

Board Members

Clayton Lescalleet, Chairman
Joseph Villari, Vice Chairman
Tommy Bailey, Treasurer
John Wright
Lee District-Vacant
Gary Rzepecki, Director



Agenda

FAUQUIER COUNTY PARKS AND RECREATION BOARD MEETING TO BE HELD AT THE JOHN BARTON PAYNE-COMMUNITY ROOM, 2 COURTHOUSE SQ, WARRENTON, VA ON APRIL 15, 2026 AT 6:30 P.M.

Hall of Honor Award Ceremony

(To be held prior to the Board Meeting, honorees do not need to remain for the full meeting)

- I. Call to Order & Pledge of Allegiance**
- II. Approval of Agenda**
- III. Comments from Citizens**
- IV. Presentations and Commendations**
 - a. Proclamation for National Volunteer Week
 - b. Proclamation for Pollinator Week
- V. Consent Agenda**
 - a. January 28, 2026 Board Meeting Minutes
 - b. MCC Advisory Committee Member Re-Appointment
 - c. MCC Advisory Committee Member New Appointment
- VI. Reports**
 - a. Trails Report
 - b. Field Allocation Update
- VII. Action Items**
 - a. Policy Revision-FIN 200 Fees and Charges
- VIII. Information Items**
 - a. MCC Advisory Committee Minutes (Feb)
 - b. Land Development Comments
 - c. Operations Annual Report Update
- IX. Board Time**
- X. Closed Session**
- XI. Adjournment**

The next meeting is July 15, 2026

Members of the public who would like to provide comments to the Parks and Recreation Board at its regular public meeting may do so in person. Citizens wishing to appear in person should arrive prior to the start time of the meeting. Comments will be limited to three minutes.

Access provided for people with disabilities. Call the Regional Offices/Administrative Office at least 72 hours in advance for specific requests.

PROCLAMATION
Decreeing April 19 – April 25, 2026
Volunteer Appreciation Week

WHEREAS, *National Volunteer Week is a 51-year-old tradition enacted in 1974 by President Nixon, that designates a special time to recognize and celebrate the contributions of volunteers; and*

WHEREAS, *this year’s theme for National Volunteer Week is “Your Year to Volunteer”; and*

WHEREAS, *it is fitting to honor the many individuals and organizations who lend their time, skill, and effort to making our community a better place; and*

WHEREAS, *the primary goal of Volunteer Week is to spotlight the outstanding efforts of volunteers and the citizens in Fauquier County that participate in that service; and*

WHEREAS, *volunteerism empowers individuals to find their purpose, to take their passion and turn it into meaningful change; and*

WHEREAS, *countless Fauquier County citizens have enhanced the quality of life of others by volunteering with service organizations, in schools, places of worship, hospitals, youth groups, and with other organizations that benefit our communities; and*

WHEREAS, *volunteer service is needed now more than ever to tackle the tough social, economic, cultural and recreational needs in the County; and*

WHEREAS, *the spirit of volunteerism grows stronger in the face of even these most challenging times; and*

WHEREAS, *Fauquier County citizens are a reminder that giving back to the community yearround creates a cycle that strengthens the community; now, therefore*

BE IT PROCLAIMED, *that the residents of beautiful Fauquier County be encouraged to join in this celebration to volunteer and recognize all Parks and Recreation volunteers; and*

PROCLAIMED FURTHER, *that the Fauquier County Parks and Recreation Board joins in celebrating and decreeing April 19 – April 25, 2026 as Volunteer Appreciation Week in Fauquier County.*

Clayton Lescalleet, Chairman
Parks and Recreation Board

Date



PROCLAMATION

Decreeing June 22 – June 28, 2026 National Pollinator Week

WHEREAS, The first National Pollinator Week was observed in 2017 in America after the United States Senate's unanimous approval that acknowledged the week as a necessary step in taking awareness of the urgent problem of declining pollinator populations; and

WHEREAS, Fauquier County became a Bee City USA® Affiliate on February 10, 2022; and

WHEREAS, Pollinators are insects and animals that transfer pollen from one plant to another; and

WHEREAS, Pollinators such as thousands of species of bees are essential partners in producing much of our food supply; and

WHEREAS, Pollinators provide significant environmental benefits that are necessary for maintaining healthy, diverse ecosystems in towns and cities; and

WHEREAS, Pollination plays a vital role for the trees and plants of our community, enhancing our well-being, and creating recreational and economic development opportunities; and

WHEREAS, Fauquier County manages parks, public landscaping, and other public lands that include greenways and wildlife habitats; and

WHEREAS, Fauquier County provides landscaping recommendations to developers and residents to promote wise conservation stewardship, including the protection of pollinators and maintenance of their habitats; and

WHEREAS, The Fauquier County Parks and Recreation Board does hereby proclaim June 20 – 26, 2022 as National Pollinator Week; now, therefore, be it

RESOLVED, That Fauquier County residents are encouraged to join in this observance by participating in activities such as keeping bright pollinating plants and putting welcoming signs for pollinators like birdhouses or bright flowers that promote and protect pollinators; and be it

RESOLVED FURTHER, that the Fauquier County Parks and Recreation Board joins in observing and decreeing June 22– June 28, 2026 National Pollinator Week in Fauquier County.

Parks and Recreation Board Chairman

Date



Board Members

Clayton Lescalleet, Chairman
Joseph Villari, Vice Chairman
Tommy Bailey, Treasurer
John Wright
Vacant, Lee District
Gary Rzepecki, Director



Minutes

*FAUQUIER COUNTY PARKS AND RECREATION BOARD MEETING TO BE HELD AT THE ALICE JANE
CHILDS BUILDING, 320 HOSPITAL DR, SUITE 6, WARRENTON, VA ON
JANUARY 28, 2026 AT 6:30 P.M.*

MEMBERS PRESENT

Clayton Lescalleet, Chairman
Joseph Villari, Vice Chairman
Tommy Bailey, Treasurer
John Wright

MEMBERS ABSENT

None

PRESENT PARKS AND RECREATION STAFF

Gary Rzepecki, Director
Cara Cassell, Programming, Marketing, & Communications Superintendent
Jimmy Lyon, Operations Superintendent
Justine Ceja, Public Information Specialist

GUEST SPEAKERS

Michael Lillard
Thomas Sexton

I. Call to Order & Pledge of Allegiance

Chairman Clayton Lescalleet called the meeting to order at 6:31 P.M and led the Pledge of Allegiance.

II. Approval of Agenda

a. Committee Assignments

- Joseph Villari made a motion to approve the Agenda as presented, Tommy Bailey seconded the motion, as such, it passed unanimously.

-Clayton Lescalleet provided a brief update to the board regarding the Committee assignments.

COMMITTEES**COMMITTEE MEMBERS****CHAIRMAN/LIASION**

Bids & Contracts Committee	John Wright And Joseph Villari	John Wright
Budget Committee	Clayton Lescalleet And Joseph Villari	Clayton Lescalleet
Energy Conservation	Clayton Lescalleet And John Wright	John Wright
Hall of Honor	Clayton Lescalleet And Joseph Villari	Clayton Lescalleet
Marshall Community Center Advisory Committee	Clayton Lescalleet	Clayton Lescalleet
School Co-Op Committee	John Wright And Clayton Lescalleet	Clayton Lescalleet
Senior Olympics Committee	Joseph Villari	Joseph Villari
Vint Hill Village Green Planning/Development	Clayton Lescalleet and Joseph Villari	Joseph Villari

III. Comments from Citizens

- Michael Lillard, President of the Blue Ridge Athletic Club and representative of the Blue Ridge Titans baseball program explained that the organization is home to 11 teams, about one per age group and operates as a 501(c)(3). The program currently supports 15 scholarship players. Mr. Lillard, who has coached since 1988, expressed appreciation for the Fauquier County Parks and Recreation Department and the quality of field maintenance.

His only concern is the field allocation process, which he described as inconsistent and frequently changing. This season, two fields the Titans requested were missing from their initial allocation, and when they followed up a few hours later, all remaining fields had already been assigned. He emphasized that the organization only requests what it needs, and that long-standing, local programs should not be placed in the same category as out-of-county organizations such as teams from Prince William County that often place heavy demand on Fauquier County fields.

Mr. Lillard requested a standardized allocation procedure, every six months, so all organizations understand the same process and timelines. He referenced a practice from several years ago in which a final, comprehensive field assignment list was distributed at the end of the allocation process, he found this helpful for transparency and fairness.

In closing, Mr. Lillard offered to assist the department in developing a clearer, more consistent allocation system and stated he would be willing to serve on a committee if needed. He reported no other concerns beyond the allocation process.

-Thomas Sexton, Coaching Coordinator for Greater Fauquier Baseball Little League (GFBLL), addressed the Board, he reported that at GFBLL's most recent meeting, members expressed significant concern about rising field costs. As a recreational league, GFBLL strives to keep registration fees low so that all interested children can participate. Mr. Sexton explained that continued increases in field fees may force the league to raise its registration costs, which could result in fewer families being able to participate and could ultimately threaten the long term viability of the organization.

GFBLL currently serves about 650 children in baseball and softball, and Mr. Sexton estimated that 99% of participants are Fauquier County residents. He emphasized that keeping field fees affordable is the league's primary concern and would greatly benefit the local youth community.

IV. Presentations and Commendations

None

V. Consent Agenda

a. October 15, 2025 Board Meeting Minutes

-Tommy Bailey motioned to approve the October 15, 2025 minutes as printed, John Wright seconded the motion, as such, it passed unanimously.

