUBTOTAL</b>	<b>\$ 5,065,873</b>	<b>\$ 5,171,176</b>	<b>\$ 5,183,727</b>	<b>\$ 5,137,761</b>	<b>\$ 5,219,883</b>	<b>\$ 5,219,883</b>	<b>\$ 4,149,930</b>	<b>\$ 5,176,813</b>	<b>\$ 5,224,487</b>
<b>WELFARE</b>									
112 Social Services	\$ 1,296,985	\$ 1,434,131	\$ 1,714,720	\$ 1,467,962	\$ 1,510,342	\$ 1,590,076	\$ 1,211,353	\$ 1,542,876	\$ 1,457,875
113 Children's Services Act	2,408,764	2,539,475	2,948,730	2,439,219	2,717,730	2,717,730	1,621,494	2,717,730	2,717,730
114 Welfare to Work	3,636	-	-	3,762	-	-	603	3,500	-
115 Bright Stars Pre-school Initiative	54,000	54,000	54,000	-	-	-	-	-	-
116 HSG Grant	-	-	-	-	-	-	-	-	-
117 VHSP Grant	294,676	-	245,988	245,988	-	-	-	-	-
117 Domestic Violence Grant	-	-	33,919	25,501	-	132,772	112,950	132,772	-
118 DCJS VOCA Grant	-	-	-	-	-	66,167	29,628	66,167	-
119 <b>SUBTOTAL</b>	<b>\$ 4,058,061</b>	<b>\$ 4,027,606</b>	<b>\$ 4,997,357</b>	<b>\$ 4,182,432</b>	<b>\$ 4,228,072</b>	<b>\$ 4,506,745</b>	<b>\$ 2,976,028</b>	<b>\$ 4,463,045</b>	<b>\$ 4,175,605</b>

**Fauquier County General Fund Revenue**  
**FY 2016 and 2017 Budget versus Actual as of June 26, 2017 with FY 2018 Adopted Budget**

