



Fauquier County Fire Rescue System

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*Kalvyn Smith, System Fire Chief
John Kane, Chair
Dale Kidwell, Co-Chair*

FIRE OPERATIONS COMMITTEE MEETING

11/2/2023 Minutes

The Fire Operations Committee met on November 2, 2023 at 7:00 p.m.

Committee Members Present at the meeting were: Chairperson John Kane, Co-Chair Deputy Chief Dale Kidwell, Deputy Chief of Operations Natasha Lorenzen, Company 1 Chief Kevin Swain, Company 1 Assistant Chief Jason Koglin, Company 2 Chief Ian Brill, Company 2 Assistant Chief Rod Frazier, Company 3 Chief Buddy Lane, Company 4 Chief Billy Boylan, & Company 11 Chief John Kearns.

Staff Members Present at the meeting were: Logistics & Inventory Control Coordinator Heather Kidd

I. Call to Order

Committee Chair Kane called the meeting to order at 7:00 pm.

II. Adoption of the Agenda

Chief Boylan made a motion to approve the agenda as presented. The motion was seconded by Chief Buddy Lane and unanimously approved.

III. Approval of the Minutes

Chief Brill made a motion to approve the October 3, 2023 meeting minutes as presented. The motion was seconded by Deputy Chief Lorenzen and unanimously approved.

IV. Agenda Items

a) Communications Report- The communications committee met on Wednesday November 1, 2023 and it was reported that the box area run orders are still running status quo. The CAD consultant with Delta WRX company met with the communications committee during their meeting and stated they want to get the closest more accurate box for each address They do have a current list of items for review from several departments within the county for when they begin implementing the new system. After the RFP is returned and reviewed by the communications team and procurement division, Delta WRX will send demos before moving forward in the process.

b) Training Division Updates- Lt. Jordan Coleman is going to be reaching out to some of the volunteer companies as two students in the EMT class are failing and will not be moving forward. There are currently seven students in the volunteer fire class. The Union has requested that ACLS and PALS classes are offered, so Lt. Icaza is going to meet with Scott Chamberlin to begin this process. DFREM is in the process of becoming the owner of Engine 5 Bravo, therefore the Chiefs have been looking for a storage location for it. Due to the current condition of the training pumper, it is not to be used as a primary piece in the field however can be used as a secondary. Engine 5 Bravo will be a reserve piece as well. Chief McEvelly has met with Prince William County Fire Department's logistics division and will be meeting with Loudoun County's division, in preparation for planning a logistics and vehicle maintenance plan for Fauquier County's Fire System.

c) Volunteer Coordinator Report- Per Bobby Tarr, Volunteer Coordinator, there are fifty pending applicants in the system to be processed and a total of 575 volunteers on the rolls. On Saturday November 18th, the county HR division is hosting a lunch event at Catlett Volunteer Fire Department to promote volunteer recruitment and retention.

d) EMS Committee Report- Chief Kane reported that the committee hasn't had any meetings yet, therefore there are no updates at this time. Chief Rich Cluff is the Chair and is working to setup a meeting. Under Chapter 9 guidelines, former Fauquier County Fire & Rescue members are allowed to attend the meetings however, they are not permitted to have an acting vote.

e) First Due App- A new policy regarding First Due App usage is being generated and will be sent to the Volunteer Chiefs for review, and then voted on at the next meeting. Chief Kidwell is looking into removing inactive members on the App.

f) Face Pieces & Regulators- Per Lt. Flippo, he is not receiving face pieces back from the stations when members resign which has caused his inventory list to become inactive. A current list was printed and given to each station representative at the meeting so they can send back the face pieces not in use. This will allow Lt. Flippo to have spare face pieces on standby until all new are purchased in 2025-2026.

g) System Updates- Deputy Chief of Operations Natasha Lorenzen reported that the final phase of budget submission was just completed. There are currently four lateral recruits who are scheduled to graduate December 1, 2023. Planning for the next recruit school has already begun. The plan is to have ten to twelve recruits begin the second week in January 2024 for a full twenty-six-week school, and then another school start July 2024 with twenty-four recruits. The System Fire Chief Smith will be driving the Board of Supervisor candidates around the county on November 14th & 15th with County Administrator Janelle Downes to provide them with station familiarity. The Executive Committee has finalized the sub-committee chair and co-chair selections and plan to have everything organized by January 1, 2024. At the last meeting, a Governance policy for the Executive Committee and Rules of Order was finalized and will be sent out in the upcoming weeks. Chief Smith will decide on a system patch and a system wide notification will be sent.

h) Strategic Planning- Co-Chair Dale Kidwell reported that the Executive Committee wants the volunteer chiefs to submit some type of site plan to include their future plans and needs regarding facilities, apparatus, and personnel. A form will be sent out this week to the Chief's group to begin working on this request.

i) Roundtable- A meeting was held Friday November 3, 2023 regarding the permits for the Lois fire station renovations. A generous donation was recently made towards the renovation which will cover all concrete work to be done. There is potential for a 6 % increase to the volunteer contributions, however that is still in the beginning phases of planning. Per Chief Lane, Wagon 3 is to be repaired as soon as the parts arrive. Chief Ian Brill brought up the idea to begin planning a more streamlined request for specialty pieces. Chief Kidwell is going to look into a generic Telestaff account for the station chiefs to have access to login and see what shift is working daily.

V. Action Items

- a.** The Volunteer Chiefs are going to send Heather Kidd their updated officer lists to update the email chain.
- b.** Chief Kidwell is going to send out the blueprints for the new renovation at the Lois fire station.
- c.** The agenda items for the next meeting will be determined at a later date.

VI. Adjournment

Chairperson Kane adjourned the meeting at 8:54 pm.

Next meeting is scheduled for Thursday December 7, 2023 @ 7:00 pm. at the Warren Green Building, 2nd Floor Conference Room.