VI. Reports

a. Trails Report

- Gary Rzepecki provided updates on three trail-related topics. The Laurel Ridge Community College Trail design plans are approximately 60% complete and have been submitted to VDOT, and is currently ahead of schedule. Right of way and construction are anticipated to begin in 2027. Mr. Rzepecki also reported on ongoing trail maintenance, noting that the maintenance team is working on the recent winter storm clean up and several bridges have been lost due to storm damage from last year, repairs are being made gradually. In addition, the department is evaluating the use of fair-weather stream crossings as a cost effective alternative to traditional bridge construction, a method already being used successfully at Warrenton Chase.

b. 2025 Annual Operations Report

-Jimmy Lyon provided an overview of the 2025 Operations Annual Report, covering C.M. Crockett Park, Larry Weeks Community Pool, Monroe Park, and Northern Fauquier Community Park. Monroe Park continues to see steady infrastructure improvements under the great guidance of Park Manager Todd Bonshire. At C.M. Crockett Park, upgrades include a new fishing pier, commercial grade pedal boats, upcoming permanent AC units, UV lights for well-water treatment, and anticipated improvements to the fishing pier, dock and deck. Mr. Lyon noted that camping remains on hold for now. Larry Weeks Community Pool now features a newly painted mural and ceiling that enhances the facility's appearance. The pool also tested earlier holiday openings and will continue the trial for one more season before determining future hours.

Programming's swim lesson revenue increased from \$19,000 to \$28,000 between 2024 and 2025. Lastly, Northern Fauquier Community Park experienced an \$8,000 decrease, most likely due to field rentals limiting shelter availability. Upcoming improvements include a new wooded trail and restocking the small pond with trout. When John Wright asked about the biggest challenges for 2026 and beyond, Mr. Lyon mentioned aging infrastructure, parking overflow, and difficulty hiring for smaller part-time evening and weekend positions.

VII. Action Items

a. Hall of Honor Nominations

-Clayton Lescalleet briefly reviewed the Hall of Honor nominees and requested a motion to approve the induction ceremony date and accept the nominations of Donald Johnson Jr., David Graham Jr., the Paul Mellon Estate, and Barry Starke.

Joseph Villari made a motion to approve the ceremony date and nominations, John Wright seconded the motion, as such, it passed unanimously.

Joseph Villari made a motion to approve the additional nomination of current board member Clayton Lescalleet, Tommy Bailey seconded the motion, as such, it passed unanimously.

Mr. Rzepecki provided background on why Barry Starke and the Mellon Estate were nominated, noting their significant and longstanding contributions to the Parks and Recreation Department. Looking ahead, Mr. Rzepecki expressed interest in nominating additional individuals next year to address the backlog of deserving candidates.

b. Policy Revision-FIN 203 Refunds and Transfers

-Cara Cassell provided an overview of the upcoming summer day camp plans at Vint Hill Community Center, Marshall Community Center, and the newly added Cedar Lee Middle School location. She noted that due to the high demand for summer camps among working families, many parents register for sessions they may not ultimately need and then cancel later in the season. To address this issue, the proposed policy revision includes increasing the cancellation fee and extending the required cancellation notice to discourage placeholder registrations and ensure that camp spots go to families who genuinely intend to attend. The department typically waitlists around 130 children, and filling vacant spots is time-consuming, as staff must contact each family individually.

Mr. Rzepecki added that if cancellation and placeholder booking trends continue, the department will consider significantly increasing the fee next year.

Joseph Villari motioned to approve the revisions to policy FIN 203 Refunds and Transfers, Tommy Bailey seconded the motion, as such, it passed unanimously.

VIII. Information Items

- a. MCC Advisory Committee Minutes (September)
- b. 2025 Annual Operations Report
- c. December 9, 2025 FCPS & FCPRD Co-Op Agenda

IX. Board Time

-Joseph Villari expressed his appreciation for the parks and recreation's maintenance team for helping clear the snow for our community.

-John Wright wished the department a happy new year and shared details about his recent trip to Vietnam.

-Tommy Bailey shared that he would have further discussions with the GFBLL board and the Blue Ridge Athletic Club.

-Gary Rzepecki shared a reminder that all board meetings for the remainder of the 2026 calendar year will be held at the John Barton Payne Building.

X. Closed Session

None

XI. Adjournment

Without further business, the meeting was adjourned at 7:53 P.M.

FAUQUIER COUNTY PARKS & RECREATION BOARD
APRIL 15, 2026
6:30 P.M. REGULAR MEETING
John Barton Payne Building
2 Courthouse Sq, Warrenton, VA

AGENDA ITEM

**AGENDA ITEM: V.B. REAPPOINTMENT OF MEMBERS TO THE
MARSHALL COMMUNITY CENTER ADVISORY
COMMITTEE**

**ORIGINATING COMMITTEE: MARSHALL COMMUNITY CENTER ADVISORY
COMMITTEE**

BACKGROUND: The Marshall Community Center Advisory Committee is comprised of nine (9) members and currently has zero (0) vacancies. The members are appointed to two-year terms, running from April 1 to March 31. The appointments are staggered with five members appointed in one year and four appointed the following year. Each year, as stated in the Advisory Committee by-laws, the Parks and Recreation Board makes appointments that expire or are vacated.

At its March 16th meeting the committee voted and approved reappointment for the members listed.

Terms for the following expired on March 31, 2026:

- Ruth Umbel
- Terri Hill
- Robert Glascock

FINANCIAL IMPACT There is none.

RECOMMENDATION It is recommended that the Board re-appoint Ruth Umbel, Terri Hill, Robert Glascock and Smokey Jacobs to the Marshall Community Center Advisory Committee for terms of April 1, 2026, and ending March 31, 2028.

Recorded Marshall Community Center Advisory Committee Vote for Ruth Umbel:

Motion by Robert Glascock and seconded by Terri Hill

Aye: Smokey Jacobs, Skip Glascock, Larry Scheuble

Nay: None

Absent: Ruth Umbel, Amy Riggio, Norris Royston

Recorded Marshall Community Center Advisory Committee Vote for Terri Hill:

Motion by Robert Glascock and seconded by Terri Hill

Aye: Smokey Jacobs, Skip Glascock, Larry Scheuble

Nay: None

Absent: Ruth Umbel, Amy Riggio, Norris Royston

Recorded Marshall Community Center Advisory Committee Vote for Robert Glascock:

Motion by Robert Glascock and seconded by Terri Hill

Aye: Smokey Jacobs, Skip Glascock, Larry Scheuble

Nay: None

Absent: Ruth Umbel, Amy Riggio, Norris Royston

Attachment: None

FAUQUIER COUNTY PARKS & RECREATION BOARD

APRIL 15, 2026

6:30 P.M. REGULAR MEETING

**John Barton Payne Building
2 Courthouse Sq, Warrenton, VA**

AGENDA ITEM

Agenda Item: V.C.

**APPOINTMENT TO THE MARSHALL COMMUNITY
CENTER ADVISORY COMMITTEE**

ORIGINATING COMMITTEE: Marshall Community Center Advisory Committee

DESCRIPTION

The Marshall Community Center Advisory Committee is comprised of nine (9) members and currently has two (2) vacancies. At the February and March meeting the Committee reviewed potential candidates to fill the vacancies based on experience and knowledge they bring to the Committee.

Two members were recommended by the Committee and are presented to the board for appointment. If appointed this leaves the committee with no vacancies.

FINANCIAL IMPACT

There is none.

RECOMMENDATION

It is recommended that the Board appoint Amy Riggio and Mike Focazio to fill the vacancies on the Marshall Community Center Advisory Committee effective immediately and expiring March 31, 2028.

Recorded Marshall Community Center Advisory Committee Vote for Ms. Amy Riggio:

Motion by Mr. Robert Glascock, seconded by Mr. Skip Glascock

Aye: Mrs. Terri Hill, Dr. Royston, Mr. Larry Scheuble, Mr. Smokey Jacobs

Nay: None

Absent: Mrs. Ruth Umbel

Recorded Marshall Community Center Advisory Committee Vote for Mr. Mike Focazio:

Motion by Mr. Robert Glascock, seconded by Mr. Skip Glascock

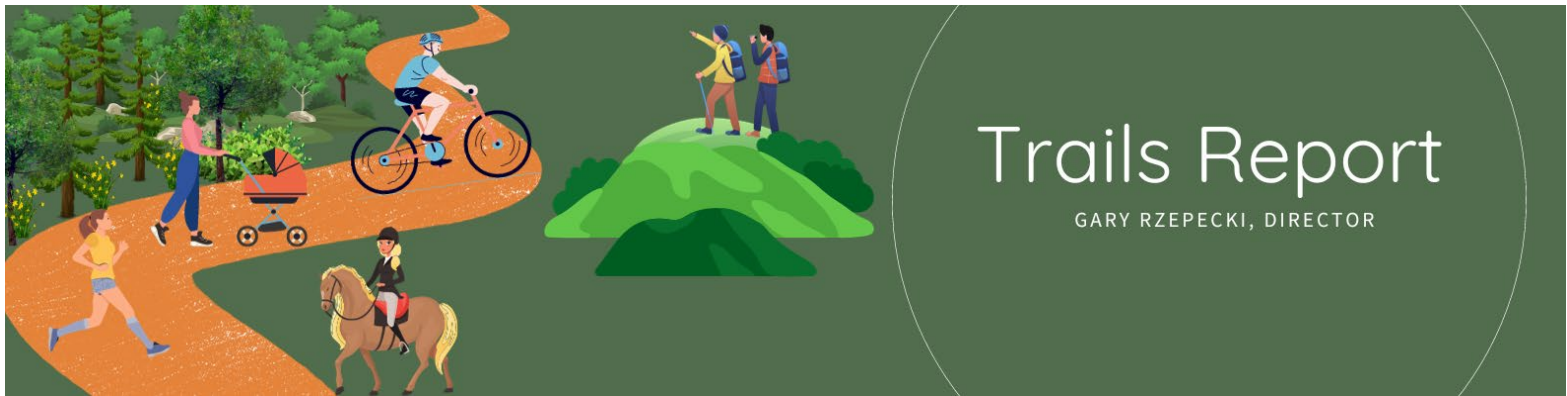
Aye: Mrs. Terri Hill, , Mr. Larry Scheuble, Mr. Smokey Jacobs

Nay: None

Absent: Mrs. Ruth Umbel, Dr. Royston, Ms. Amy Riggio

Attachment

February 23, 2026 Marshall Community Center Advisory
Committee Meeting Minutes



1. Laurel Ridge Community College Trail

VDOT has completed its review of 90% plans, and Timmons Group will be addressing the comments. VDOT has also finished the NEPA review and the environmental report. On April 2nd, Gary presented an update to the LRCC Foundation Board.

