



Fauquier County Fire Rescue System

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*John Kane, Chair
Natasha Lorenzen, Co-Chair
Dale Kidwell
Butch Grimsley*

APPROVED

EXECUTIVE COMMITTEE

05/22/2025

Committee members present: Chairperson Chief John Kane, Co-chair Deputy Chief Natasha Lorenzen, Deputy Chief Dale Kidwell

Others present: System Chief Kalvyn Smith, Special Ops Chairperson Eddie Payne, County Administrator Janelle Downes, Deputy County Administrator Mallory Stribling, Joe Saffer, WVFC, Dale and Pat Koglin, WVFC, Chief Scott Ross, WVFC, Executive Assistant Lindsay Flippo

I. Call to Order

Chairperson Kane called the meeting to order at 7:00 PM.

II. Adoption of the Agenda

Deputy Chief Dale Kidwell made a motion to adopt the agenda. Co-chair Natahsa Lorenzen seconded the motion, and it was unanimously approved.

III. Approval of the Minutes

Deputy Chief Kidwell made a motion to approve the meeting minutes from April 17th, 2025. Co-chair Lorenzen seconded the motion, and it was unanimously approved.

IV. Agenda Items

A. Guest/Citizen – none were present.

B. Sub-Committee Reports

- 1.** Budget and Finance – Deputy Chief Kidwell informed the committee that a revised Volunteer Financial Policy was presented at the Budget and Finance meeting. The biggest change was the addition of a four-bid form, which now asks volunteer companies to procure 4 bids before contracts and purchases. The policy will be presented to the Board of Supervisors for approval on June 12th. The committee also selected a new chair and co-chair, with Orlean President Jim Kudla as the Chair and Catlett Treasurer Stephen Hannaman as the Co-Chair and approved the increase in meeting frequency, going from a quarterly meeting back to a monthly meeting starting in July. Prior to that July meeting, the committee members will get together to discuss what they would like to accomplish. There will be audits with the upcoming volunteer companies and Four-for-life fund disbursements will be out soon.
- 2.** EMS Ops – Chairperson John Kane informed the committee that the system currently needs 26 videolaryngoscopes along with the attachments that are needed. Company 1's Tom Litchford said he would look into possible grant opportunities. Company 2's Joe Williams also inquired about critical care staffed ambulances, one in the north and one in

the south, but the resources just aren't available at this point. There was a survey sent out regarding EMS bags, so please remind system members to fill it out and input their opinions.

3. Fire Ops – Fire Ops Chairperson Scott Ross informed the committee that a Code of Conduct is currently in the works at county administration. The after-action report for Old Mill Lane is ready and will be released shortly. After evaluations, the system will be purchasing new SCBAs from Scott 3M. They are currently working on specifications and the number of SCBAs and required equipment needed, and the best part is logistics personnel are currently certified on Scott equipment. Also, system members are demoing two different models of the new Motorola radios. Chief 4 Billy Boylan was selected as the new co-chair. With the passing of the in-county volunteer policies, Pat Koglin and Joe Saffer from company 1 inquired about c-members who are career in Fauquier. Would they be able to do in-service “training” with new members, as mentor program? Would they be able to participate in public education opportunities? Co-chair Lorenzen said yes, being mentors and doing in-station classroom with new members is ok, but with public educations, just make sure they don't fall into a “gray area” and might be put in a situation where they have the expectation to respond, i.e., they are riding in a parade in a rig that could possibly be dispatched to a call.
4. Recruitment and Retention – Volunteer Coordinator Bobby Tarr was attending the Culpeper Fire Department's Parade and was unable to attend. He did send along the following: The sign trailer is still out of service, but should be back in soon, there was a well-attended Recruitment meeting attended by all but two companies, and a copy of those draft minutes have been given to the Executive Committee, too. Here are the events in June: a First Friday event on June 6th with Fauquier County HR, the Juneteenth Festival in Warrenton on June 14th, and the Warrenton Town Limits Festival at the WARF on June 27th. The total number of volunteers stands at 512, there are 24 YTD members and 7 applicants in the process.
5. Special Ops – Chairperson Eddie Payne informed the committee that they had finalized the purchasing of equipment and supplies for the technical rescue trailer. There had also been discussion on the possible purchase of electric vehicle plugs for specialty piece when responding to EV calls, however, after research it was deemed too expensive and would not be logistically feasible.

C. System Updates

1. Recruit school is going well, and we have 3 laterals now in the field. The system is looking towards the possibility of a winter recruit school, too.
2. County administration and Chief Smith have been visiting stations and meeting with system members, so far at 3, 7, and 11.
3. Recently promoted a battalion chief and 3 captains. There are a few lieutenant vacancies, and a promotional process will be conducted in August. In preparations for this, there is an Officer Development Program class that will starting next month. It is open to all system members and fulfills uniform rank requirements.

4. DC Kidwell was part of a meeting between the school system, HR and Laurel Ridge to secure classroom usage for the fire science class, which would mean easier transport and more space. Also working with school councilors to get awareness of fire science class to students and what the course entails, as the numbers are down, and the system needs more kids.
5. Paramedic at Laurel Ridge, 6 people so far have expressed interested, none from the volunteers yet, but Chairperson Kane said he had a couple of members at 10 who might be interested, and they will reach out to Captain Sam Miller.
6. Station 13 addition and remodel moving along nicely. Contractor is hopeful for a finish date in about 3 months' time, barring any hiccups. Station 5 is currently going through its kitchen remodel, as well as the first-floor bathroom.

D. Old Business

1. Membership Polices – the policies are currently being discussed and reviewed at the Administrative Committee. They tabled voting on the policies until the next meeting to give system members time to read and respond. Chief Ross inquired about a certain section regarding D members. Deputy Chief Kidwell will get with Chief Ross to discuss further.

E. New Business

1. Establishment of Committees – since Chapter 9's implementation, there has been some confusion regarding committee structure and reporting. In Chapter 9, there are only 4 committees that are recognized. Deputy Chief Kidwell presented the committee with a policy that would officially establish these committees as well as implement a reporting structure for these committees. Chairperson Kane made a motion to table the policy until next meeting for review and discussion. Co-chair Lorenzen seconded, and it was unanimously approved. Please send any and all feedback to Chairperson Kane or Deputy Chief Kidwell.

F. Roundtable

1. Chairperson Kane brought up a few more dispatch issues and time discrepancies. Kane will touch base with Communications director Joell Kight to discuss and will bring up at the next Fire Ops committee meeting.
2. Chief Ross inquired about system-wide short-term and long-term goals. Currently there are none in the system, but we should work towards something. This will be discussed at the next meeting.

V. Adjournment

Co-chair Lorenzen made a motion to adjourn at 7:30 PM. Motion seconded by Deputy Chief Kidwell, and it was unanimously approved.

The next Executive Committee Meeting is scheduled for June 26, 2025, at 6 PM at the Warren Green Building.