

**MINUTES OF THE FAUQUIER COUNTY ELECTORAL BOARD
MARCH 14, 2025**

Present: Chairman Lisa Gerchick, Vice Chairman Robin Corcoran, Secretary Jane Hurst, General Registrar Alex Ables, Chief Deputy Registrar Diana Dutton, and Deputy Registrar Matt Nelius.

The meeting was called to order at 8:34am.

The minutes for the February 3, 2025 meeting were approved as written.

Registrar's report

- DS300 tabulator delivery and acceptance testing. After issues with delivery, all have been received, and testing has been completed with PrintElect.
- DS300 new ballot bin delivery status. Four ballot boxes have been delivered, the balance will be delivered in April.
- ExpressVote replacement. These have been delayed by the Department of Elections for more information.
- Power Station delivery and acceptance testing. These have a five-year warranty, but we can expect an 8-year lifespan.
- Electronic Pollbook hardware replacement. Current pollbooks will be updated and used for the next election.
- Chief and Assistant Chief small group trainings. Diana Dutton and Sharon Lee have been addressing common mistakes such as missing items, SDRs, Provisionals and forms.
- County transition to MUNIS financial and e-Portal access issues
- County Master Facilities Plan site visit March 26. The county has hired a firm to gather needs and create a plan for future facilities needs.
- County budget update and staffing. No increase was added for next year.

Unfinished business

Update on Board of Supervisors' response and progress on storage space and office space needs for the future. Progress made with future needs and assessment noted above.

New business

- Locality Election Security Standards (LESS) Reporting: Checklist. Over 90% complete, this will be complete by the next meeting.
- VEBA Annual Meeting
- Officer of Election Annual Appreciation Picnic will be on August 16.
- The next meeting will be on April 25, 2025 at 9:00am.

There being no further business, the meeting was adjourned at 10:09am.

Respectfully submitted,

Jane M. Hurst, Secretary

/s/ Lisa K. Gerchick
Chairman

/s/ Robin D. Corcoran
Vice-chairman

/s/ Jane M. Hurst
Secretary