Gary met with VDOT, Community Development, and Timmons on April 7, 2026, to discuss the logistics. Timmons has submitted the existing plans to Community Development for an Infrastructure Completeness Review, and the feedback provided will be valuable as we prepare the First Submission Plans.

**FAUQUIER COUNTY PARKS & RECREATION DEPARTMENT
BOARD MEETING
APRIL 15, 2026
JOHN BARTON PAYNE BUILDING – COMMUNITY ROOM
2 COURTHOUSE SQUARE
WARRENTON, VA**

AGENDA PREPARATION MATERIAL

Agenda Item VII.A

POLICY REVISION –

Information only

Action **X**

Action needed by 04/15/26

Description:

Approval is requested related to new fees and charges for a room rental at Warrenton Community Center, entrance fees at the Larry Weeks Community Pool, and high school artificial turf fields with lights along with a few clarification items.

Attachments:

Fees and Charges Policy FIN 200

Background/Update:

As a result of the senior center Encompass group moving to a new location, this has allowed for a new rental space at Warrenton Community Center. Once used as a Senior Daycare room and senior arts & craft room, the space now sits vacant.

Based on the increased cost of the new pool management contract, the Department must increase fees to recoup the extra contract fees, but the season pass fees will not be increased.

Upon completion of the artificial turf fields at each high school and in conjunction with the School Co-Op agreement, Parks & Recreation will be able to rent the turf fields to their field user groups. Parks & Recreation will manage scheduling, staffing, and fee collection for Saturdays(5pm-10pm), Sundays(7am-10pm), and when the schools are not using them during the summer or other times of the year.

Research:

Internal review of current fee charges for comparable rental space provided a baseline of a fee recommendation for Warrenton Community Center.

Based on the contract fee increase and current market for comparable sized pools allow staff with information to appropriately raise fees.

After an initial meeting between school and park staff, it was agreed upon that Parks & Recreation would charge the same fee used at Central Sports for turf and lights.

Impacts: The proposed, new fees are intended to ensure the continued sustainability and quality of Parks and Recreation programs, facilities, and services, with no foreseeable issues. The new room fee will help provide additional rental opportunities at Warrenton Community Center while meeting increased demand in recent months. Some may feel the impact of the daily admission fees going up, but with no change in the season pass rate should help families out with the cost of keeping cool this summer! The new locations for turf field use will increase our opportunities to meet the demand for field user requests, especially after inclement weather event.

**Staff Comments/
Recommendations:** Staff recommend the proposed additions as presented.

Coordination: N/A

Action Needed: *Action on proposal*
Suggested motion: Move that the board approves changes to FIN 200 "Fees and Charges" as presented and recommended by staff.

**Results/
Subsequent Action:**

Notes:

FAUQUIER COUNTY PARKS & RECREATION
POLICY

POLICY TITLE: Fees and Charges

ORIGINAL EFFECTIVE DATE: 03/05/86

ORIGINAL EFFECTIVE DATE: FIN 200

VERSION #: **03**

DATE LAST REVISED **4/15/26**

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I. <u>Discretionary Application</u>	Page 16

PURPOSE: In order to provide a system of leisure services in the most efficient manner possible, a plan for financing of those services is imperative. This plan ideally will consist of an efficient mix of revenue generation opportunities and cost containment measures. Fees and charges are one of the revenue generators that are but one part of the mix and should always be viewed as such. The Department will assist those needing assistance and will prioritize Fauquier County residents over non – residents.

- A. Inability to pay
 - 1. Scholarships - The Department shall maintain a scholarship fund supported by contributions. See Trust Fund Policy FIN 201
 - 2. Facility Day Passes
 - a. Pools – The Department shall provide the Department of Social Services with 200 day passes per month and Fauquier Family Shelter with 20 day passes per month during the summer season for access to pools to serve those in need. An amount of not more than 40-day passes may be carried over to the following month. The Superintendent will have the authority to approve other such day passes, and also be charged with establishing a system for distribution and reporting for that system.
- B. Permits
 - 1. Special Event Permit - \$15 per event, \$35 for 3 or more like events in the same year applied for on the same permit.
 - a. Fauquier County governmental organizations shall complete the Special Event Permit form but shall not be charged a fee.
 - b. Town of Warrenton governmental organizations shall complete the Special Event Permit form to use the Warrenton Community Center but shall not be charged a fee.
 - 2. Vendor Permits
 - a. General Vendor Permit - \$20 per application. Non-profit (501 (c) 3) in-county and out of county sports groups will not be charged the fee. See also D. Facilities concerning fundraising activities. Permits shall be issued for up to 12 months duration.
 - b. Farmers' Market Permit \$20 (Section D does not apply)
 - 3. Special Schedule Permit - \$15 per event
 - 4. Water Withdrawal Permit for Germantown Lake – no fee
 - 5. Fishing Tournament Permit – no fee
 - 6. Special Needs Permit – no fee
 - 7. Animals In Park Permit – no fee
- C. Facilities
 - 1. General
 - a. Fundraising
 - (1) For-profit individual/organization/group – 25% of net proceeds from the event shall be returned to the Parks and Recreation Department.
 - (2) Non-profit organization/group – 10% of net proceeds from the event shall be returned to the Parks and Recreation Department if the funds are collected on site; the organization/group is not obligated to return any portion of the proceeds if the funds are collected on non-park property.
 - b. Base Times
 - (1) Minimum base-time of 1 or 2 full hours as noted with all additional time rounded up to the next ½ hour where ½ hour is noted. No other proration is allowed.
 - c. Scheduling
 - (1) For scheduling see C8.
 - d. Outdoor rentable facility:
Facility plus any affiliated structures/areas (e.g. bleachers, scoreboards with ballfield) and 10 feet around facility. Additional space for activities (e.g. practice space, moon bounce, caterer, etc.) may be set up in non-rentable spaces on a space available basis (day of event).
 - 2. Specific Facilities

a. Warrenton Community Center Public^a Private^a

Meeting Room	\$20.00/hr. (\$10.00 ea. add ½ hr.)	\$25.00/hr. (\$12.50 ea. add ½ hr.)
Arts/Crafts Room	\$23.00/hr. (\$11.50 ea. add ½ hr.)	\$32.00/hr. (\$16.00 ea. add ½ hr.)
Multi-Purpose Room	2hr = \$80 (\$20.00 ea. add ½ hr.)	2hr = \$100 (\$25.00 ea. add ½ hr.)
Café	\$26.00/2hr (\$6.50 ea. add ½ hr.)	\$40.00/2hr. (\$10.00 ea. add ½ hr.)
Sunroom	\$26.00/2hr. (\$12.50 ea. add ½ hr.)	\$40.00/2hr. (\$18.50 ea. add ½ hr.)

- (1) Fauquier County governmental agencies shall not be charged a fee for usage of above a meeting room or auditorium in the conduct of official County business.
- (2) Town of Warrenton governmental agencies shall not be charged a fee for use of a meeting room or auditorium in the conduct of official Town business.
- (3) Fauquier County organized nonprofit groups may use meeting room once per year (up to 2 hrs.) at no charge.

b. Marshall Community Center

	<u>Public</u>	<u>Private</u>
Large Meeting Rooms	\$26.00/hr. (\$13.00 ea. add ½ hr.)	\$36.00/hr. (\$18.00 ea. add ½ hr.)
Dance Studio	\$30.00/hr. (\$15.00 ea. add ½ hr.)	\$40.00/hr. (\$20.00 ea. add ½ hr.)
John Marshall Room	\$16.00/hr. (\$8.00 ea. add ½ hr.)	\$21.00/hr. (7.50 ea. add ½ hr.)
Salem Study Room	\$10.00/hr. (\$5.00 ea. add ½ hr.)	\$13.00/hr. (\$6.50 ea. add ½ hr.)
Auditorium -include usage of stage and removal of rails	\$120.00/ 2hr (\$30.00 ea. add ½ hr.)	\$150/2hr (\$37.50 ea. add ½ hr.)
Gym	\$64.00/2hr (\$16.00 ea. add ½ hr.)	\$88.00/2hr r (\$22.00 ea. add ½ hr.)

Café	\$12.00/hr. (\$6.00 ea. add ½ hr.)	\$15.00/hr. (\$7.50 ea. add ½ hr.)
The Den	\$30/hr. (\$15.00 ea. add ½ hr.)	\$45.00/hr. (\$22.50 ea. add ½ hr.)

- (1) Fauquier County governmental agencies shall not be charged a fee for usage of a meeting room, activity room or auditorium/gym in the conduct of official County business.
- (2) Fauquier County organized nonprofit groups may use a meeting room once per year (up to 2 hrs.) at no charge.
- (3) Priority Gym Users – The fees for priority gym users will be based on direct costs and established by the Director. Discounts are not applicable.
- (4) Volunteers of the Fauquier County Fire and Rescue Companies may use the basketball court during the Center’s scheduled open hours when the court is not otherwise reserved or programmed. Upon completion of the addition/connector to the Marshall Community Center the days and hours available for use under this policy will convert to the same as Vint Hill Community Center
- (5) All current permanent employees of Fauquier County and those Fauquier County government retirees who retain health insurance through Fauquier County may use the fitness room when it is not otherwise reserved or programmed free of charge upon presenting valid identification.

c. Vint Hill Village Green Community Center

	<u>Public</u>	<u>Private</u>
Gym	\$60/hr \$30 add ½ hour	\$75/hr \$37.5 add ½ hour
Activity Room	\$35.00/hr. (\$17.50 ea. add ½ hr.)	\$50.00/hr. (\$25.00 ea. add ½ hr.)