DESCRIPTION	ACTUAL FY15	ADOPTED FY16	AMENDED FY16	ACTUAL FY16	ADOPTED FY17	AMENDED FY17	ACTUAL FY17	PROJECTED FY17	ADOPTED FY18
<b>OTHER CATEGORICAL AID</b>									
120 Recordation Tax	\$ 443,345	\$ 450,000	\$ 450,000	\$ 430,392	\$ 450,000	\$ 450,000	\$ 435,409	\$ 450,000	\$ 450,000
121 Jury Duty Reimbursement	24,592	30,000	30,000	25,891	25,000	25,000	16,867	25,000	25,000
122 Adult Court SVS - Pretrial	243,636	245,647	245,647	120,302	243,636	371,302	371,302	371,302	243,636
123 Comprehensive Community Corrections	261,810	259,799	259,799	135,030	261,810	389,476	395,737	395,737	268,071
124 Rescue Squad Assistance Grant	15,320	-	51,211	51,211	-	-	-	-	-
125 Prisoner Transportation	11,042	15,000	15,000	29,160	10,000	10,000	11,363	11,363	10,000
126 VA Juv Community Crime Control Act	36,836	36,836	36,836	36,836	36,836	36,836	36,836	36,836	36,836
127 E-911 Wireless Program	116,290	108,272	108,272	118,705	116,550	116,550	111,736	116,550	119,716
128 Armory	12,156	24,350	24,350	16,032	17,751	17,751	19,768	19,768	17,751
129 Library Aid	154,668	154,545	154,545	153,496	153,496	153,496	158,072	158,072	153,496
130 Commission of the Arts	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
131 Virginia Tourism Corporation Grant	-	-	1,240	1,240	-	-	-	-	-
132 DEQ Stormwater Phase II Grant	-	-	-	-	-	-	-	-	-
133 Miscellaneous	84,238	17,000	32,589	186,352	17,000	34,511	40,512	40,512	15,000
134 <b>SUBTOTAL</b>	<b>\$ 1,408,933</b>	<b>\$ 1,346,449</b>	<b>\$ 1,414,489</b>	<b>\$ 1,309,647</b>	<b>\$ 1,337,079</b>	<b>\$ 1,609,922</b>	<b>\$ 1,602,602</b>	<b>\$ 1,630,140</b>	<b>\$ 1,344,506</b>
135 Local Aid - Commonwealth Contract	\$ (178,837)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
136 <b>TOTAL STATE REVENUE</b>	<b>\$ 27,026,944</b>	<b>\$ 27,225,741</b>	<b>\$ 28,276,083</b>	<b>\$ 27,213,196</b>	<b>\$ 27,366,044</b>	<b>\$ 27,917,560</b>	<b>\$ 24,567,111</b>	<b>\$ 27,859,856</b>	<b>\$ 27,325,608</b>
<b>FEDERAL REVENUE</b>									
<b>NON-CATEGORICAL AID</b>									
137 Payments in Lieu of Taxes	\$ 2,409	\$ -	\$ -	\$ 2,867	\$ -	\$ -	\$ -	\$ -	\$ -
138 <b>SUBTOTAL</b>	<b>2,409</b>	<b>-</b>	<b>-</b>	<b>2,867</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>CATEGORICAL AID</b>									
139 Welfare Administration	\$ 2,585,853	\$ 1,952,585	\$ 2,409,786	\$ 3,003,850	\$ 2,316,580	\$ 2,666,819	\$ 2,456,577	\$ 2,592,344	\$ 2,242,031
140 Public Safety	186,946	154,806	216,654	163,424	17,725	99,964	204,055	204,055	17,725
141 DCJS Restorative Pathways	-	-	-	-	-	27,267	12,878	27,267	-
142 Agriculture Development	10,944	-	36,388	15,130	-	29,776	19,893	23,948	-
143 Community Development	4,746	-	-	-	-	2,300,000	2,300,000	2,300,000	-
144 Parks & Recreation	-	-	5,750	5,750	-	-	-	-	-
145 Miscellaneous	-	-	-	-	-	-	-	-	-
146 <b>SUBTOTAL</b>	<b>\$ 2,788,489</b>	<b>\$ 2,107,391</b>	<b>\$ 2,668,578</b>	<b>\$ 3,188,154</b>	<b>\$ 2,334,305</b>	<b>\$ 5,123,826</b>	<b>\$ 4,993,403</b>	<b>\$ 5,147,614</b>	<b>\$ 2,259,756</b>
147 <b>TOTAL FEDERAL REVENUE</b>	<b>\$ 2,790,898</b>	<b>\$ 2,107,391</b>	<b>\$ 2,668,578</b>	<b>\$ 3,191,021</b>	<b>\$ 2,334,305</b>	<b>\$ 5,123,826</b>	<b>\$ 4,993,403</b>	<b>\$ 5,147,614</b>	<b>\$ 2,259,756</b>
148 <b>NON-DEPARTMENTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Fauquier County General Fund Revenue  
FY 2016 and 2017 Budget versus Actual as of June 26, 2017 with FY 2018 Adopted Budget**

