



## Fauquier County Fire Rescue System

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*Kalvyn Smith, System Fire Chief  
Dale Kidwell, Chair  
Jim Kudla, Co-Chair*

Approved

### **BUDGET & FINANCE COMMITTEE MINUTES**

**Monday October 7, 2024  
Fauquier County Fire Rescue System  
30 John Marshall Street - Conference Room**

The Budget & Finance Committee met on Monday October 7, 2024, at 10:30 a.m.

Committee members present at the meeting were: Fire Rescue Systems Chief Kalvyn Smith, Chairperson Deputy Chief Dale Kidwell, Co-Chairs Jim Kudla and Catlett Volunteer Fire Department member Karen Moore and FCFRS Administrative/Accounting Manager Dana Park.

Fauquier County Government staff members present were OMB Manager, Jenn Greer, Deputy Chief, Natasha Lorenzen and FCFRS Volunteer Accounts Coordinator Trish Jackson.

Volunteer station members present were Co2 President, Butch Grimsley, Co4 President, Eric Irvine, (via TEAMS), Co7 Treasurer, Stephen Hannaman, Co11 Treasurer, Sharon Jenkins.

#### **I. Call to Order**

Committee Chairperson Dale Kidwell called the meeting to order at 10:31 am.

#### **II. Agenda Items**

##### **Adoption of FY 26 Fund 274 Budget**

Deputy Chief Natasha Lorenzen discussed Fund 274 (formerly DFREM 271) budgeting. From a budgeting perspective, there were substantial increases in OT, Holiday, and Temp salaries and the requests to fund these personnel expenses. Education/Training is proposing \$1,000 per person plus call back training – one EMS initiative and one fire initiative. Uniforms were proposed to be increased by 3% on the actual FY24 allocation. Proposed I-pad replacement on Gen 1 I-Pads in all units. The AFG grant for no-smokes was not awarded, therefore funding is being requested through the budget process.

Deputy Chief Dale Kidwell discussed Fund 274 (formerly VFRA 270) budgeting. There is a request for a 3% volunteer station contribution increase as well as a \$7,000 increase to the maintenance and upkeep funding. Contractual increases, OT salaries, and temp salaries are the substantial drivers of the requests in this budget.

### **III. Roundtable**

Chief Kalvyn Smith made a statement starting in FY27 each committee lead should be coming with a budget to present at the Budget & Finance Committee meetings. Each committee head should come with a presentation and what the goals are for the year and have an asking budget request.

Jenn Greer, OMB Manager, added that career staff is filling volunteer position for teaching the night, EMT and high school classes. This drives up OT and Temp salary increases. She also gave an overview of how the budget process works once the Finance & Budget committee approves the budget. This included OMB reviewing and preparing the budget and presenting the proposed budget to the County Administrator before it goes before the BOS to do mark up and mark down. Final adoption should be in April.

Chief Kidwell also added that replacement of the airpacks will come from asset replacement and replacement of radios will be a public safety request.

Volunteer Treasurer, Steven Hannaman asked if the Health and Safety Committee addresses possible disciplinary actions for reported accidents since we have had such a major increase in policy premiums. Chief Kidwell said H&S reviews trends but does not make decisions. Those decision are departmental recommendations and decisions.

Co-Chair Jim Kudla asked how funds are moved between committees if they need approval. Trish Jackson said they are in the form of a BAF (budget action form) that is signed off by Chief Smith. It was approved that any committee that is requesting more than their budget, and it is approved, a BAF would also be sent to the Budget & Finance Committee representatives for their knowledge.

Both Karen Moore and Jim Kudla commented that for the FY27 budget they will understand more of what their roles are within this committee once committee heads bring forth their budget requests and goals for the year through the Budget & Finance Committee meetings.

### **IV. Adjournment**

A motion was made to adopt the FY26 budget and adjourn the meeting. The motion was passed by K. Moore and seconded by J. Kudla.

Meeting adjourned at 11:19am

The next meeting is scheduled for Wednesday November 13<sup>th</sup>, 2024 @ 6:30 p.m. at Co1 in the training room.