- (1) Fauquier County governmental agencies shall not be charged a fee for usage of an activity room, conference room or theater in the conduct of official County business.
- (2) Fauquier County organized nonprofit groups may use a meeting room once per year (up to 2 hrs.) at no charge.
- (3) Priority Gym Users – The fees for priority gym users will be based on direct costs and established by the Director. Discounts are not applicable.
- (4) Volunteers of the Fauquier County Fire and Rescue Companies may use the Center’s basketball court Monday through Friday, 9 a.m. to 2 p.m., when the court is not otherwise reserved or programmed.

- (5) All current permanent employees of Fauquier County and those Fauquier County government retirees who retain health insurance through Fauquier County may use the fitness room when it is not otherwise reserved or programmed free of charge upon presenting valid identification.

d. Northern Fauquier Community Park

	<u>Public</u>	<u>Private</u> ^a
Meeting Room	\$20.00/hr. (\$10.00 ea . add ½ hr.)	\$25.00/hr. (\$12.50 ea . add ½ hr.)
Concession Building	\$20.00/hr. (\$10.00 ea. add ½ hr.)	N/A

e. Ballfields

	<u>Public</u>	<u>Private</u>
CFSC Diamond Fields	\$15.00/hr.	\$15.00/hr
CFSC Rectangle Fields (natural grass)	\$15.00/hr.	\$15.00/hr.
CFSC Artificial Turf	\$100/hr. for a min. of two hours	\$100/hr. for a minimum of two hours
NFCP Diamond Fields	\$10.00/hr.	\$10.00/hr.
NFCP Rectangle Fields	\$10.00/hr.	\$10.00/hr.
All fields except for CFSC or NFCP	\$5.00/hr.	\$5.00/hr.
CLMS Lights Fields used with lights (non metered)	\$38.00/night	\$44.00/night
High School Turf & Lights	Turf - \$100/hr. for a min. of two hours Lights - \$25/hr	\$100/hr. for a minimum of two hours Lights - \$25/hr

Affiliated League Per Player Fees for Field Allocation Use:

Hourly Rates would be as follows based on team sizes from previous priority season. Each affiliate league must pay a minimum fee of \$500 per season. The \$500 will be applied to their season usage. Usage beyond \$500 will be charged at the following rates.

- 100+ Players \$0.75/hr
- 75-99 Players \$1/hr
- 50-74 \$1.25/hr
- 25-49 \$1.50/hr
- Less than 25 \$1.75/hr

Tournament Fees at Central Fauquier Sports Complex

Tournament organizers must reserve all fields for their respective use for any tournaments. Saturday tournaments will also require rental of Friday for field preparation at the normal field rate. Any tournaments with more than 500 people must reserve the entire Central Sports Complex.

Rectangle Field Tournament (includes turf field)	\$1,500 per day	
Diamond Field Tournament	\$1,000 per day	
Entire Complex (Tournaments over 500 people)	\$2,000 per day	
Cleaning Fee (charged at discretion of Operations Superintendent)	\$700 per event.	
Deposit for first time renters and non-county event organizers. <i>(If event is cancelled the organizers will forfeit the deposit. Exception to forfeiture would be closure of the complex due to inclement weather.)</i>	\$1,000 per event.	

Phase II at Central Sports

Phase II Rectangle Field Tournament (includes turf field)	\$2000 per day	Includes all 5 grass fields + turf. Fields may be reserved the day prior for prep at hourly rate.
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Phase II Diamond Field Tournament	\$1,500 per day	Includes all 5 fields. Fields may be reserved the day prior for prep at hourly rate.
Phase II Entire Complex (Tournaments over 500 people)	\$3,000 per day	Includes players, spectators, coaches, umpires/officials. Complex has 700 parking spaces. Larger tournaments impact overall complex use. Fields may be reserved the day prior for prep at hourly rate.
Cleaning Fee (charged at discretion of Operations Superintendent)	\$700 per event.	
Deposit for first time renters and non-county event organizers. <i>(If event is cancelled the organizers will forfeit the deposit. Exception to forfeiture would be closure of the complex due to inclement weather.)</i>	\$1,000 per event.	
Light Field Usage	\$25/hr	

****Phase II fees will go into effect when the restrooms and lights are installed at Central Sports Complex and will replace the current fees.***

f. Basketball & Pickleball Courts

Public/Private

Lights (metered)	\$4.00/hr.
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g. Entrance/Access Fees

(1) C.M. Crockett Park Entrance Admittance: \$10 Non-County

(2) Vint Hill Village Green Community Center Access Fees

	<u>Gym Access</u>	<u>Fitness Access</u>	<u>Both</u>
Daily		---	
Youth 4 and under	---	---	---
Youth 5-17	\$5.00	---	---
Youth 13-17	---	---	---
Adult 18 and up	---	---	\$8.00
Adult 18 and up (9am – Noon; Mon- Fri)	---		---
Monthly		---	
Youth 4 and under	---	---	---
Youth 5-12	\$20	---	---
Youth 13-17	---	---	\$25
Adult 18 and up	---		\$30
Six Month		---	
Youth 4 and under	---	---	---
Youth 5-12	\$80	---	---
Youth 13-17	---	---	\$100
Adult 18 and up	---		\$120
Twelve Month		---	
Youth 4 and under	---	---	---
Youth 5-12	\$160	---	---
Youth 13-17	---	---	\$200
Adult 18 and up	---		\$240
Senior & Military Monthly			\$25
Senior & Military Six Month			\$100
Senior & Military Twelve Month			\$200

- (a) Monthly, six month and twelve-month fees are available the public.
- (b) Access fees may be purchased for up to one year maximum.
- (c) Monthly fees based on calendar months and shall not be prorated for partial months.
- (d) A refund will only be given in the event that a pass holder permanently moves their residence outside of Fauquier County. The pass holder must submit legitimate verification of the move. No refunds on monthly fees. Refunds for six and twelve month passes will be figured using the monthly fee up to the month of the move.

- (e) Pass Extensions: Requests for extensions must be made prior to the absence and passes must be deactivated by the Superintendent. Only one extension per year may be granted a pass holder. Only absences of greater than four weeks will be considered. Pass extensions will only be permitted if the pass holder becomes physically unable to use the services or military status is modified to active. The pass holder must prove such disability by a doctor’s certificate or activation of military service with submission of military orders. A Region Manager’s approval is required to approve the extension based on the listed criteria.
- (f) Gym passes may only be used at the designated facility but passes for both gym and fitness access purchased for the Vint Hill Village Green Community Center may also be used to access the Marshall Community Center fitness room.
- (g) Passes are non-transferable.

(3) Marshall Community Center Access Fees

Daily	Gym Access	Fitness Access	Both
Youth 4 and under	---	---	---
Youth 5-12	---	---	---
Youth 13-17	---	\$4.00	---
Adult 18 and up	---	\$5.00	---
Monthly	---		---
Youth 4 and under	---	---	---
Youth 5-12	---	---	---
Youth 13-17	---	\$18.00	---
Adult 18 and up	---	\$22.00	---
Six Month	---		---
Youth 4 and under	---	---	---
Youth 5-12	---	---	---
Youth 13-17	---	\$80.00	---
Adult 18 and up	---	\$100.00	---
Twelve Month	---		---
Youth 4 and under	---	---	---
Youth 5-12	---	---	---
Youth 13-17	---	\$150.00	---
Adult 18 and up	---	\$190.00	---

- (a) Monthly, six month and twelve-month fees are available the public.
- (b) Access fees may be purchased for up to one year maximum.
- (c) Monthly fees based on calendar months and shall not be prorated for partial months.
- (d) A refund will only be given in the event that a pass holder permanently moves their residence outside of Fauquier County. The pass holder must submit legitimate verification of the move. No refunds on monthly fees. Refunds for six- and twelve-month passes will be figured using the monthly fee up to the month of the move.
- (e) Pass Extensions: Requests for extensions must be made prior to the absence and passes must be deactivated by the Region Manager. Only one extension per year may be granted a pass holder. Only absences of greater than four weeks will be considered Pass extensions will only be permitted if the pass holder

becomes physically unable to use the services or military status is modified to active. The pass holder must prove such disability by a doctor's certificate or activation of military service with submission of military orders. A Region Manager's approval is required to approve the extension based on the listed criteria.

- (f) Passes may only be used at the designated facility.
- (g) Passes are non-transferable.

h. Shelters

	½ day 7a–2p/2:30 closing)	Full Day
Panorama (100)	\$200.00	\$235.00
Hollyview (40)	\$60.00	\$85.00
Friendship (30)	\$30.00	\$45.00
Bluebird/Cedar Shade (10)	\$25.00	\$35.00
Tent (20x20 relocated on CMCP)	\$160.00	\$190.00
Bandstand (32)	\$40.00	\$60.00
Monroe Park (60)	\$70.00	\$105.00
Oak Glen (40)	\$75.00	\$100
Shoreside (40)	\$75.00	\$100
Sunset (40)	\$75.00	\$100
Sunrise (40)	\$75.00	\$100
Streamsong (40)	\$75.00	\$100
Lakeview Pavilion (175)	\$235.00	\$345.00
Farmstead (250)	\$325.00	\$465.00
Watersedge Pavilion (175)	\$255.00	\$375.00
Edgefield (40)	N/A	\$150.00
Fieldview (40)	N/A	\$150.00

i. Amphitheaters

Crockett Park (700)	\$200.00	\$230.00
The Dell (300)	\$150.00	\$200.00

j. Boat Launch Fees Free

k. Boat Rental Fees

	½ hour	1 Hour	Up to 6 hrs	Up to 12 hrs
Jonboat w/ motor	N/A	\$16	\$40	\$60
Jonboat w/ oars	N/A	\$10	\$22	\$ 30
Canoe (Group Rate)	N/A	\$10	\$22	\$ 30
Kayak – One-Person	N/A	\$ 7	\$15	\$ 22
Kayak – Two-Person	N/A	\$ 10	\$20	\$ 35
Kayak – Fishing	N/A	N/A	\$35	\$ 60
Pedal Boat with Canopy	\$ 8	\$ 14	\$30	\$ 45
Electric Trolling Motor	N/A	N/A	\$ 20	\$ 30
Battery	N/A	N/A	\$ 20	\$ 30

