



**Fauquier County  
Fire Rescue System**

30 John Marshall Street  
Warrenton, VA 20186  
Phone (540) 422-8800 Fax (540) 422-8813  
[www.fauquierfirerescue.org](http://www.fauquierfirerescue.org)

*Battalion Chief Rich Cluff, Chair  
Chief John Kane, NBVFR, Co-chair*

**APPROVED**

**EMS COMMITTEE**

**02/06/2024 Minutes**

Members present: Chairperson Rich Cluff, FCFR Battalion Chief, John Kane, NBVFR Fire Chief, Addie Norden, WVFC, John Larsen, WVFC, Joe Williams, RVFR, Rod Fraizer, RVFR, Mike Proper, MVFR, Danielle McCloy, TPVFR, Dave VanBuskirk, CVFR, Petra Williams, GVFR, D. Monaco, LFFVFR Fire Chief, M. Nason, LFFVFR, Lisa Palmer, WVFR, Matthew Shields, FCFR EMS Captain, Dr. Jenks, Fauquier County OMD, Executive Assistant Lindsay Flippo

**I. Call to Order**

Battalion Chief Cluff called the meeting to order at 1901 hours.

**II. Adoption of the Agenda**

The agenda was presented to the committee. Joe Williams made a motion to approve the minutes as written, Dave VanBuskirk seconded, and it was unanimously passed.

**III. Approval of the Minutes**

Minutes were presented to the committee. Joe Williams made a motion to approve the minutes as written, Dave VanBuskirk seconded, and it was unanimously passed.

**IV. Guests/Citizens**

- a. No guests/citizens were present.

**V. Old Business**

- a. EMS License – Scotty Williams from OEMS was not able to attend the meeting. Many members expressed wanting to wait until he was able to attend for questions/answers before making any motions. Discussion on apparatus lettering within the EMS agency as well as volunteer trainers and preceptors for releasing EMTs in each station. Fingerprinting new members would also fall under the EMS agency, and the possibility that volunteer coordinator Bobby Tarr would handle during new volunteer member onboarding. Addie Norden asked about affiliations within the portal during a merge, BC Cluff will look into this. A decision will be tabled until the next meeting, when Mr. Williams from OEMS is available to answer questions.
- b. AEMT Class – Looking tentatively at an end of May start date, after the FCFR Technician II process. Will be sending out scheduling possibilities that will work well with Volunteer system members.
- c. Skills drills and CEUs – These dates and skills are listed under “Events” on the website, as well as under “EMS Training” under Organization.
- d. EMS Uniform Rank – EMS Officer II program is coming out at the end of Summer. MCI 1 and 2 are very hard to find, looking for train the trainer opportunities as well as the classes

themselves. During discussion of the Uniform Rank Operating Procedure at the Fire Ops Committee Meeting, many of the ranks that required EMS Officer I were scratched, as the class was not being offered in County. The Uniform Rank Operating Procedure is currently going to Executive Committee for final approval. As a reminder, at the station level you can go above the listed requirements for Uniform Rank, but you have to have the minimums listed.

## **VI. New Business**

- a. Pharmacy Regulations for EMS Agencies – Cluff spoke with Assistant Director with Board, all agencies are required to have a CSR, DEA license and a locked room with a security system. We are also required to have a Paramedic that oversees the pharmaceutical program and signs the CSR. Chief Cluff had a meeting with Gary, the head of pharmacy from Fauquier Hospital. They are looking at possibly not supplying medications to EMS starting in November of 2024. Cluff is currently getting numbers for costs as well as locations for centralized exchange/housing. Possibly reach out to Bill Ooten, our regional pharmacy rep.
- b. Protocol Committee – still need to establish one, that will include all levels of EMTs. Continue to reach out to your members for anyone interested in joining this subcommittee.
- c. Provider Release/Advanced Track – Captain Shields spoke about abbreviated releases and discussed updating Operating Procedure 300.28 -Section B explains two pathways for release. Career EMTs in other jurisdictions who want to ride in Fauquier, you still have to precept with one of our providers, working within our protocols, per Dr. Jenks.

For abbreviated preceptors you need 5 medical/5 trauma calls and skills sheets. You will need to provide a letter from their OMD and be a medic in good standing for over 1 year. Brand new system members and current system members who didn't get 10 calls would need to take protocol tests. ALS provider releases will be left up to preceptor, OMD, program manager, and Chief. If one person says no, you won't be released. Anything in question will be brought up with OMD and trainers.

A question was posed about what to say to prospective members. BLS level is 1-3 months, for ALS level, multiple demonstration of skills. You will need to go through the full process. Best way to inform prospective members is to share skills sheets and how many can be done through scenario training.

- d. Precepting manual – if you are a member with good standing and did capstones/classes in Fauquier, can be brought into early precepting so there is no delay. EMT As- similar to New Baltimore's release. Will go out to committee for review before dissemination to system. Departments are self-tracking.

## **VII. Roundtable**

- a. AEMT class – hoping to open up to surrounding jurisdictions as well as system members. EMT Class will be in the fall, two EMT classes a year.
- b. Engine on medic calls. If there isn't a need, won't chase the ambulances, but there was concern with stations of Engines running calls that they aren't needed.
- c. Are there fire rigs running with EMS equipment, i.e. oxygen, and are not licensed? Will need to do more investigation and speak on it with Dr. Jenks if true.

**VIII. Action Items**

- a.** Committee Members continue to reach out to members interested in joining a protocol review subcommittee.
- b.** BC Cluff will contact OEMS for clarification on EMS Company affiliations and merging accounts in the Portal.
- c.** Joe Williams will work on making sure Scotty Williams from OEMS can make it.
- d.** Captain Shields will work on precepting manual updates and send to the committee for review prior to Executive Committee and systemwide release.

**IX. Adjournment**

Motion to adjourn made by Chief Kane at 2021 hours. Joe Williams seconded the motion, and it was unanimously approved.

Next meeting is scheduled for, March 19, 2024, at 1900 hours at Fauquier Hospital.