



## Fauquier County Fire Rescue System

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<http://www.fauquierfirerescue.org>

*John Kane, Chair  
Natasha Lorenzen, Co-Chair  
Dale Kidwell  
Butch Grimsley*

**Approved**

### **EXECUTIVE COMMITTEE**

**03/27/2025**

Committee members present: Chairperson Chief John Kane, Deputy Chief Dale Kidwell, President Butch Grimsley

Staff members present: System Chief Kalvyn Smith, Executive Assistant Lindsay Flippo, Volunteer Accounts Manager Trish Jackson

#### **I. Call to Order**

Chairperson Kane called the meeting to order at 2:30 PM.

#### **II. Adoption of the Agenda**

President Grimsley made a motion to adopt the agenda. Deputy Chief Kidwell seconded the motion, and it was unanimously approved.

#### **III. Approval of the Minutes**

Deputy Chief Kidwell made a motion to approve the meeting minutes from December 19, 2024. President Grimsley seconded the motion, and it was unanimously approved.

#### **IV. Agenda Items**

**A. Guest/Citizen** – there were no guests present.

##### **B. Sub-Committee Reports**

- 1. Budget and Finance** – The committee met in February. There will be Styker maintenance May 6-7. A directive will be sent out, but the movement of the vehicles will stay within its battalion in order to keep stations staffed. The County's budget approval is scheduled for next week. Our budget asks include SCBA and air compressors, the No-Smoke, the Motorola Radio System and a 3% increase for county employees and to the volunteer station contributions.
- 2. Recruitment and Retention** – The mobile sign trailer is currently out of service for repair at TSS in Gainesville, VA. Fauquier HS is having a Career Night on April 3<sup>rd</sup> and Laurel Ridge Community College is hosting a Career Event on May 1<sup>st</sup>. Emails will be sent to station recruiters asking for assistance. There was a had a good turnout at the Kettle Run HS Career Event on March 20th. Thank you goes out to Company 10 members for assisting with the event. So far with the station membership roster updates, our numbers are as follows: New members YTD is 14, there are 15 applicants in process, and our total to date is 521.

3. Training – Recruit school started on March 17<sup>th</sup>. Both the night school and High School Firefighter classes are in session. The training lieutenants and DC Kidwell will be going to get more certifications. There will be an extrication class for Marshall in order to put Rescue 3 in service. Also, we are currently in talks with Laurel Ridge Community College to possibly being a Paramedic program here in Warrenton. The meetings have gone well, and we are looking to collaborate with instructors from our department to assist and open it to all. There may be an EMT -B to Paramedic program in 12 months and an EMT -A to Paramedic program in 9 months. The classes won't be a heavy workload and these classes would get people working towards an Associates. There has been a bit of miscommunication between chiefs and training, but Captain Latham and DC Kidwell are making sure to keep the communications open.
4. EMS Ops – ALS Preceptors and Re-Entry. There were questions from system members regarding precepting and re-entries, and if there would be different routes to take based on different circumstances. The Committee decided to continue with the policies as written and there would be no exceptions. If any system members have questions or concerns, please have them reach out to Captain Matt Shields.
5. Fire Ops – Chief 360 presentation but three has been no follow-up. Deputy Chief Kidwell will reach BC Smith, as Cos. 10 and 7 are now uninterested. Westnet is expensive, were hoping for Chief 360 to help consolidate some of the multiple applications we use. NVERS First Due grant expires 12/15 and it would cost about \$18,900 with current modules to continue. There will be a meeting scheduled for a demo with staffing and messaging. CAD project is moving along. They have finished demos and are now waiting on reviews and feedback regarding the two vendors. Second week of April for a discussion meeting. Then the group will look at pricing and selection. The two vendors are CentralSquare and Caliber. For those companies who have removed members, please get their facepieces and regulators back to Lt. Nugent. Also, new NOVA Manual updates were sent to the group for discussion at the next meeting.
6. Special Ops – nothing new to discuss. Rescue Engine 13 recently asked for rope compliment, and since rope is going to be replaced, will include their apparatus to be outfitted. Due to costs, It looks like we will purchase one half this FY and the other half in the next. There was also talk about maybe looking into getting thermal imagers for command units and Chair Kane hopes to bring up at the next meeting. Rescue 3 will be outfitted, completed soon, and put in service. There were rumors out there that Marshall was selling, but that has been voted down. Please do not give these rumors anymore thought.
7. Health and Safety –UDS cancer screening is scheduled for this November 17<sup>th</sup> at Warrenton Fire. Just like the previous one, this will be open to all system members.