1. Larry Weeks Community Pool

Daily Rates	Age	Admission
Baby/Toddler	Under 2	---
Youth	2-11 yrs. 2-17 yrs.	\$6.00- \$7
Adult	12-59 yrs. 18-64 yrs.	\$7.00- \$8
Senior/Military	65+ and Military	\$5.00 \$6
After 5pm	Each person	\$5.00- \$6
Group Rate	Each person	\$3.75 \$4

Seasonal Discount Pass

(10 uses)	2-11 yrs. 2-17 yrs.	\$46.00 \$60
	12-59 yrs. 18-64 yrs.	\$54.00 \$70
	65+ and Military	\$46.00 \$50
(20 uses)	2-11 yrs. 2-17 yrs.	\$73.00- \$115
	12-59 yrs. 18-64 yrs.	\$87.00- \$135
	65+ and Military	\$73.00- \$95

1. Pool passes are issued on an annual basis and be effective for 365 days on date of purchase.
2. Pool discount passes are transferable.
3. Pool discount passes are nonrefundable.
4. Unused visits will not be refunded or prorated.
5. Discount passes may be recharged at full value and cost of 10 or 20 punch pass. Partial recharging is not permitted.
6. Discounted passes may not be used for entry to pool special events.
7. Discount passes may only be used for entry by participant within age limit of pass.

Seasonal Unlimited Pass

Membership Family Amount	Membership Fees
Individual	\$125
Family of Two	\$225
Family of Three	\$275
Family of Four	\$325
Family of Five	\$375
Family of 6+ (Each additional member is \$25)	\$425

1. ~~Season pass only valid for season issued.~~ **Season pass valid for 365 days from date of purchase.**
2. Season passes are non-transferable.
3. Season passes are non-refundable.
4. Season passes may be used for entry to public special events offered by the Department
5. Season passes do not guarantee admission if capacity has been reached.
6. Season passes are only valid for a member of the same household living at the

same address

7. Annual pass holders will receive a 15% discount on all concessions. This does not apply to punch passes.
8. Family membership option is for a maximum of two, guardians and their children (less than 25 years old) that reside at the same address. Grandparents, cousins, uncles, aunts, etc. that that reside at the same address will need to purchase an individual or family pass option.

LWCP	Rental
	\$380.00/2hr (95.00 ea add ½ hr)

m. Vint Hill Racquetball Courts

The Vint Hill Community Center racquetball courts may be used by purchasing a daily day pass or monthly/yearly membership.

D. Equipment

Rental fees shall be established by the Director on an case-by-case basis considering the purpose for each fee. A copy of those fees shall be attached to this policy for ongoing reference.

1. Mist Tent - shall not be rented. May be made available outside of department only with approval of Director. For in-department use sections may use but shall contribute \$50 to CMCP improvement Trust Fund - scheduling to be responsibility of CMCP Manager. Any and all equipment not noted herein for rental and/or loan is not available for non-departmental use.

E. Programs

1. Base Fee Calculation:

- a. Programs that have only pre-registration and that may result in significant financial loss may be cancelled (except when cancellations are not within Departmental control or poses specific risks to participants, e.g. weather, etc.)
- b. All programs shall be planned to cover both direct and indirect costs on a break-even basis.
- c. Determination of costs:
 - (1) Direct Costs – any staffing, facility, equipment, supplies, etc. costs that are directly attributable to the events need only cover direct costs.
 - (2) Indirect Costs - Use 10% of direct costs.

2. Registration Priority:

- a. Since the Department is funded by Fauquier County taxpayers to provide recreational opportunities for residents of the County, all County residents or those paying personal and/or real estate property taxes to the County are eligible for participation and will be given priority for all registrations.
- b. A \$5 late registration fee will be assessed for registrations occurring after the registration deadline.

F. All concession items shall be sold as follows:

1. Vending
 - a. 20oz. Plastic bottle items sold at department cost plus 125% plus sales tax rounded to the \$.25.
 - b. Vending items in machines with varying costs will be sold at average cost of highest and lowest items plus 125% plus sales tax rounded to the \$.25.
2. Prepackaged and Prepared
 - a. All prepackaged and prepared items will be sold at department cost plus 125% plus sales tax rounded to the next \$.25.

G. Payment

Rentals - Payment for all rentals shall be made at the time of acceptance of reservation, with acceptance contingent upon payment.

Payment Process Exceptions:

1. Multiple events (3 or more), payment is requested for first use with payment for each succeeding event to be made at least one event in advance.
2. Multiple use of ballfield lights (metered systems only) monthly based on actual usage.
3. Metered Lights – Invoices not paid by the last day of the month in which the invoice is received shall result in termination of use of lights.

H. Discounts

1. Senior Discounts
 - a. Vint Hill Community Center daily Admission \$5
 - b. Vint Hill Community Center fitness memberships
 - (1) Monthly - \$25
 - (2) 6 Month - \$100
 - (3) Annual - \$200
 - c. Marshall Community Center
 - (1) Monthly - \$18
 - (2) 6 Month - \$80
 - (3) Annual - \$150
2. Military Discounts
 - a. LWCP: \$5 entry fee
 - b. Fitness day passes and memberships 15%
 - (1) No discounts for rentals (shelters or boats)
 - c. No discounts for merchandise
 - d. No discounts on punch passes
 - e. Vint Hill Community Center daily Admission \$5 entry fee
 - f. Vint Hill Community Center fitness memberships
 - (1) Monthly - \$25
 - (2) 6 Month - \$100
 - (3) Annual - \$200

I. Exceptions/Discretionary Application of Policy

1. The Director may waive fees for events within the authority of this policy that address a serious social issue.
2. The Director may exercise flexibility in these fees to establish special package rates in order to accommodate groups and special requests. Those rates shall be attached to this policy for ongoing reference.
3. School Cooperation Agreement considerations:

- a. Components of the Cooperative Agreement with the School System shall be automatically included as part of this policy.

J. Open Spaces

1. Open spaces such as trails, green space, etc. can be rented at the discretion of the site manager for \$100 per hour. All rentals must be in compliance with all county ordinance, department policy and permits.

^a For definitions see Policy C8.

^b Must be supervised by a parent

FAUQUIER COUNTY PARKS & RECREATION
POLICY

POLICY TITLE: Fees and Charges

ORIGINAL EFFECTIVE DATE: 03/05/86

ORIGINAL EFFECTIVE DATE: FIN 200

VERSION #: 03

DATE LAST REVISED 4/15/26

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H. <u>Discounts</u>	Page 14-15
I. <u>Discretionary Application</u>	Page 16

PURPOSE: In order to provide a system of leisure services in the most efficient manner possible, a plan for financing of those services is imperative. This plan ideally will consist of an efficient mix of revenue generation opportunities and cost containment measures. Fees and charges are one of the revenue generators that are but one part of the mix and should always be viewed as such. The Department will assist those needing assistance and will prioritize Fauquier County residents over non – residents.

- A. Inability to pay
 - 1. Scholarships - The Department shall maintain a scholarship fund supported by contributions. See Trust Fund Policy FIN 201
 - 2. Facility Day Passes
 - a. Pools – The Department shall provide the Department of Social Services with 200 day passes per month and Fauquier Family Shelter with 20 day passes per month during the summer season for access to pools to serve those in need. An amount of not more than 40-day passes may be carried over to the following month. The Superintendent will have the authority to approve other such day passes, and also be charged with establishing a system for distribution and reporting for that system.
- B. Permits
 - 1. Special Event Permit - \$15 per event, \$35 for 3 or more like events in the same year applied for on the same permit.
 - a. Fauquier County governmental organizations shall complete the Special Event Permit form but shall not be charged a fee.
 - b. Town of Warrenton governmental organizations shall complete the Special Event Permit form to use the Warrenton Community Center but shall not be charged a fee.
 - 2. Vendor Permits
 - a. General Vendor Permit - \$20 per application. Non-profit (501 (c) 3) in-county and out of county sports groups will not be charged the fee. See also D. Facilities concerning fundraising activities. Permits shall be issued for up to 12 months duration.
 - b. Farmers' Market Permit \$20 (Section D does not apply)
 - 3. Special Schedule Permit - \$15 per event
 - 4. Water Withdrawal Permit for Germantown Lake – no fee
 - 5. Fishing Tournament Permit – no fee
 - 6. Special Needs Permit – no fee
 - 7. Animals In Park Permit – no fee
- C. Facilities
 - 1. General
 - a. Fundraising
 - (1) For-profit individual/organization/group – 25% of net proceeds from the event shall be returned to the Parks and Recreation Department.
 - (2) Non-profit organization/group – 10% of net proceeds from the event shall be returned to the Parks and Recreation Department if the funds are collected on site; the organization/group is not obligated to return any portion of the proceeds if the funds are collected on non-park property.
 - b. Base Times
 - (1) Minimum base-time of 1 or 2 full hours as noted with all additional time rounded up to the next ½ hour where ½ hour is noted. No other proration is allowed.
 - c. Scheduling
 - (1) For scheduling see C8.
 - d. Outdoor rentable facility:
Facility plus any affiliated structures/areas (e.g. bleachers, scoreboards with ballfield) and 10 feet around facility. Additional space for activities (e.g. practice space, moon bounce, caterer, etc.) may be set up in non-rentable spaces on a space available basis (day of event).
 - 2. Specific Facilities

a. Warrenton Community Center Public^a Private^a

Meeting Room	\$20.00/hr. (\$10.00 ea. add ½ hr.)	\$25.00/hr. (\$12.50 ea. add ½ hr.)
Arts/Crafts Room	\$23.00/hr. (\$11.50 ea. add ½ hr.)	\$32.00/hr. (\$16.00 ea. add ½ hr.)
Multi-Purpose Room	2hr = \$80 (\$20.00 ea. add ½ hr.)	2hr = \$100 (\$25.00 ea. add ½ hr.)
Café	\$26.00/2hr (\$6.50 ea. add ½ hr.)	\$40.00/2hr. (\$10.00 ea. add ½ hr.)
Sunroom	\$26.00/2hr. (\$12.50 ea. add ½ hr.)	\$40.00/2hr. (\$18.50 ea. add ½ hr.)

