



Fauquier County Fire Rescue System

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*Battalion Chief Rich Cluff, Chair
Chief John Kane, NBVFR, Co-chair*

APPROVED

EMS COMMITTEE

02/25/2025 Minutes

Present: Co-chairperson John Kane, NBVFR, Tom Litchford, WVFC, Joe Williams, RVFD, Executive Assistant Lindsay Flippo

I. Call to Order

Co-chairperson Kane called the meeting to order at 1904 hours.

II. Adoption of the Agenda

The agenda was presented to the committee. Joe Williams made a motion to adopt the agenda. Tom Litchford seconded, and it was unanimously approved.

III. Approval of the Minutes

The minutes from the January 28th, 2025 meeting were presented to the committee. Joe Williams made a motion to approve the minutes as written, Tom Litchford seconded, and it was unanimously approved.

IV. Guests/Citizens

- a. There were no guests present.

V. Old Business

- a. Training Updates – The scheduled PALS recertification training on February 8, 2025 was cancelled due to low enrollment. If you have any questions or concerns, please reach out to training. The upcoming CPR courses are scheduled for March 1 and June 14, 2025. Spring EMT currently has 11 students, going well. There will be no Summer EMT, and the next classes are tentatively scheduled for an August timeframe. Tom Litchford also wanted to remind the committee of the upcoming NOVA EMS Symposium, March 10th and 11th.
- b. Pharmacy Update – rollout seems to be going well. Providers in the field are making a few mistakes but are catching it, just a learning curve. Implementation went well, thanks to Fowler and Gruber. Doing well on inventory, but if there is a high-volume call day, supplies can be depleted. Due to that, we will be getting more First-In kits. PSTrax is still working to get some features up and running for us. Unfortunately, it'll be about a year before ImageTrend will be able to be connected. OP 303 has been released to reflect the new pharmacy program, please review it with your members. It is available for review on our website. There are already a few updates to be made, and the current medication forms associated are begin updated and created. We hope to have those updates and forms released soon.

If you make a mistake, please make sure to track it in PSTrax, using the comment section, or shoot Petra an email explaining the situation. This DOES NOT apply to controlled substances. If you make a mistake with a controlled substance, please call Petra IMMEDIATELY. If you have any concerns or need anything, please let Petra know, she is constantly working to make sure we are compliant and stocked.

- c. 6 Month Goals and Objectives – one suggestion came from Tom Litchford, who thought about

working to make it easier for system members to cross-run with other members at other stations. If Chief 360 works out, that may be a great way to develop a method for system members to talk and coordinate staffing of units across the County. Co-chair Kane inquired about ImageTrend and PSTRax rosters for Volunteer system members, which could be updated and maintained by station officers/certain volunteer members. Kane said he would bring it up at the Executive Committee. Joe Williams thought about how we can equip and staff a critical care medic unit, to help with the response burden on EMS Supervisors. The committee could be a way to achieve this. This topic will also be brought back to the next meeting for more committee member input.

VI. New Business

- a. ALS Precepting and Re-Entry – there were questions raised regarding a system member who was previously inactive and would now like to re-enter patient care without going through the re-entry procedures. The member does medical work for his job and wanted to possibly be released using those patients and procedures. It was brought to the EMS Committee for recommendations as how to proceed. Co-chair Kane believes no matter the circumstances, everyone needs to go through the procedures before being released. A medical setting is different. In the event that the provider shows an understanding and proficiencies in their abilities on scene, there can still be recommendations after a certain number of calls that doesn't quite reach the required. Members just need to be willing to work towards it. Kane also reminded the committee that a medical field job does not necessarily translate to pre-hospital care in the field. Litchford also recommended that they follow the procedures and policies set in place, and have been approved by Dr. Jenks, the Operational Medical Director. It was determined by the members present that the committee recommend that anyone re-entering the field as a provider will have to follow the guidelines set forth in OPs 309 and 300.28.

VII. Roundtable

- a. OEMS – EMS Councils are being consolidated from 11 down to 7 and no more hybrid EMS councils effective July 1. The new councils formed may stem from health districts, but nothing has been decided. The new director has invested interested in revamping OEMS completely and has a background as an EMS provider. There is also a new financial officer overseeing grants, etc. The grant cycle is now open until March 17th. The submissions will be reviewed and reward in May, so put it in today. The state's EMS Symposium may still happen in a few years, but with lots of changes. Depending on the state budget will depend on what OEMS sees in terms of money. The state medical director is Dr. Allen Yee, and there will be a difference in how state stores EMS reports. Joe asked for a copy of the NVERS EMS council letter of alignment, Kane will get with Cluff to send it.
- b. Joe inquired about the possibility of staffing a medic unit with critical care equipment and drugs/whole blood, alongside with EMS Supervisor. The hurdles include budget and personnel. Next meeting with Cluff in attendance, we will ask for more information.
- c. Stryker maintenance – Dana Park and Trish Jackson are currently working on getting the Stryker maintenance scheduled for the Cots and Stairchairs. Per Battalion Chief Cluff, the new LifePak 35s may not be included, as they are within a year of usage.
- d. 50th Annual Virginia Association of Volunteer Rescue Squads Rescue College June 6-15th. Lindsay will send out an invitation to the group.
- e. ImageTrend admin access for volunteer system members. Kane will look into it, to include updating rosters within ImageTrend and PSTRax.

VIII. Adjournment

Motion to adjourn made by Tom Litchford at 2002 hours. Joe Williams seconded the motion, and it was unanimously approved.

Next meeting is scheduled for April 22, 2025, at 1900 hours at Fauquier Hospital.