DESCRIPTION	ACTUAL FY15	ADOPTED FY16	AMENDED FY16	ACTUAL FY16	ADOPTED FY17	AMENDED FY17	ACTUAL FY17	PROJECTED FY17	ADOPTED FY18
<b>INTERGOVERNMENTAL</b>									
149 Fleet Maintenance Fund	\$ -	\$ -	\$ -	497	\$ -	\$ -	\$ -	\$ -	\$ -
150 Conservation Easement Service District	-	-	-	6,659	-	-	-	-	-
151 Stormwater Management Fund	362,571	362,571	362,571	362,571	338,971	338,971	-	338,971	338,971
152 Parks and Rec Trust Fund	-	-	-	-	-	-	-	-	-
153 Fire and Rescue Levy Fund	201,713	175,038	186,427	222,054	811,012	811,012	811,012	811,012	1,318,724
154 Proffers Fund	-	-	-	-	-	-	-	-	-
155 Ambulance Revenue Fund	1,139,773	1,119,208	1,119,208	1,111,705	934,779	934,779	-	934,779	902,692
156 Affordable Housing Fund	394,345	-	201,632	201,632	-	-	-	-	-
157 County Asset Replacement	-	-	125,759	125,759	-	-	-	-	-
158 School Operating Fund (CSA)	-	-	248,445	248,445	300,000	300,000	-	300,000	300,000
159 Capital Improvement Fund	-	-	306,083	306,083	-	-	-	-	117,137
163 <b>SUBTOTAL</b>	<b>\$ 2,098,402</b>	<b>\$ 1,656,817</b>	<b>\$ 2,550,125</b>	<b>\$ 2,585,405</b>	<b>\$ 2,384,762</b>	<b>\$ 2,384,762</b>	<b>\$ 811,012</b>	<b>\$ 2,384,762</b>	<b>\$ 2,977,524</b>
164 <b>SUBTOTAL GENERAL FUND</b>	<b>\$ 170,297,832</b>	<b>\$ 170,014,484</b>	<b>\$ 172,640,060</b>	<b>\$ 176,501,276</b>	<b>\$ 176,217,271</b>	<b>\$ 179,715,066</b>	<b>\$ 174,693,240</b>	<b>\$ 184,006,706</b>	<b>\$ 181,960,871</b>
165 PRIOR YEAR'S FUND BALANCE	-	1,300,000	5,612,913	-	1,327,321	6,897,858	-	6,897,858	1,093,227
166 <b>TOTAL GENERAL FUND</b>	<b>\$ 170,297,832</b>	<b>\$ 171,314,484</b>	<b>\$ 178,252,973</b>	<b>\$ 176,501,276</b>	<b>\$ 177,544,592</b>	<b>\$ 186,612,924</b>	<b>\$ 174,693,240</b>	<b>\$ 190,904,564</b>	<b>\$ 183,054,098</b>

**Finance Committee Budget Action Report**  
**June 26, 2017**

<b>Budget Actions Summary – FY 2018</b>		
<b><u>Supplemental Appropriations</u></b>	Capital Improvement Fund	\$50,000
	General Fund	\$417,891
	School Division Operating Fund	\$250,000
<b><u>Transfers</u></b>	Contingency Reserve	\$13,554

Requesting Department	Description	Amount	Category		Action/Explanation
			From	To	
<b>Consent Agenda</b>					
<b>FY 2018</b>					
County Attorney	County Attorney’s Office Conversion of Senior Legal Secretary to Paralegal	\$13,554	Contingency Reserve	County Attorney	Transfers \$13,554 from the Contingency Reserve to the County Attorney’s Office in order to fund the conversion of a Senior Legal Secretary, grade 27, to a Paralegal, grade 29. Request reviewed by Personnel Committee at their meeting on June 26, 2017.
Parks and Recreation	Virginia Department of Transportation (VDOT) Safe Routes to School Program	\$50,000	State Revenue	Capital Improvement Fund	Appropriates and accepts \$50,000 in additional State funding in support of the Safe Routes to School project awarded by the VDOT. The balance of funding will be sourced from existing Parks and Recreation capital funds for trails.
School Division	Virginia Early Childhood Foundation (VECF) Virginia Preschool Initiative Program	\$250,000	State Revenue	School Division Operating Fund	Appropriates and accepts \$250,000 in grant funding in support of the Virginia Preschool Initiative (VPI) Program awarded by the VECF and in consultation with the Virginia Department of Education.
School Division	Virginia Department of Criminal Justice Services (DCJS) JJDP Title II – Restorative Pathways Project	\$20,450	Federal Revenue	General Fund	Accepts and appropriates \$20,450 in Federal funding in support of the “JJDP Title II – Restorative Pathways Project (Year 2),” awarded by DCJS. There is no local match on this grant. The County will be grantee and fiscal agent, as DCJS does not allow School Divisions to apply directly for these programs.

**Finance Committee Budget Action Report**  
**June 26, 2017**

Requesting Department	Description	Amount	Category		Action/Explanation
			From	To	
<b>Consent Agenda</b>					
Social Services	Virginia Department of Criminal Justice Services (DCJS) Victims of Crime Act Grant	\$264,669	Federal and State Revenue	Social Services	Appropriates and accepts \$264,669 in Federal and State funding in support of the "Sexual Assault/Domestic Violence Grant Program" awarded by DCJS. The local match for this grant is funded by in-kind support and existing FY 2018 funds.
Social Services	Virginia Department of Social Services (VDSS) Domestic Violence Prevention and Services Grant	\$132,772	Federal and State Revenue	Social Services	Appropriates and accepts \$133,772 in Federal and State funding in support of the "FY 2018 Domestic Violence Prevention and Services" project awarded by the VDSS. The local match for this grant is funded by the Social Services operating budget and in-kind support.

