

**FAUQUIER COUNTY
DEPARTMENT OF SOCIAL
SERVICES ADVISORY BOARD
COMMITTEE
August 20, 2025**

ACKNOWLEDGEMENT

ATTENDANCE:

Advisory Board:

- Crystal Hale, Director of Social Services
- Nick Napolitano, FCPS
- Tom Pavelko, Director of Adult Court Services

Absent: Beth Foddrell and Mary Wycoff

Other:

- Lisa Trapani, DSS Program Specialist

The Committee noted the number of members present was less than the number required for a quorum. The Committee determined the necessary quorum had not been met and, as such, no further action was taken.

Next Meeting Date: October 15, 2025

FAUQUIER COUNTY DEPARTMENT OF SOCIAL SERVICES
Advisory Board Meeting

August 20, 2025,
10:00 a.m.

Alice Jane Childs Building
320 Hospital Drive
DSS Conference Room
Warrenton, VA 20186

AGENDA

1. Call to Order
2. Approval of July 16, 2025, Meeting Minutes
3. Board Member Introductions
4. Meet and Greet with DSS Staff
5. Board Members' Time / County Updates & Comments
6. Adjournment

Next Meeting: October 15, 2025, at 10:00 a.m.

DRAFT

FAUQUIER COUNTY DEPARTMENT OF SOCIAL SERVICES ADVISORY BOARD COMMITTEE July 16, 2025

MINUTES

ATTENDANCE:

Advisory Board:

- Crystal Hale, Director of Social Services
- Nick Napolitano, FCPS
- Tom Pavelko, Director of Adult Court Services
- Mary Wycoff, Risk & Compliance Manager of County Administration

Absent: Beth Foddrell

Other:

- Lisa Trapani, DSS Program Specialist

The meeting began at 10:00 a.m. in the DSS conference room.

The minutes for April 23, 2025, were approved.

ADVISORY BOARD TRAINING FOLLOW-UP DISCUSSION AND NEXT STEPS – *Crystal Hale*

Mrs. Hale briefly discussed the training the board attended at the last meeting and wanted to brainstorm with the team what they want the meetings to include / not include going forward and how to better serve the community and Social Services as an agency.

The team then did a brainstorming exercise where everyone was given post-it notes and were asked to write one way on each note that they can best support DSS with the work that they do every day. The categories were Time, Talent and Treasures (Resources / Supports). After brainstorming the team came up with this list.

- Provide insight into what exactly DSS / Social Services does so the board members can have a better understanding of our services and programs.
- How is information flowing between DSS and other agencies?
- Have members reach out to other agencies, community, and other boards to see where services might be lacking or being used and advise the team on the findings.

- Look at having shared community events where the agencies can come together to support the community and citizens. (Back to school, other community events where DSS can be more involved to get out information to the community)
- Having members of DSS present in front of community stakeholders on the different programs DSS has for better understanding and awareness.
- Have one program manager come to the next few meetings to go over what each program does and answer any questions from the team.

NEXT MEETING:

- Have each board member do a synopsis of what they do to see where any services might overlap and be able to strengthen community ties.
- Having the board members tour the agency and meet some of the DSS staff to ask / answer any questions and engage with the staff. (Possibly have the off-site workers call in or have them come in)

Meeting was adjourned at 10:53 a.m.

Next Meeting Date: August 20, 2025