



Fauquier County Fire Rescue System

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*Kalvyn Smith, System Fire Chief
James K. Swain, Chair
Natasha Lorenzen, Co-Chair
Dale Kidwell
Blane McGlothlin*

EXECUTIVE COMMITTEE MEETING

10/3/2023 Minutes

The Executive Committee met on October 3, 2023 at 10:20 a.m.

Committee Members Present at the meeting were: Fire Systems Chief Kalvyn Smith, Chairperson Kevin Swain, Co-Chairperson Natasha Lorenzen, Deputy Chief of Volunteer & Support Services Dale Kidwell, and President Blane McGlothlin.

Staff Members Present at the meeting were: Heather Kidd, Logistics & Inventory Control Coordinator

I. Call to Order

Fire Systems Chief Smith called the meeting to order at 10:22 am.

II. Adoption of the Agenda

N/A

III. Approval of the Minutes

The October 3, 2023 meeting of the FCFRS Executive Committee was the first of such meetings and therefore, no old business or meeting minutes were presented for discussion or approval.

IV. Agenda Items (New)

a) System Chief Discussion- The System Fire Chief (Kalvyn Smith) shared his philosophy on leadership and system management, as well as announced expectations for the Executive Committee to be the highest, legislative committee which manages the fire and rescue system under his guidance. In an effort to accomplish this goal, the Executive Committee will present a unified vision for the growth and sustainment of the system, and value the interest of both volunteer and career system members at all times. Chief Swain proposed that the Executive Committee urge all FCFRS agencies to utilize language which is inclusive of all together when presenting forward facing social media, or during other community involvement. In addition, Chief Swain made mention to the inclusion of all system personnel during any events which include community engagement. Chief Smith discussed the transition of the Volunteer Fire & Rescue Association President responsibilities to other personnel in line with the change in Chapter 9 County Ordinance. Also, Chief Smith advised that he continues to make station visits with the County Administrator and that good discussion has been had among members and administration.

b) Executive Committee Chair and Co-Chair Selections-

Chief Smith made a motion to make the Selection of Executive Committee Chairperson & Co- Chairperson. The motion was seconded by Chief Swain and unanimously approved.

Election for Executive Committee Chairperson - President McGlothlin made a motion to nominate Chief Swain as Chairperson. Motion was seconded by Chief Kidwell and unanimously approved. Chief Swain accepted the nomination and was appointed as Chairperson of the FCFRS Executive Committee.

Election for Executive Committee Co-Chairperson - President McGlothlin made a motion to nominate Chief Lorenzen as Co-Chair. The motion was seconded by Chief Kidwell and unanimously approved. Chief Lorenzen accepted the nomination and was appointed as Co-Chairperson of the FCFRS Executive Committee.

Chief Kevin Swain - Chairperson of the FCFRS Executive Committee (Term of Service ending December 31, 2024)

Chief Natasha Lorenzen - Co-Chairperson of the FCFRS Executive Committee (Term of Service ending December 31, 2024)

c) Additional Committee Chair Selections-

Chairperson Swain brought to the floor a motion to select committee chairs for additional committees. The motion was seconded by President McGlothlin and unanimously approved.

Election for Fire Operations Committee Chairperson - Chairperson Swain made a motion to nominate Fire Chief John Kane (New Baltimore VFRC) for the position of Fire Operations Committee Chairperson. The motion was seconded by Co-Chairperson Lorenzen and unanimously approved. Fire Chief John Kane (New Baltimore VFRC) accepted the nomination and was appointed as the Fire Operations Committee Chairperson.

Fire Chief John Kane - Chairperson of the Fire Operations Committee (Term of Service ending February 28, 2025)

Election for the Emergency Medical Services Committee - Chairperson Swain brought a motion to the floor to nominate Battalion Chief Richard Cluff (DFREM) for the position of EMS Committee Chairperson. The motion was seconded by President McGlothlin and unanimously approved. Battalion Chief Richard Cluff accepted the nomination and was appointed as the Emergency Medical Services Committee Chairperson

Battalion Chief Richard Cluff - Chairperson of the Emergency Medical Services Committee (Term of Service ending February 28, 2025)

Election for the Special Operations Committee Chairperson - Co-Chairperson Lorenzen brought a motion to the floor to nominate Past Chief Eddie Payne (Marshall VFD) for the position of Special Operations Committee Chairperson. The motion was seconded by Chairperson Swain and unanimously approved. Past Chief Eddie Payne accepted the nomination and was appointed as the Special Operations Committee Chairperson.

Past Chief Eddie Payne - Chairperson of the Special Operations Committee (Term of Service ending February 28, 2025)

Election for Training Committee Chairperson - President McGlothlin brought to the floor a motion to nominate Captain Billy Hayes (DFREM) for the position of Training Committee Chairperson. The motion was seconded by Chairperson Swain and unanimously approved. Captain Billy Hayes accepted the nomination and was appointed as the Training Committee Chairperson.

Captain Billy Hayes - Chairperson of the Training Committee (Term of Service ending February 28, 2025)

Election for Health and Safety Committee Chairperson - President McGlothlin brought a motion to the floor to nominate Battalion Chief RJ Arft (DFREM) for the position of Health and Safety Committee Chairperson. The motion was seconded by Chief Kidwell and unanimously approved. Battalion Chief RJ Arft accepted the nomination and was appointed as the Health and Safety Committee Chairperson.

Battalion Chief RJ Arft - Chairperson of the Health and Safety Committee (Term of Service ending February 28, 2025)

Election for Recruitment and Retention Committee Chairperson - Co-Chairperson Lorenzen brought a motion to the floor to nominate Battalion Chief Nathan Helsley (DFREM) for the position of Recruitment and Retention Committee Chairperson. The motion was seconded by Chairperson Swain and unanimously approved. Battalion Chief Nathan Helsley accepted the nomination and was appointed as the Recruitment and Retention Committee Chairperson.

Battalion Chief Nathan Helsley - Chairperson of the Recruitment and Retention Committee (Term of Service ending February 28, 2025)

V. Action Items

- a.** Budget and Finance Committee member selection tabled until next meeting in an effort to solicit interest from Volunteer Company Presidents & Treasurers.
- b.** Each Committee Chairperson will be authorized to appoint a co-chair for their respective committee and will report their decision back to the Executive Committee.
- c.** Each Committee Chairperson will be responsible and accountable for recording the business of their respective committee and reporting the business of their committee to the Executive Committee within (5) business days from the conclusion of every meeting.
- d.** An email will be sent to Volunteer Chiefs to solicit interest from memberships to fill additional committee positions once Chairperson and Co-Chairperson positions are filled.
- e.** Creation of document to define rules of order for committee meetings
- f.** Discuss updates to the design of the Fire and Rescue system patch
- g.** Discuss and finalize a document which contains standing committees and committee participation requirements
- h.** Conduct additional committee appointments based on Volunteer Company feedback and interest.

VI. Adjournment

Motion to adjourn was made by Chairperson Swain at 1258 hours. Motion seconded by Chief Kidwell and unanimously approved.

Next meeting is scheduled for Tuesday October 17, 2023 @ 9:00 a.m. at Fauquier Hospital in the Chestnut conference room.