# FY 2017 County Administrator Approved Supplemental Budget Adjustments

per BA Policy FC-02

	Dept/Fund	Description	Date Approved	AMOUNT Appropriation (+) De-appropriation (-)	Local Match Y/N	Comments
1	Sheriff's Office	Insurance Recovery for 2015 Explorer, VIN#3809	7/18/2016	553	N	
2	General Services	Appropriate fees for the Warrenton Partnership for custodial services	7/18/2016	700	N	
3	Sheriff's Office	Insurance Recovery for 2010 Charger, VIN #3702 and 2015 Tahoe, VIN #5314	8/1/2016	4,024	N	
4	Airport Fund	Appropriate DOAV Maintenance Grant funding	8/1/2016	3,020	Y	Local match from existing department budget
5	Sheriff's Office	Insurance Recovery for 2015 Explorer, VIN#3809	8/1/2016	2,129	N	
6	General Services	Appropriate fees for the Warrenton Partnership for custodial services	8/9/2016	100	N	
7	Airport Fund	De-Appropriate DOAV grant funding to actual award amount, based on actuals	8/9/2016	(712)	N	
8	Env Svcs - Conv Sites	Insurance Recovery for 2SW003, 2007 Mack Roll Off Truck, VIN #6623	8/22/2016	91	N	
9	General Services	Insurance Recovery for total loss of 2001 Ford E350 Box Van, VIN #1662	8/22/2016	2,500	N	
10	Sheriff's Office	Insurance Recovery for 2015 Explorer, VIN#3809	8/31/2016	1,619	N	
11	Sheriff's Office	Insurance Recovery for SD80, 2010 Dodge Charger, VIN #3702	8/31/2016	1,992	N	
12	DFREM	Appropriate misc revenue for reimbursement of OT to DFREM staff for special eve	8/31/2016	294	N	
13	Sheriff's Office	Insurance Recovery supplemental funds for SD80, 2010 Dodge Charger, VIN #3702	9/7/2016	106	N	
14	Sheriff's Office	Insurance Recovery for SD92, 2014 Dodge Charger, VIN #7975	9/7/2016	1,126	N	
15	Env Svcs-Landfill	Insurance Recovery for Landfill 2015 John Deere 5100E Utility Tractor, VIN #0213	9/7/2016	1,783	N	
16	F&R Levy Fund	Appropriate funds from sale of vehicle by Fleet	9/7/2016	1,708	N	
17	Sheriff's Office	Insurance Recovery for SD1347, 2008 Ford Crown Victoria, VIN #4411	9/26/2016	635	N	
18	Env Svcs-Landfill	Insurance Recovery for Landfill 2015 John Deere 5100E Utility Tractor, VIN #0213	10/17/2016	1,424	N	
19	Sheriff's Office	Insurance Recovery for SD142, 2014 Ford Explorer, VIN #5375	10/17/2016	63	N	
20	Sheriff's Office	Insurance Recovery for SD59, 2015 Ford Explorer, VIN #3812	10/17/2016	2,500	N	
21	Env Svcs-Landfill	Appropriate additional grant funds awarded for Litter Prevention and Recycling	10/17/2016	153	N	
22	Parks & Rec	Appropriate, due to contract term, reimbursed deposit for unexpended ESI review fe	10/24/2016	4,945	N	
23	F&R Levy Fund	Appropriate, due to contract term, reimbursed deposit for unexpended ESI review fe	10/24/2016	5,265	N	
24	Social Services	Appropriate funds for Fostering Futures program	11/3/2016	12,600	N	
25	Social Services	Appropriate funds for Family Preservation/Placement Prevention program	11/3/2016	6,770	Y	Local match from existing department budget
26	Economic Dev	Appropriate sponsorship funds for Gold Cup event	11/3/2016	5,540	N	
27	Sheriff's Office	Insurance Recovery supplemental funds for SD41, 2015 Ford Explorer, VIN3809	11/3/2016	2,500	N	
28	Sheriff's Office	Appropriate funds received for recycled goods	11/28/2016	687	N	
29	Ag Development	Appropriate additional grant funds awarded for VLCF	11/28/2016	11,130	N	
30	DFREM	Appropriate special events overtime reimbursement	11/28/2016	4,895	N	
31	F&R Levy Fund	Appropriate EMS instructor fees for training classes	11/28/2016	185	N	
32	F&R Levy Fund	Appropriate insurance recovery funds for Lois vehicle	12/5/2016	3,605	N	
33	General Services	Appropriate insurance recovery funds for total loss of 2010 Ford F350, VIN6611	1/7/2017	12,864	N	
34	Sheriff's Office	Appropriate insurance recovery funds for 2014 Dodge Charger, VIN7994	1/7/2017	469	N	
35	DFREM	Appropriate insurance recovery funds for 2011 Dodge Charger, VIN9725	1/9/2017	1,082	N	