- (1) Fauquier County governmental agencies shall not be charged a fee for usage of above a meeting room or auditorium in the conduct of official County business.
- (2) Town of Warrenton governmental agencies shall not be charged a fee for use of a meeting room or auditorium in the conduct of official Town business.
- (3) Fauquier County organized nonprofit groups may use meeting room once per year (up to 2 hrs.) at no charge.

b. Marshall Community Center

	<u>Public</u>	<u>Private</u>
Large Meeting Rooms	\$26.00/hr. (\$13.00 ea. add ½ hr.)	\$36.00/hr. (\$18.00 ea. add ½ hr.)
Dance Studio	\$30.00/hr. (\$15.00 ea. add ½ hr.)	\$40.00/hr. (\$20.00 ea. add ½ hr.)
John Marshall Room	\$16.00/hr. (\$8.00 ea. add ½ hr.)	\$21.00/hr. (7.50 ea. add ½ hr.)
Salem Study Room	\$10.00/hr. (\$5.00 ea. add ½ hr.)	\$13.00/hr. (\$6.50 ea. add ½ hr.)
Auditorium -include usage of stage and removal of rails	\$120.00/ 2hr (\$30.00 ea. add ½ hr.)	\$150/2hr (\$37.50 ea. add ½ hr.)
Gym	\$64.00/2hr (\$16.00 ea. add ½ hr.)	\$88.00/2hr r (\$22.00 ea. add ½ hr.)

Café	\$12.00/hr. (\$6.00 ea. add ½ hr.)	\$15.00/hr. (\$7.50 ea. add ½ hr.)
The Den	\$30/hr. (\$15.00 ea. add ½ hr.)	\$45.00/hr. (\$22.50 ea. add ½ hr.)

- (1) Fauquier County governmental agencies shall not be charged a fee for usage of a meeting room, activity room or auditorium/gym in the conduct of official County business.
- (2) Fauquier County organized nonprofit groups may use a meeting room once per year (up to 2 hrs.) at no charge.
- (3) Priority Gym Users – The fees for priority gym users will be based on direct costs and established by the Director. Discounts are not applicable.
- (4) Volunteers of the Fauquier County Fire and Rescue Companies may use the basketball court during the Center’s scheduled open hours when the court is not otherwise reserved or programmed. Upon completion of the addition/connector to the Marshall Community Center the days and hours available for use under this policy will convert to the same as Vint Hill Community Center
- (5) All current permanent employees of Fauquier County and those Fauquier County government retirees who retain health insurance through Fauquier County may use the fitness room when it is not otherwise reserved or programmed free of charge upon presenting valid identification.

c. Vint Hill Village Green Community Center

	<u>Public</u>	<u>Private</u>
Gym	\$60/hr \$30 add ½ hour	\$75/hr \$37.5 add ½ hour
Activity Room	\$35.00/hr. (\$17.50 ea. add ½ hr.)	\$50.00/hr. (\$25.00 ea. add ½ hr.)

- (1) Fauquier County governmental agencies shall not be charged a fee for usage of an activity room, conference room or theater in the conduct of official County business.
- (2) Fauquier County organized nonprofit groups may use a meeting room once per year (up to 2 hrs.) at no charge.
- (3) Priority Gym Users – The fees for priority gym users will be based on direct costs and established by the Director. Discounts are not applicable.
- (4) Volunteers of the Fauquier County Fire and Rescue Companies may use the Center’s basketball court Monday through Friday, 9 a.m. to 2 p.m., when the court is not otherwise reserved or programmed.

- (5) All current permanent employees of Fauquier County and those Fauquier County government retirees who retain health insurance through Fauquier County may use the fitness room when it is not otherwise reserved or programmed free of charge upon presenting valid identification.

d. Northern Fauquier Community Park

	<u>Public</u>	<u>Private</u> ^a
Meeting Room	\$20.00/hr. (\$10.00 ea . add ½ hr.)	\$25.00/hr. (\$12.50 ea . add ½ hr.)
Concession Building	\$20.00/hr. (\$10.00 ea. add ½ hr.)	N/A

e. Ballfields

	<u>Public</u>	<u>Private</u>
CFSC Diamond Fields	\$15.00/hr.	\$15.00/hr
CFSC Rectangle Fields (natural grass)	\$15.00/hr.	\$15.00/hr.
CFSC Artificial Turf	\$100/hr. for a min. of two hours	\$100/hr. for a minimum of two hours
NFCP Diamond Fields	\$10.00/hr.	\$10.00/hr.
NFCP Rectangle Fields	\$10.00/hr.	\$10.00/hr.
All fields except for CFSC or NFCP	\$5.00/hr.	\$5.00/hr.
CLMS Lights	\$38.00/night	\$44.00/night
High School Turf & Lights	Turf - \$100/hr. for a min. of two hours Lights - \$25/hr	\$100/hr. for a minimum of two hours Lights - \$25/hr

Affiliated League Per Player Fees for Field Allocation Use:

Hourly Rates would be as follows based on team sizes from previous priority season. Each affiliate league must pay a minimum fee of \$500 per season. The \$500 will be applied to their season usage. Usage beyond \$500 will be charged at the following rates.

- 100+ Players \$0.75/hr
- 75-99 Players \$1/hr
- 50-74 \$1.25/hr
- 25-49 \$1.50/hr
- Less than 25 \$1.75/hr

Tournament Fees at Central Fauquier Sports Complex

Tournament organizers must reserve all fields for their respective use for any tournaments. Saturday tournaments will also require rental of Friday for field preparation at the normal field rate. Any tournaments with more than 500 people must reserve the entire Central Sports Complex.

Rectangle Field Tournament (includes turf field)	\$1,500 per day	
Diamond Field Tournament	\$1,000 per day	
Entire Complex (Tournaments over 500 people)	\$2,000 per day	
Cleaning Fee (charged at discretion of Operations Superintendent)	\$700 per event.	
Deposit for first time renters and non-county event organizers. <i>(If event is cancelled the organizers will forfeit the deposit. Exception to forfeiture would be closure of the complex due to inclement weather.)</i>	\$1,000 per event.	

Phase II at Central Sports

Phase II Rectangle Field Tournament (includes turf field)	\$2000 per day	Includes all 5 grass fields + turf. Fields may be reserved the day prior for prep at hourly rate.
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Phase II Diamond Field Tournament	\$1,500 per day	Includes all 5 fields. Fields may be reserved the day prior for prep at hourly rate.
Phase II Entire Complex (Tournaments over 500 people)	\$3,000 per day	Includes players, spectators, coaches, umpires/officials. Complex has 700 parking spaces. Larger tournaments impact overall complex use. Fields may be reserved the day prior for prep at hourly rate.
Cleaning Fee (charged at discretion of Operations Superintendent)	\$700 per event.	
Deposit for first time renters and non-county event organizers. <i>(If event is cancelled the organizers will forfeit the deposit. Exception to forfeiture would be closure of the complex due to inclement weather.)</i>	\$1,000 per event.	
Light Field Usage	\$25/hr	

****Phase II fees will go into effect when the restrooms and lights are installed at Central Sports Complex and will replace the current fees.***

f. Basketball & Pickleball Courts

Public/Private

Lights (metered)	\$4.00/hr.
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g. Entrance/Access Fees

(1) C.M. Crockett Park Entrance Admittance: \$10 Non-County

(2) Vint Hill Village Green Community Center Access Fees

	<u>Gym Access</u>	<u>Fitness Access</u>	<u>Both</u>
Daily		---	
Youth 4 and under	---	---	---
Youth 5-17	\$5.00	---	---
Youth 13-17	---	---	---
Adult 18 and up	---	---	\$8.00
Adult 18 and up (9am – Noon; Mon- Fri)	---		---
Monthly		---	
Youth 4 and under	---	---	---
Youth 5-12	\$20	---	---
Youth 13-17	---	---	\$25
Adult 18 and up	---		\$30
Six Month		---	
Youth 4 and under	---	---	---
Youth 5-12	\$80	---	---
Youth 13-17	---	---	\$100
Adult 18 and up	---		\$120
Twelve Month		---	
Youth 4 and under	---	---	---
Youth 5-12	\$160	---	---
Youth 13-17	---	---	\$200
Adult 18 and up	---		\$240
Senior & Military Monthly			\$25
Senior & Military Six Month			\$100
Senior & Military Twelve Month			\$200

- (a) Monthly, six month and twelve-month fees are available the public.
- (b) Access fees may be purchased for up to one year maximum.
- (c) Monthly fees based on calendar months and shall not be prorated for partial months.
- (d) A refund will only be given in the event that a pass holder permanently moves their residence outside of Fauquier County. The pass holder must submit legitimate verification of the move. No refunds on monthly fees. Refunds for six and twelve month passes will be figured using the monthly fee up to the month of the move.

- (e) Pass Extensions: Requests for extensions must be made prior to the absence and passes must be deactivated by the Superintendent. Only one extension per year may be granted a pass holder. Only absences of greater than four weeks will be considered. Pass extensions will only be permitted if the pass holder becomes physically unable to use the services or military status is modified to active. The pass holder must prove such disability by a doctor’s certificate or activation of military service with submission of military orders. A Region Manager’s approval is required to approve the extension based on the listed criteria.
- (f) Gym passes may only be used at the designated facility but passes for both gym and fitness access purchased for the Vint Hill Village Green Community Center may also be used to access the Marshall Community Center fitness room.
- (g) Passes are non-transferable.