### C. Old Business

1. Chapter 9 Re-Evaluation – the committee will need to meet with its newest members to discuss a review and evaluation of Chapter 9 to update and change anything that has been found to be inefficient.
2. OP 113 Uniform Rank – The committee is looking into implementing a deadline for helmet IDs and certifications. Deputy Chief Kidwell sent a spreadsheet to the volunteer stations for updating their member's certifications. Only Orlean and Catlett have returned their lists, and New Baltimore has put theirs on Target Solutions. After discussion, the Executive Committee supported and approved an April 30<sup>th</sup> deadline for implementation.

## D. New Business

1. VFIS Death Benefits – the county has switched benefits carriers. All system members need to update their new benefit forms, and every station has been sent reminders. Currently, there are still 34 left to submit their updated forms. There will be a letter sent to the ones who are still missing, by the first of April, telling them if they don't return it, they will be dropped. Remington and New Baltimore are working on connecting with their last few.
2. Fauquier County Code of Conduct Adoption – Chapter 9 says we need to adopt a code of conduct, and Chief Smith recommends adopting the County's current Code of Conduct. This code of conduct will need to be reviewed yearly with signature for FCFRS members. President Grimsley agreed. President Grimsley made a motion to use the County's code of conduct, Deputy Chief Kidwell seconded, and it was approved. An email will be sent out shortly to the Presidents and Chiefs with a copy.
3. Volunteer Polices Review –Deputy Chief Kidwell presented the committee with two policies regarding volunteer memberships. The first policy to review was in reference to the process of become a member. Currently there is no set policy to what the steps are to become a member. This has been a hurdle for Bobby, so this policy would unify the process across the board. Chief Kane inquired about possibly adding something about not recommending certain individuals for membership at another station? Bobby does a good job of keeping a list of people who put in applications and will maintain the lists. The companies will get the final say regarding their membership. Deputy Chief Kidwell will also add in the newly adopted Code of Conduct. President Grimsley inquired about dual membership and if it was something that needs to be addressed, (tracking, personal property). If you have a "home" membership, your insurance/workers comp will be under that membership. Trish Jackson also informed the committee of how we process insurance. President Grimsley as for this policy to be tabled for 30 days, in order for it to be taken back to the station recruiters for review.

The next policy brought for review were the general requirements for incentives and benefits for volunteer system members. This would define the classifications: A, B, C, D and E. The addition of D members would be life members who are active, and it would mimic the LOSAP requirements but without the points system. This is so everyone is equal across the board. Deputy Chief Kidwell recommended 12 hours a month and attending 6 meetings out of the 12 monthly meetings, to include excusals. The addition of E members would be life members who are not active. In order to stay on the role, they must attend one function per calendar year. Chief Kane would like to grandfather life members who can be exempt if they were made life members before July 1, 2025. There is also a section 3, which covers leaves of absence, which is similar to what most stations currently follow. Chairperson Kane inquired about a statement saying class C membership cannot ride apparatus. Deputy Chief Kidwell said we could add something to that effect. There could also be activity disqualifiers, including AWOL active members classified as A, B, or C. This policy is about thresholds, so please review and see if there are changes to be made. A question was asked about activity tracking, but we are working towards a system where everyone can be entered. It also adds a progressive discipline. President Grimsley asked about the what the bylaws of surrounding jurisdictions had to say, and if we have a few policies that are universal, it will help. Deputy Chief Kidwell will be working towards getting these policies updated by May 1, in order to discuss at May Fire Ops for opinion and then bring back to the Executive Committee.

## E. Roundtable

1. President Grimsley approached the committee with an issue regarding dispatch. It appears that there are station tones that aren't being dropped because they are listed as "unstaffed". This may be inaccurate, as there may be volunteers around. Just need to remind communications that even if the station is unstaffed, please send out the alert tones for a first due call.
2. First Due App – there is talk of cutting off notes to all but the command officers and higher-ups at the companies due to possible misuse. Deputy Chief Kidwell will be addressing this at the Fire Ops Committee Meeting, so keep it in your mind, as the final decision will be made by the Executive committee.
3. There are county emails available for Chairperson Kane and President Grimsley. Lindsay will reach out to IT. Also look into getting a dl-volunteers or having station distribution lists for better communications within the system.

## V. Adjournment

President Grimsley made a motion to adjourn at 3:48 PM. Motion seconded by Deputy Chief Kidwell, and it was unanimously approved.

The next Executive Committee Meeting is scheduled for April 17th, 2025, at 7 PM at Warrenton Vol. Fire Station.