36	Management & Budget	Appropriate reimbursement from VA Tech for Leadership in Local Govt wrkshop	1/9/2017	2,625	Y	Local match from existing department budget
37	Community Development	Appropriate funds for Upperville Survey/Nomination Update State Cost Share Gran	1/9/2017	3,000	Y	Local match from existing department budget
38	Economic Development	Appropriate funds for Gold Cup sponsorships	1/30/2017	3,250	N	
39	Sheriff's Office	Appropriate funds from USSS program	1/30/2017	4,052	N	
40	Airport Fund	Appropriate insurance recovery funds for fence repair	1/30/2017	96	N	
41	Agriculture Development	Appropriate mini-grant funds for Beginning Farmer Program	1/30/2017	850	N	
42	Agriculture Development	De-appropriate VDACS funds based on actual award	1/30/2017	(163,050)	N	
43	Sheriff's Office	Appropriate funds from SCAAP program	2/6/2017	6,431	N	
44	F&R Levy Fund	Appropriate funds for training registration fees	2/14/2017	270	N	
45	Airport Fund	Appropriate funds for fence repair grant	2/14/2017	1,000	Y	Local match from existing department budget
46	F&R Levy Fund	Appropriate funds for training registration fees	2/14/2017	5,678	N	
47	F&R Levy Fund	Appropriate funds for training registration fees	2/14/2017	1,050	N	
48	F&R Levy Fund	Appropriate insurance recovery funds for two damaged rescue vehicles	2/14/2017	1,574	N	
49	Sheriff's Office	Appropriate DMV grant funds	2/28/2016	26,619	Y	Local match from existing department budget
50	Sheriff's Office	Appropriate insurance recovery funds for SD-125, 2014 Dodge Charger, VIN7994	2/28/2016	1,388	N	
51	F&R Levy Fund	Appropriate insurance recovery funds for Warrenton 2008 Pierce Pumper	2/28/2016	1,000	N	
52	Airport Fund	Appropriate DOAV Maintenance Grant funding	3/13/2017	1,374	Y	Local match from existing department budget
53	Social Services	Appropriate PATH "Make it Happen" Grant funding	3/13/2017	10,000	N	
54	Sheriff's Office	Appropriate insurance recovery funds for SD-110, 2013 Dodge Charger	3/13/2017	1,914	N	
55	Sheriff's Office	Appropriate payment received for damages to a Sheriff's Dept vehicle	3/20/2017	60	N	
56	Sheriff's Office	Appropriate insurance recovery funds for total loss SD-1347, 2008 Ford Crown Vic	3/20/2017	2,500	N	
57	Sheriff's Office	Appropriate insurance recovery funds for 2015 Ford Explorer, VIN3809	3/20/2017	570	N	
58	Airport Fund	Appropriate FAA and DOAV Funding for Terminal Apron and Access Rd	3/20/2017	7,794	Y	Local match from County CIP
59	DFREM	Appropriate special events overtime reimbursement	3/27/2017	480	N	
60	F&R Levy Fund	Appropriate supplemental insurance recovery for 2004 Ford F450	3/27/2017	1,234	N	
61	General Services	Appropriate funds from GS equipment sale to offset costs of van outfitting	4/13/2017	8,630	N	
62	F&R Levy Fund	Appropriate insurance recovery funds for damaged equipment	4/24/2017	12,424	N	
63	Airport Fund	Appropriate funds in order to complete fuel purchases for remainder of FY17	5/1/2017	16,042	N	
64	F&R Levy Fund	Appropriate insurance recovery funds for damaged equipment	5/1/2017	1,910	N	
65	General Services	Appropriate insurance recovery funds for total loss of 2010 Ford F350, VIN#6611	5/22/2017	2,500	N	
66	Env Svcs - Conv Sites	Appropriate insurance recovery funds for fence repair	5/31/2017	38	N	
67	Sheriff's Office	Appropriate DMV grant funds and "in kind" 50% match	6/13/2017	29,513	Y	Local match from existing department budget
68	Sheriff's Office	Appropriate insurance recovery funds for 2017 Ford Explorer, VIN#7212	6/1/2017	463	N	
69	Airport Fund	Appropriate DOAV Maintenance Grant funding	6/14/2017	462	Y	Local match from existing department budget
70	Parks & Rec	Appropriate insurance recovery funds for 2015 Ford F150 XL, VIN# 9079	6/19/2017	790	N	
71	Sheriff's Office	Appropriate Tow Board revenue funds for purchase of Tow Board stickers	6/19/2017	200	N	

