

FAUQUIER COUNTY
Community Policy & Management Team

March 11, 2026

1:30 pm

**Warren Green Building, Second Floor Conference Room
Warrenton, Virginia**

For Virtual Meeting Attendance Instructions

Please contact Tom Pavelko at

tom.pavelko@faquiercounty.gov

AGENDA

- 1. Call to Order** **Tom Pavelko, CPMT Chair**
 - **Review of Agenda**
 - **Adoption of the March 2026 Agenda**
 - **Approval of the January 2026 Minutes**

- 2. Member Reports**

- 3. CSA Reports** **Carly Baughn, CSA Coordinator**
 - **FY2026 Expenditure Report**
 - **FY2026 Projection Report**
 - **Foster Care Placement Report**
 - **Private Day Placement Report**
 - **Case Load Report**
 - **New FAPT Private Provider**
 - **New LINK services SOP**

- 4. OCS Updates** **Carly Baughn, CSA Coordinator**
 - **Scheduled for CSA Coordinator Academy (May)**

- 5. Planning Updates**

- 6. Adjournment**

DRAFT

**FAUQUIER COUNTY
DEPARTMENT OF SOCIAL SERVICES
COMMUNITY POLICY & MANAGEMENT TEAM
January 14, 2026**

MINUTES

ATTENDANCE:

Present:

- Mr. Tom Pavelko, CPMT Chair
- Ms. Crystal Coleman, Social Services Director
- Mr. Michael Mahoney, Admin Program Manager
- Ms. Carly Baughn, CSA Coordinator
- Ms. Sheryl Reinstrom, Encompass Executive Director
- Ms. Heather MacMahon, Parent Representative
- Ms. Yolanda Doss, Phillips Program; Program Director
- Ms. Lisa Trapani, Social Services CSA Program Specialist

Absent:

- Ms. Angie Gum, Fauquier County Schools Director of Special Education

ADOPTION OF JANUARY AGENDA and NOVEMBER 2025 MINUTES:

Ms. Crystal Coleman motioned for approval of the January 2026 Agenda. Ms. Sheryl Reinstrom second the motion, and the vote was unanimous as follows:

Ayes: Mr. Tom Pavelko, Ms. Yolanda Doss, and Ms. Heather MacMahon

Nays: None

Absent from vote: Ms. Angie Gum

Abstention: None

Ms. Sheryl Reinstrom motioned for approval of the November 2025 Minutes. Ms. Crystal Coleman second the motion, and the vote was unanimous as follows:

Ayes: Mr. Tom Pavelko, Ms. Yolanda Doss, and Ms. Heather MacMahon

Nays: None

Absent from vote: Ms. Angie Gum

Abstention: None

CSA REPORTS:

Expenditure Report:

Ms. Baughn shared with the team that as of January 13th, the FY2026 gross total expenditure paid to date is \$1,946,798.76, with \$61,113.90 in refunds, for a net expenditure of \$1,885,684.86. The Expenditure Projection report shows CSA is projected to spend \$4,197,004.10 this fiscal year.

Foster Care Placement Report:

Ms. Baughn presented the foster care placement report as of January 13th. Since the last meeting there have been several changes.

- One sibling out of two moved placements.
- One child was discharged from a residential placement to a group home and was subsequently kicked out of that placement. They then went to another group home and as of January 13th is now waiting for an acute bed.
- One child was kicked out of a residential placement in Georgia and has since been placed in a different residential placement in Massachusetts where there is no Medicaid funding.
- One child went from a potential adoptive foster home to a new foster home which is not a potential adoptive home.
- One child came into care and was placed with kinship family members, then was moved to a foster home after the needs were more than the kinship family could handle.
- One child moved from a possible adoptive home to a non-adoptive foster home.

Ms. Crystal Coleman motioned for approval of the Foster Care Placement Report. Ms. Sheryl Reinstrom second the motion, and the vote was unanimous as follows:

Ayes: Mr. Tom Pavelko, Ms. Yolanda Doss and Ms. Heather MacMahon

Nays: None

Absent from vote: Ms. Angie Gum

Abstention: None

Private Day Placement Report:

Since the last meeting, there are four (4) students that will be graduating in May, three (3) students have moved out of Fauquier County, and one (1) new student has started at their new school. For a total of eighteen (18) students in private day placements currently.

Ms. Sheryl Reinstrom motioned for approval of the Private Day Placement report. Ms. Heather MacMahon seconded the motion, and the vote was unanimous as follows:

Ayes: Mr. Tom Pavelko, Ms. Crystal Hale and Ms. Yolanda Doss.

Nays: None

Absent from vote: Ms. Angie Gum

Abstention: None

Case Load Report:

Ms. Baughn presented the Case Load Report. As of this date, for FY2026, there are one hundred and thirty-seven (137) cases that CSA has served from the community so far this fiscal year. At the end of last fiscal year, CSA ended with one hundred and eighty-six (186) cases served.

FY2025 Expenditure Review Presentation

Mr. Mahoney presented the FY2025 Cost Analysis Presentation he created for the team to compare the spending from previous fiscal year to the most recent one so they can get a full picture of trends between the two years.

OCS UPDATES:

Ms. Carly Baughn advised she will be attending the CSA Coordinator Academy in May.

ADJOURNMENT:

There was no further business before the committee and the meeting was adjourned at 2:25 p.m.

Next Meeting Date: March 11, 2026