(3) Marshall Community Center Access Fees

Daily	Gym Access	Fitness Access	Both
Youth 4 and under	---	---	---
Youth 5-12	---	---	---
Youth 13-17	---	\$4.00	---
Adult 18 and up	---	\$5.00	---
Monthly	---		---
Youth 4 and under	---	---	---
Youth 5-12	---	---	---
Youth 13-17	---	\$18.00	---
Adult 18 and up	---	\$22.00	---
Six Month	---		---
Youth 4 and under	---	---	---
Youth 5-12	---	---	---
Youth 13-17	---	\$80.00	---
Adult 18 and up	---	\$100.00	---
Twelve Month	---		---
Youth 4 and under	---	---	---
Youth 5-12	---	---	---
Youth 13-17	---	\$150.00	---
Adult 18 and up	---	\$190.00	---

- (a) Monthly, six month and twelve-month fees are available the public.
- (b) Access fees may be purchased for up to one year maximum.
- (c) Monthly fees based on calendar months and shall not be prorated for partial months.
- (d) A refund will only be given in the event that a pass holder permanently moves their residence outside of Fauquier County. The pass holder must submit legitimate verification of the move. No refunds on monthly fees. Refunds for six- and twelve-month passes will be figured using the monthly fee up to the month of the move.
- (e) Pass Extensions: Requests for extensions must be made prior to the absence and passes must be deactivated by the Region Manager. Only one extension per year may be granted a pass holder. Only absences of greater than four weeks will be considered Pass extensions will only be permitted if the pass holder

becomes physically unable to use the services or military status is modified to active. The pass holder must prove such disability by a doctor's certificate or activation of military service with submission of military orders. A Region Manager's approval is required to approve the extension based on the listed criteria.

- (f) Passes may only be used at the designated facility.
- (g) Passes are non-transferable.

h. Shelters

	½ day 7a–2p/2:30 closing)	Full Day
Panorama (100)	\$200.00	\$235.00
Hollyview (40)	\$60.00	\$85.00
Friendship (30)	\$30.00	\$45.00
Bluebird/Cedar Shade (10)	\$25.00	\$35.00
Tent (20x20 relocated on CMCP)	\$160.00	\$190.00
Bandstand (32)	\$40.00	\$60.00
Monroe Park (60)	\$70.00	\$105.00
Oak Glen (40)	\$75.00	\$100
Shoreside (40)	\$75.00	\$100
Sunset (40)	\$75.00	\$100
Sunrise (40)	\$75.00	\$100
Streamsong (40)	\$75.00	\$100
Lakeview Pavilion (175)	\$235.00	\$345.00
Farmstead (250)	\$325.00	\$465.00
Watersedge Pavilion (175)	\$255.00	\$375.00
Edgefield (40)	N/A	\$150.00
Fieldview (40)	N/A	\$150.00

i. Amphitheaters

Crockett Park (700)	\$200.00	\$230.00
The Dell (300)	\$150.00	\$200.00

j. Boat Launch Fees Free

k. Boat Rental Fees

	½ hour	1 Hour	Up to 6 hrs	Up to 12 hrs
Jonboat w/ motor	N/A	\$16	\$40	\$60
Jonboat w/ oars	N/A	\$10	\$22	\$ 30
Canoe (Group Rate)	N/A	\$10	\$22	\$ 30
Kayak – One-Person	N/A	\$ 7	\$15	\$ 22
Kayak – Two-Person	N/A	\$ 10	\$20	\$ 35
Kayak – Fishing	N/A	N/A	\$35	\$ 60
Pedal Boat with Canopy	\$ 8	\$ 14	\$30	\$ 45
Electric Trolling Motor	N/A	N/A	\$ 20	\$ 30
Battery	N/A	N/A	\$ 20	\$ 30

1. Larry Weeks Community Pool

Daily Rates	Age	Admission
Baby/Toddler	Under 2	---
Youth	2-17 yrs.	\$7
Adult	18-64 yrs.	\$8
Senior/Military	65+ and Military	\$6
After 5pm	Each person	\$6
Group Rate	Each person	\$4

Seasonal Discount Pass

(10 uses)	2-17 yrs.	\$60
	18-64 yrs.	\$70
	65+ and Military	\$50
(20 uses)	2-17 yrs.	\$115
	18-64 yrs.	\$135
	65+ and Military	\$95

1. Pool passes are issued on an annual basis and be effective for 365 days on date of purchase.
2. Pool discount passes are transferable.
3. Pool discount passes are nonrefundable.
4. Unused visits will not be refunded or prorated.
5. Discount passes may be recharged at full value and cost of 10 or 20 punch pass. Partial recharging is not permitted.
6. Discounted passes may not be used for entry to pool special events.
7. Discount passes may only be used for entry by participant within age limit of pass.

Seasonal Unlimited Pass

Membership Family Amount	Membership Fees
Individual	\$125
Family of Two	\$225
Family of Three	\$275
Family of Four	\$325
Family of Five	\$375
Family of 6+ (Each additional member is \$25)	\$425

1. Season pass valid for 365 days from date of purchase.
2. Season passes are non-transferable.
3. Season passes are non-refundable.
4. Season passes may be used for entry to public special events offered by the Department
5. Season passes do not guarantee admission if capacity has been reached.
6. Season passes are only valid for a member of the same household living at the same address

7. Annual pass holders will receive a 15% discount on all concessions. This does not apply to punch passes.
8. Family membership option is for a maximum of two, guardians and their children (less than 25 years old) that reside at the same address. Grandparents, cousins, uncles, aunts, etc. that that reside at the same address will need to purchase an individual or family pass option.

LWCP	Rental
	\$380.00/2hr (\$95.00 ea add ½ hr)

m. Vint Hill Racquetball Courts

The Vint Hill Community Center racquetball courts may be used by purchasing a daily day pass or monthly/yearly membership.

D. Equipment

Rental fees shall be established by the Director on an case-by-case basis considering the purpose for each fee. A copy of those fees shall be attached to this policy for ongoing reference.

1. Mist Tent - shall not be rented. May be made available outside of department only with approval of Director. For in-department use sections may use but shall contribute \$50 to CMCP improvement Trust Fund - scheduling to be responsibility of CMCP Manager. Any and all equipment not noted herein for rental and/or loan is not available for non-departmental use.

E. Programs

1. Base Fee Calculation:

- a. Programs that have only pre-registration and that may result in significant financial loss may be cancelled (except when cancellations are not within Departmental control or poses specific risks to participants, e.g. weather, etc.)
- b. All programs shall be planned to cover both direct and indirect costs on a break-even basis.
- c. Determination of costs:
 - (1) Direct Costs – any staffing, facility, equipment, supplies, etc. costs that are directly attributable to the events need only cover direct costs.
 - (2) Indirect Costs - Use 10% of direct costs.

2. Registration Priority:

- a. Since the Department is funded by Fauquier County taxpayers to provide recreational opportunities for residents of the County, all County residents or those paying personal and/or real estate property taxes to the County are eligible for participation and will be given priority for all registrations.
- b. A \$5 late registration fee will be assessed for registrations occurring after the registration deadline.

F. All concession items shall be sold as follows:

1. Vending

- a. 20oz. Plastic bottle items sold at department cost plus 125% plus sales tax rounded to the \$.25.
- b. Vending items in machines with varying costs will be sold at average cost of highest and lowest items plus 125% plus sales tax rounded to the \$.25.
2. Prepackaged and Prepared
 - a. All prepackaged and prepared items will be sold at department cost plus 125% plus sales tax rounded to the next \$.25.

G. Payment

Rentals - Payment for all rentals shall be made at the time of acceptance of reservation, with acceptance contingent upon payment.

Payment Process Exceptions:

1. Multiple events (3 or more), payment is requested for first use with payment for each succeeding event to be made at least one event in advance.
2. Multiple use of ballfield lights (metered systems only) monthly based on actual usage.
3. Metered Lights – Invoices not paid by the last day of the month in which the invoice is received shall result in termination of use of lights.

H. Discounts

1. Senior Discounts
 - a. Vint Hill Community Center daily Admission \$5
 - b. Vint Hill Community Center fitness memberships
 - (1) Monthly - \$25
 - (2) 6 Month - \$100
 - (3) Annual - \$200
 - c. Marshall Community Center
 - (1) Monthly - \$18
 - (2) 6 Month - \$80
 - (3) Annual - \$150
2. Military Discounts
 - a. LWCP: \$5 entry fee
 - b. Fitness day passes and memberships 15%
 - (1) No discounts for rentals (shelters or boats)
 - c. No discounts for merchandise
 - d. No discounts on punch passes
 - e. Vint Hill Community Center daily Admission \$5 entry fee
 - f. Vint Hill Community Center fitness memberships
 - (1) Monthly - \$25
 - (2) 6 Month - \$100
 - (3) Annual - \$200

I. Exceptions/Discretionary Application of Policy

1. The Director may waive fees for events within the authority of this policy that address a serious social issue.
2. The Director may exercise flexibility in these fees to establish special package rates in order to accommodate groups and special requests. Those rates shall be attached to this policy for ongoing reference.
3. School Cooperation Agreement considerations:
 - a. Components of the Cooperative Agreement with the School System shall be

automatically included as part of this policy.

J. Open Spaces

1. Open spaces such as trails, green space, etc. can be rented at the discretion of the site manager for \$100 per hour. All rentals must be in compliance with all county ordinance, department policy and permits.

^a For definitions see Policy C8.