New review item(s) highlighted above

# FY 2017 Undedicated Contingency Reserve

4-100-091400-9999

Fiscal Year 2017 Approved Budget

\$250,000

Adjustments		Date Proposed to Finance Committee	Date Approved by Finance Committee	Date Approved by BOS	Requested Amount	Contingency Reserve Balance
1	Circuit Court Security	8/22/2016	8/22/2016	9/8/2016	72,618	\$ 250,000
2	Commonwealth Attorney's Office Vehicle Funding	11/28/2016	11/28/2016	12/8/2016	10,310	177,382
3	Wireless Technology Master Plan	1/23/2017	1/23/2017	2/10/2017	14,500	167,072
4	USDA Local Food Promotion Program Grant Match	N/A	N/A	2/10/2017	25,000	152,572
5	Sheriff's Office Compression	N/A	N/A	3/9/2017	34,860	127,572
6	One-time Contribution to Boys and Girls Club	N/A	N/A	3/28/2017	30,000	92,712
7	One-time Contribution to Community Touch - Ark Roof	4/24/2017	4/24/2017	5/11/2017	10,000	62,712
8	One-time Contribution to Fauquier Free Clinic - Dental Program	4/24/2017	4/24/2017	5/11/2017	25,000	52,712
						27,712

**Proposed Contingency Reserve Balance if all requested items are approved:** \$ 27,712





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# John Marshall Soil & Water Conservation District

Commonwealth of Virginia



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98 Alexandria Pike, Suite 31, Warrenton, VA 20186-2849  
(540) 347-3120 extension 3

To: Fauquier County Finance Committee

From: Jennifer R. Hoysa, District Manager  
*Jennifer R. Hoysa*

Subject: Change to 2018 Budget Request

Date: June 21, 2017

On August 1<sup>st</sup> 2017 the current District Manager at the John Marshall Soil and Water Conservation District (JMSWCD) will retire. In an effort to stream line the future management structure, the JMSWCD Board of Directors decided to split the responsibilities of the current District Manager position into two reclassified positions. The Conservation Manager was promoted to District Manager, thus reclassifying the position, and assuming management responsibilities for both field and office management. The former District Manager position was reclassified as an office administrator position that will assume the accounting and other administrative functions.

JMSWCD is requesting to maintain the FY 2018 funding and the ability to distribute and to increase County support from three positions to five positions. While FY 2018 funding will be maintained at the approved level, in years that the County provides salary increases the annual impact could range from approximately \$300 to \$1,500.

*“Conserving Natural Resources for a Better Environment”*