

**FAUQUIER COUNTY  
DEPARTMENT OF SOCIAL SERVICES  
ADVISORY BOARD MINUTES  
October 19, 2022**

Approved

**Attendance:**

Advisory Board: Erin Kozanecki, Deputy County Administrator; Shel Bolyard-Douglas, Director, Janelle Downes, Director, Human Resources and Nick Napolitano, FCPS Absent: Beth Foddrell

Other: Helen Walters, DSS Program Manager, Kathryn Johnston, DSS Administrative/Accounting Manager; Mittie Wallace, DSS Program Manager, Sherri Carr, DSS Senior Program Assistant, Shannon Wilkinson, Foster Care and Adoption Supervisor, Cindy Giles, APS Supervisor

The meeting began at 11:05 a.m. in the DSS conference room. A quorum was reached with Ms. Kozanecki, Ms. Douglas, Ms. Foddrell and present. Other attendees participated virtually.

The minutes for October were approved with one correction Cedar Lee to Center. .

**Community Updates & Comments-Erin Kozanecki**

Ms. Kozanecki stated Kevin Carter will fulfill the remainder of Granger's four-term through 2023.

**Program Updates**

**Administration Support- Kathryn Johnston**

The agency has one Family Service Position left to fill. The APS department is collecting the guardian fees for filing the report of guardian for an incapacitated person. FY 24 budget will have an increase of \$9,000 in the Convention/Education line. The increase will be used for supervisor training and support career ladders.

**Family Services –Shannon Wilkinson**

Ms. Wilkinson went over stats of the number of children in Foster Care and goal of adoptions. The State is conducting Child and Family Service Review for each locality. Ms. Wilkinson discussed Foster Care and Adoption and the Prevention Unit cases. LaCora Harris will start on Monday, October 24, 2022. Mimi deNicolas will continue on the FAPT Team. Ms. Douglas recognized Ms Wilkinson and Ms. Crowling for manning the department since Mimi has left.

**Benefits Programs and Medicaid Expansion –Helen Walters.**

The Benefit team has been meeting to discuss unit structure of staffing. Some team members might have different tasks.

Public Emergency unwinding could be January 2023. Ms. Walters went over the changes and challenges on TANF, SNAP, and Medicaid for the clients plus on our workers.

Ms. Walters introduced The Low-Income Household Water Assistance Program (LIHWAP). The program is to help with paying water and wastewater bills through VDSS. The Benefit Team and Ms Walters would like to thank the County for the "Employee Recognition" luncheon.

**. Adult Services and Domestic Violence Advocacy- Cindy Giles**

The Board of Supervisors presented a Proclamation for the month of October as Domestic Violence Awareness Month and honored the Domestic Violence & Sexual Assault Advocacy Program. Table Talk continues in the Fauquier County Schools. DV program has participated in two outreach programs. Alberto Bouroncle and Jessica Delapenha have been hired. The DV team is fully staffed. .

Ms. Wallace and Ms. Giles attended a poverty simulation class. Malikka Peacock has been hired as a Family Service worker. APS has one position vacant.

**Children's Services Administration (CSA)- Michael Mahoney**

Mr. Mahoney highlighted some of the challenges CSA is having to service children. Some cases have missing documents, social workers giving more family hours than needed, clients have moved or discontinued using services.

Parental Co Pays are in the process of being set-up. Mr. Mahoney will attend the CSA Conference in November.

**Announcements & Board Member Comments**

Ms. Douglas discussed some ways for the Board to get trained for accreditation. The admin team will need to participate in the training. Other agencies will be contacted on how they did their accreditation training.

**Next Meeting Date: February 15, 2023**