

**A MEETING OF THE FAUQUIER COUNTY COMMUNITY POLICY &
MANAGEMENT TEAM WAS HELD AT 1:30 P.M. MAY 18, 2022 @ WARREN GREEN
BUILDING
10 Hotel Street Warrenton, VA 20186**

PRESENT: Ms. Erin Kozanecki, CPMT Chair (Warren Green Building); Mrs. Shel Douglas-Bolyard, Director of Department of Social Services (Warren Green Building); Dr. L. Trice Gravatte IV, MD Health Department Representative (Warren Green Building); Mr. Randy Corpening, Fauquier County Public Schools (Warren Green Building); Mr. Jermaine Johnson, Private Sector Representative (Warren Green Building); Ms. Mary Pitts, Juvenile Court Services (Warren Green Building); Ms. Heather MacMahon, Parent Representative (Warren Green Building); Mrs. Lisa Trapani, Social Services Program Specialist (Warren Green Building)

Absent from Meeting: Mr. Jim LaGrafte, CSB Representative

INTRODUCTION OF THE TEAM TO DR. GRAVATTE

Team went around the table and introduced themselves.

ADOPTION OF THE DECEMBER 2021 MINUTES

Mr. Randy Corpening moved to adopt the minutes. Mr. Jermaine Johnson seconded the motion, and the vote was unanimous as follows:

Ayes: Erin Kozanecki, Shel Douglas, L. Trice Gravatte, Mary Pitts, Heather MacMahon

Nays: None

Absent from vote: Jim LaGrafte

Abstention: None

ADOPTION OF THE FEBURARY 2022 MINUTES

Mr. Randy Corpening moved to adopt the minutes. Mr. Jermaine Johnson seconded the motion, and the vote was unanimous as follows:

Ayes: Erin Kozanecki, Shel Douglas, L. Trice Gravatte, Mary Pitts, Heather MacMahon

Nays: None

Absent from vote: Jim LaGrafte

Abstention: None

CSA REPORTS

Placement Report: Mrs. Douglas presented the placement report and advised that the majority of the foster care children are placed in regular foster homes. An updated Placement Report will be provided each time the CPMT meets for approval.

Mr. Randy Corpening moved to adopt the Placement Report. Dr. L. Trice Gravatte seconded the motion, and the vote was unanimous as follows:

Ayes: Erin Kozanecki, Shel Douglas, Jermaine Johnson, Mary Pitts, Heather MacMahon

Nays: None

Absent from vote: Jim LaGrafte

Abstention: None

Financial Report: Mrs. Douglas presented the placement report. They have been working with Finance to make sure we are reconciling and at this time we have a \$13,000 difference that is in Bright that is not in Thomas Brothers. In working with OMB and Finance they have discovered the issue and are working to resolve the problem.

Ms. Erin Kozanecki moved to adopt the Financial Report. Dr. L. Trice Gravatte seconded the motion, and the vote was unanimous as follows:

Ayes: Shel Douglas, Randy Corpening, Jermaine Johnson, Mary Pitts, Heather MacMahon

Nays: None

Absent from vote: Jim LaGraffe

Abstention: None

Mrs. Douglas advised they have been working on outstanding invoices from their providers. Have reached out to the case managers to have them touch base with the vendors to make sure the services they provided are being documented in the invoices and sent to CSA for payment. There is around \$8,000 outstanding from the first two quarters (July-December) that they are working on getting up to date.

Mrs. Douglas discussed the Contract Renewal process and where they are at for the new fiscal year.

PLANNING UPDATES

Ms. Kozanecki advised IT is working on a process to enable an electronic signatures with Adobe. Ms. Douglas advised the Adobe program that they have does have a module that allows everyone to sign but it is tedious. They will look into if they are using it correctly.

Mrs. Douglas went over the Gap Survey. She took last years and reviewed it and identified there were no new changes. Ms. Douglas did state there is a now community based programing in our area she did notice that it was not available in the quantity that is needed to fully utilize the resources needed for our children and families that they serve. Transportation, Housing and access to mental health and substance abuse services seems to still be an issue. Mr. Johnson noted that at the CSA Symposium on May 6th that was a big discussion on the service gap for adolescents and substance abuse. Ms. Douglas did states the CSB is doing a great job with adults and substance abuse but for adolescents they are not there yet. Dr. Gravatte did advise this is something the health department is trying to work on with the CSB but with the pandemic is slowing the process down. Mr. Johnson also advised that this is also something they are looking at as well. Dr. Gravatte states they have seen an uptick in the overdoses of opiates and death from them. Ms. Pitts has noticed a few cases that are drug related where they are caught with drugs but overall no real major trend.

Ms. Erin Kozanecki moved to accept the Gap Survey as presented. Mr. Jermaine Johnson seconded the motion, and the vote was unanimous as follows:

Ayes: Shel Douglas, Randy Corpening,, Mary Pitts, Heather MacMahon, Dr. Gravatte

Nays: None

Absent from vote: Jim LaGraffe

Abstention: None

Mrs. Douglas provided an update on the recruitment for the CSA Coordinator Position. They have had a lot of applicants and the majority of the applicants do not have the experience needed

for the position. They have had a few interviews but it is a challenge to fill the position. Mrs. Douglas also stated during the gap in not having a CSA Coordinator she has noticed there are ways to fine tune their processes to make them more effective. They have updated the face sheets to reflect the services actually provided so we get the services on the invoice correct the first time instead of going back and forth to make sure it is reflected correctly.

Mrs. Douglas did update the team that they have a new parent representative for one of their FAPT teams. They are still looking for two more, so each rep would be able to attend one meeting a month.

OCS UPDATES

Administrative Memo #22-02 Update - Mrs. Douglas advised she was not aware of any updates.

Mrs. Douglas discussed going to a meeting at George Mason University where members could be involved in discussions with state reps about Child Care and early education. One topic was how children 0-5 in child care would be assessed twice a year to rate their growth and development and to prepare them for kindergarten. Currently it is a pilot program this year and next. Mrs. Douglas did state there were a lot of unanswered questions with this program.

Dr. Gravatte spoke about bring Healthy Families back as a service to assist in serving the community again.

ADJOURNMENT

Being no further business before the committee the meeting was adjourned at 3:50 p.m.