



**Fauquier County
Fire Rescue System**
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*Kalvyn Smith, System Fire Chief
Jim Kudla, Chair
Steve Hannaman, Co-Chair*

BUDGET & FINANCE COMMITTEE MINUTES

APPROVED

**Wednesday, January 14, 2026
Warren Green Building
2nd Floor Conference Room
6:30 PM – 8:30 PM**

Committee Members Present: Jim Kudla, Committee Chair, Orlean VFD, Steve Hannaman, Vice-Chair, Deputy Chief Dale Kidwell, Dana Park, Accounting Manager.

Other Attendees Present: Chief Kalvyn Smith, Mallory Stribling, Deputy County Administrator, Butch Grimsley, Remington VFD, Don Mason, Remington VFD, James McGee, Remington VFD, Brenda Payne, Marshall VFD, Sharon Jenkins, Orlean VFRD, Owen Sproles, The Plains VFD, Heidi Bollinger NJP Accounting Firm.

I. Call to Order

Committee Chair Jim Kudla called the meeting to order at 1830 hours.

II. Adoption of the Agenda

A motion was made by Deputy Chief Kidwell to adopt the agenda and seconded by Dana Park, and it was unanimously approved.

III. Approval of the Minutes

Steve Hannaman made a motion to adopt the minutes, and it was seconded by Deputy Chief Kidwell, and it was unanimously approved.

IV. Agenda Items

A. Finance and Funding

1. Committee Funding Requests: Deputy Chief Kidwell stated we are currently waiting on quotes from Special Operations for rope replacement.
2. Station Funding Requests: Remington – Don Mason spoke on the need for the HVAC system to be replaced at Company 2. This is the original unit of the building. Mr. Mason discussed the history of the original installation and the ongoing repairs to the system to keep it functioning. The estimated numbers were approximately 3 years old with a total cost of 1.2 to 1.5 million for total

replacement. Committee members agreed that new estimates need to be obtained before the project can be brought back to the board for further discussion. The cost to get a new estimate from Downey and Associates is approximately \$9,100. Chief Grimsley stated they will work on getting the new estimates and then will bring this back to the committee for reassessment.

3. Budget: Trish Jackson sent information for the committee on upcoming submission dates as follows:

- Annual Membership Roles will be due by middle to end of March.
- Personal Property Tax Forms will be due by middle to end of March.
- Fourth quarter reporting from 2025 will be due on February 10, 2026.

Any questions regarding these dates can be addressed to Trish Jackson.

B. Administrative Committee Report

Meeting was scheduled for 1/15/26 but has been cancelled and will be moved to a later date. Currently nothing to report.

C. Recruitment Retention

Chief Kidwell reported that they are readdressing looking for potential additional incentives. Administrative group is to start exploring options.

D. Old Business

1. Volunteer Financial Management Policy: Nothing new to report.
2. Volunteer Incentive Policy: The new policy was approved in July 2025. However, the activity points recording was not implemented until the beginning of 2026.

E. New Business

1. Jim Kudla discussed the reviewing of end of year reporting to look across all stations. We need to compare and contrast to monitor if it's the same across the board and look into anything that stands out. We need to identify ways to improve costs. Steve Hannaman suggested getting cost comparisons on fuel satellites at station/companies so we are not paying overhead costs. Possible issues with this were discussed, one being station space for this. Jim Kudla requested he put something together for the next meeting.

F. Old Business

1. Volunteer Station Reports: Nothing to report.

G. Roundtable

No comments from the group.

V. Adjournment:

The meeting was motioned for adjournment by Deputy Chief Kidwell and seconded by Steve Hannaman. The meeting adjourned at 1920 hours.

The next meeting will be held Wednesday, March 11, 2026, at 1830 hours at the Warren Green Building in the second-floor conference room.