



Fauquier County Fire Rescue System

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*Battalion Chief Rich Cluff, Chair
Chief John Kane, NBVFR, Co-chair*

APPROVED

EMS COMMITTEE MINUTES

**Fauquier Hospital, 500 Hospital Drive, Sycamore Room
Tuesday, January 20, 2026 – 7 PM**

Present: Chairperson Rich Cluff, FCFR, Co-Chair John Kane, NBVFR, Joshua Sabol, WVFC, Joseph Williams, RVFR, Danielle McCloy, TPVFR, Petra Williams, GVFR, Captain Jordan Coleman, FCFR, Executive Assistant Lindsay Flippo

I. Call to Order

Chairperson Cluff called the meeting to order at 1900 hours.

II. Adoption of the Agenda

The agenda was presented to the committee. Danielle McCloy made a motion to adopt the agenda. Joshua Sabol seconded, and it was unanimously approved.

III. Approval of the Minutes

The minutes from the November 25th meeting were presented to the committee. Joshua Sabol made a motion to approve the minutes as written, Danielle McCloy seconded, and it was unanimously approved.

IV. Guests/Citizens

- a. There were no guests or citizens present.

V. Sub-Committee Reports

- a. There were no reports for any of the listed sub-committees on the agenda.

VI. Old Business

- a. Pharmacy Updates – When people use ALS bags, they are not signing out the drugs, so please be more careful with PStrax documentation. Chairperson Cluff suggested we send out an IB. Also, there are two drugs within our drug kit that are the same shape and could be confused, so one has been placed inside a bag for distinction purposes.
- b. Precepting Updates – The workgroup has been established, including Haley Silvernail and Sam Neglia from New Baltimore, and Tom Litchfield from Warrenton. The meeting is currently scheduled for 2/18/26. Besides precepting, the workgroup will also look at fully establishing EMT and Paramedic re-entry programs. With the current protocol update trainings, May would be the latest a system member can do re-entry, so we need to get it out for providers to be able to re-enter for release. Jordan Coleman is working to figure out the future of re-entry and hopes to get input from the precepting workgroup at the meeting.
- c. Protocol Updates and Training – A new RSI protocol was released for EMS Supervisors, and Sam Neglia has been working with system members to get everyone up to date with protocol trainings. If a system member needs the updates, please get in touch with Sam.

Jordan Highland is currently heading protocol committee, along with Sam Neglia and Haley Silvernail. The last protocol updates went into effect in November, after going through OMD and EMS Supervisors.

Spring EMT is in session, there are currently 13 students, 10 in county and 3 out of county. The last day of class is May 2nd. There will be no Summer EMT. There is a BLS skills drills class on Wednesday, January 28th. It is "Talk to me: The patient interview" and it will be located at Fire Station 1 in the training room from 1830-2130 hours. Please contact Tom Litchford for any questions or to register. There are also in-service CPR classes for paid system members, however, any system member is welcome to join if you need CPR recertification. There is an upcoming ACLS update class, but it will not be on the website. If you or your members have any questions or concerns, please reach out to Lt. Peter Josendale.

- d. Released Provider List – Jordan Coleman didn't have any updates regarding the list. Chairperson Cluff will reach out to Deputy Chief Kidwell, who can work to reach those who are no longer released providers. Chairperson Cluff then opened the floor to suggestions regarding notifications for release status. Should it be an official letter, another type of notifying process or procedure? Co-chair Kane believes ALS notifications should come from the OMD and BLS should come from the stations, and whoever is sent the list, Chief or someone else, will do the notifications. Jordan Coleman mentioned that the process is that each station is responsible for their providers didn't work the last time, as there were many people who were unaware they were no longer released. There should be a central list for tracking, so the information is all in one place, and the precepting program manager is able to track and let people know their status, ideally 90 days out. Co-chair Kane agreed with this, but also says this list should be updated quarterly, and we can utilize Target Solutions. Chairperson Cluff asked that Jordan Coleman and the precepting workgroup come back to the EMS Ops committee with a process in determining provider release and re-entry, as well as a notification process. Danielle McCloy inquired if we could utilize Target to inform and update active vs. inactive members. Jordan Coleman said yes, it is possible, that we can send an updated credential alert to the provider so they are aware and can update or upload incident tracking. As far as sending notification, Coleman can also send it through email, to cover the bases. Also, he noted, that we would need to send letters certified for tracking purposes. Co-chair Kane then mentioned having the Executive Committee sign off on the provider list and its release. Co-chair Kane made a motion to present the released provider list to the Executive Committee for system review. Danielle McCloy seconded, and it was approved. The provider list will now go to the Executive Committee for final approval and release.

VII. New Business

- a. Discussion on Committee priorities for CY2026 - With the precepting workgroup moving forward, Chairperson Cluff asked if the committee saw any other needs or workgroups the EMS Operations Committee could create, but there were none mentioned. Chairperson Cluff also asked if there are any priorities that had not yet been addressed. He did mention that the disposable EMS supply budget is hurting, and we need to address these issues to the Executive Committee with representation so we can maintain status quo. Co-chair Kane, who sits on the Executive Committee, will bring up at the next meeting, while also reaching out to the Finance and Budget Committee, too. Co-Chair Kane did also mention the possibility of using four for life money, as well as looking into other revenues from the stations for contributions. Chairperson Cluff also mentioned that the Handtevy bill is in, and that Trish Jackson and county procurement are working up proposals for a 3-year option vs

a 1-year option. Co-chair Kane also mentioned with engine staffing additions at 10 and 2, and the included coverage at 19, the engines should be carrying same BLS bags and drugs the ambulances are carrying. Pharmacy can put these together, but the funding is still an issue. Joshua Sabol also mentioned that Warrenton is interested in getting a bridge process in place for BLS providers on Engines. Jordan Coleman is aware, and it will be worked on during the precepting workgroup meeting.

VIII. Roundtable

- a. Wild Apricot is no more. If you need to connect with someone regarding training, please reach out to Lieutenant Jessica Icaza. If you are looking for policies or operating procedures, please reach out to Lindsay.
- b. Petra Williams – There is a need for an ALS bag that can be located centrally for training and display purposes. She asked if there is money available to purchase a bag, but she is unsure of the exact price. Co-chair Kane believed there was money available, so Petra made a motion to spend up to \$600 for an ALS pharmacy training bag. Joe Williams seconded, and it was unanimously approved.
- c. Four for life – Trish Jackson has reached out to stations to remind them to use their money for purchases and they have until end of February.
- d. Sam Neglia is now an EMS Captain at New Baltimore. When he goes around the county for trainings, he will continue to make sure he has times set aside both during the day and in the evenings to accommodate as many system members as possible.
- e. The next meeting date was discussed and decided on March 3rd, after the precepting workgroup meeting on the 18th.

IX. Adjournment

A motion to adjourn was made by Danielle McCloy at 1948 hours. Joshua Sabol seconded the motion, and it was unanimously approved.