

**APPROVED**  
**FAUQUIER COUNTY**  
**DEPARTMENT OF SOCIAL SERVICES**  
**ADVISORY BOARD COMMITTEE**

**December 17, 2025 MINUTES**

**Attendance:**

**Advisory Board:**

- Crystal Hale, Director of Social Services
- Nick Napolitano, Fauquier County Public Schools
- Tom Pavelko, Director of Adult Court Services
- Mary Wycoff, Fauquier County Risk Manager
- Beth Foddrell, Path Foundation

**Other:**

- Jamie Hollenback, Program Specialist
- Josephine Gilbert, Encompass Board
- Danette Jones, Benefit Program Supervisor
- Melinda Scott, Benefit Program Supervisor
- Martha Huffman, Benefit Program Supervisor

**Call to Order:**

The meeting began at 10:00 a.m. at Alice Jane Childs Building, 320 Hospital Drive, Warrenton, VA in the 2<sup>nd</sup> Floor Conference room.

The minutes for December 17, 2025, were approved.

**Recognizing the Benefit Program Supervisors:**

Crystal Hale recognized Benefit Program Supervisors Danette Jones, Melinda Scott and Martha Huffman for working together to lead the team in the absence of a Benefit Program Manager.

**Supplemental Nutrition Assistance Program (SNAP):**

Benefit Program Supervisors provided a handout and outlined the timeline and procedures implemented to manage SNAP benefits during the federal government shutdown. Virginia implemented Virginia's Emergency Nutrition Assistance program (VENA) during November, which remained in effect until SNAP benefits were reinstated.

Beth Foddrell thanked Crystal Hale for presenting information regarding SNAP benefits and VENA at the Path Foundation Committee Meeting. Beth mentioned that this was very helpful to the group.

**CPS Recognition:**

Nick Napolitano recognized Taylor Clancy for meeting with the Principals of Fauquier County Public Schools (FCPS) to discuss Child Protective Services (CPS) protocol.

**Adult Court Services Moving to New Location:**

Tom Pavelko announced after 20 years at their current location, they will be moving to the 2<sup>nd</sup> floor of the Circuit Court building.

**Senior Center:**

Due to construction the Senior Center had to close its doors around Thanksgiving. They have moved to a temporary location at the Old Town Hall building.

**Next meeting February 18, 2026 at 10:00 a.m.**