^b Must be supervised by a parent



**MARSHALL COMMUNITY CENTER
ADVISORY COMMITTEE**

Meeting Minutes – February 23, 2026, 6:30p

Attendees: Skip Glascock, Robert Glascock, Terri Hill, Smokey Jacobs, Dr. Royston, Larry Schueble, Amy Riggio
FCPRD Present: Michelle Hermsdorf

Community member:

Meeting Opening: Skip Glascock called the meeting to order at 6:37

- I. **Approval of Agenda:** Tonight’s agenda was unanimously approved as written.
- II. **Previous Meeting Minutes:** The minutes of the October 2025 meeting were unanimously approved as written. Per October’s recommendation, Robert motioned that Amy Riggio be approved as our new board member; Skip second and motion passed.
- III. **Members of the Public:**
- IV. **Manager’s Report:** Ms. Hermsdorf presented:
 - Upperville Park**
 - Nothing to report
 - Riverside Preserve**
 - There are enough funds in the asset replacement fund to bid out the new entrance road.
 - Riverside sees an average of 60,000 vehicle trips a fiscal year.
 - Marshall Community Center**
 - Youth open gym for the month of January was 10
 - The Fitness Center people in the month January 19
 - Facility rental
 - January 2023 \$2,729.70**
 - January 2024 \$3,107**
 - January 2025 \$2,621**
 - January 2026 \$3,007.70**
 - Set the 2026 Marshall Day date
 - Some discussion about holding during the Marshall Carnival. We will get dates of other summer events before deciding
 - Zoe was hired and started February 2, she is cleaning Monday, Tuesday, and Wednesday’s
 - Fitness on Demand marketed and planning open house in March
 - ERP recumbent bike in fitness room still on hold
 - The blinds purchased from the ERP installed in the dance studio’s small window and door plus the large windows as you enter the library and the small window at the desk area
 - Maintenance Work that took place during January at MCC
 - Rack for exercise balls, chairs and yoga mats were hung in dance studio closet
 - Carpet and Balance Beam were removed from the dance studio closet
 - Rack was built for Fitness on Demand equipment

Marshall Community Center Look Ahead

- The new volleyball system was ordered and should arrive in the next few weeks
- New wall pads in the gym are ordered and should arrive in the next few weeks

Schoolhouse 18

- Nothing to report

NFCP

Maintenance Work that took place during January at NFCP.

- a) Staff spent a lot of time prepping and cleaning up from Winter Storm Fern
- b) Staff assembled the new composite picnic tables
- c) Staff reinforced new trash cans with crack-resistant concrete and met with a contractor to review the Watersedge Pavilion deck for inspection
- d) Staff were certificate or recertificate in CPR, AED, and First Aid

V. Action Items:

Reminder about next month's nominations for 2026

VI. Committee Member Time

- Some discussion on progress of Partisan's Reach and how MCC might be compensated for the use of the land they are taking. No one had answers. We plan on inviting Reagan Washer, Marshall Supervisor to the next meeting.

VII. **Adjournment:** motion to adjourn at 7:21 Larry; 2nd by Robert

VIII. **Our next meeting is planned for **Monday, March 16, 2026, 6:30 p.m.** at Marshall Community Center.**

Agenda Item. VIII.B

Property/Subdivision Name	PIN/Location	Magisterial District	Parks and Recreation Department Comments	Submission Date	Proposed Action
<p>The Catholic Diocese of Arlington - Comp Plan Amendment and Category 6 Special Exception to allow a Place of Worship</p>	<p>6899-38-8582-000</p>	<p>Cedar Run</p>	<ol style="list-style-type: none"> 1. Parks and Recreation recently installed a Safe Routes to School Sidewalk Grant to both Grace Miller ES, and Liberty HS parallel to Bengu Gerek Ave. The proposed plan shows an exit/entrance road cutting through the sidewalk on to Bengu Gerek Ave. The County is being reimbursed by this Federal Grant Project. VDOT would need to weigh in on this impact. Should the applicant add the sidewalk on to their application, and show the impacts to the stormwater structures we installed? 2. I know the plan in the future is for a roundabout. Currently. There is a pedestrian signal, and a crosswalk to Station Drive. Should this be shown on the plans instead? 3. Since we have a sidewalk at the intersection of Station Drive/ Rt.28/ and Begu Gerek Ave, should the applicant provide a sidewalk along Rt.28 Catlett Rd? 	<p>2/9/26</p>	
<p>Wireless Telecommunications Facility</p>	<p>6060-70-2278-000</p>	<p>Marshall</p>	<p>The Parks & Recreation comments are as follows. The current master plan for the Marshall Community Center back towards the Melody Lane extension need to be revised once we have as- built for Melody Lane the Marshall Community Center. We have no plans to put anything on the east side of Melody Lane Extension.</p>	<p>3/13/26</p>	

ANNUAL REPORT 2025

Marshall Community Center
Vint Hill Community Center
Warrenton Community Center



INTRODUCTION

The Fauquier County Parks and Recreation Department presents the community center annual report for the calendar year of 2025. This report serves as a comprehensive overview of accomplishments, initiatives, and progress in fulfilling our mission to create essential community connections through people, safe places, programs, history, and conservation that enriches the quality of life for all.

As custodians of Fauquier County's parks and recreation facilities, we provide exceptional opportunities to our citizens. Throughout the past year, our efforts and commitment of quality service has driven us to achieve success at each location and continued growth in revenue.

OBJECTIVE

To initiate an inaugural, operation review of all three community centers for calendar year 2025, as it relates to usage, revenue, trends, and a plan for 2026.

Marshall Community Center

Facility Manager:

Michelle Hermsdorf

Facility Hours

Monday – Thursday, 10am – 8pm

Friday – Saturday, 10am – 5pm

Sunday, Closed

Address:

4133-A Rectortown Road

Marshall, VA 20115

CURRENT OPERATIONS OVERVIEW

The Marshall Community Center encompasses 19,700 square feet that includes a meeting room, café, dance studio, fitness room, garage, gymnasium, auditorium, and various rooms in the basement including a pottery studio. The building also includes the John Marshall Library (3,000 SF) and often uses community enter space for their programs at no charge. The community center is available for public use, private rentals, and parks and recreation programs & camps. In addition to the Facility Manager, there are several part-time temporary Recreation Center Attendant staff that cover the front desk and afterhours rentals.

The community center is one of three locations for summer camps and provides several other programs, including pottery classes.

The Facility Manager is responsible for the surrounding grounds that include three diamond fields, a playground, seating areas, and green space with picnic tables. They also work closely with the Marshall Advisory Group regarding site improvements and Marshall Day.

CHALLENGES, CHANGES, AND REVIEW

- Replacement window blinds at Marshall Community Center(MCC) are being phased in from 2024 to 2026. The café, large meeting room and dance studio blinds have been replaced thus far.
- The projector and screen in the auditorium were approved and installed. The funding for this project came from the trust fund, specifically Rising Pheonix Foundation. They have donated to the community center for the past four years.
- Maintenance staff secured a quote, hired a contractor, and completed repairs to the back wall of the auditorium from a roof leak.
- New tables and chairs were purchased to replace the round teak tables and chairs in the café. These new tables and chairs will make the café more attractive and spacious for rentals.
- The operations and programming divisions purchased a 20 x 20 tent that will be used for summer camps and Marshall Day.
- FRESH used the Marshall Community Center for its summer FRESH On Wheels program that was held on four Tuesday mornings beginning in June and ended in early July. The program saw an increase in attendance from 2024 of 12.5 % . The program had a total of 758 attendees in 2025
- Staff worked with Community Development’s Zoning Department to secure a permit for the new installation of a new community center sign.
- Virginia Department of Transportation held two public hearings at the community center. The first was for a roundabout at the intersection of Whiting and Rt 55. The other was for the new traffic pattern at I-66 and Winchester Rd.
- MCC Manager represented FCPRD for the fourth year at the Claude Thompson Elementary Field Day. Students enjoyed a game of beach hockey.
- FCPS Community Engagement held a STEAM program, free for the public. They had 112 in attendance.
- MCC staff hosted a PLAY ALL DAY event on June 20th making bubble art paintings.
- The programming divisions Karate instructor reserved the gymnasium in the fall and hosted a two-day workshop with a sensei from Japan.
- Due to lack of use and to reprioritize resources, the infields on all three baseball diamonds were overseeded. Staff will circle back to define the home plate, bases, and pitching area.

REVENUE AND DATA REPORTS

MCC Admissions – Daily Fee & Monthly Passes

DAY & PASS SALES	2023		2024		2025	
	Qty	Revenue	Qty	Revenue	Qty	Revenue
Daily 13-17	19	\$76	22	\$88	9	\$36
Daily 18-64	175	\$875	136	\$680	144	\$720
Daily 65+	0	0	9	\$36	9	\$36
Daily Military Discount	0	\$0	0	\$0	0	\$0
Daily Open Gym	329	\$1,316	152	\$608	250	\$1,000
SUB TOTAL	523	\$2,267	319	\$1,412	412	\$1,792
Pass 1-Month 13-17	0	\$0	6	\$108	7	\$126
Pass 1-Month 18-64	103	\$2,266	77	\$1,694	87	\$1,914
Pass 1-Month 18-64 (Mil.)	0	\$0	0	\$0	4	\$78
Pass 1-Month 65+	0	\$0	5	\$160	9	\$162
Pass 6-Month 13-17	0	\$0	0	\$0	0	\$0
Pass 6-Month 18-64	4	\$400	7	\$700	10	\$1,000
Pass 6-Month 18-64 (Mil.)	0	\$0	0	\$0	0	\$0
Pass 6-Month 65+	0	\$0	5	\$160	9	\$162
Pass 12-Month 13-17	0	\$0	1	\$150	1	\$150
Pass 12-Month 18-64	1	\$190	1	\$190	3	\$570
Pass 12-Month 18-64 (Mil.)	0	\$0	0	\$0	0	\$0
Pass 12-Month 65+	1	\$150	2	\$300	1	\$150
SUB TOTAL	109	\$3,006	104	\$3,462	131	\$4,312
FEE BASED TOTALS	632	\$5,273	423	\$4,874	543	\$6,104
Monthly - Co. Employee	46	\$0	42	\$0	32	\$0
ALL PASS TOTALS	155	\$5,273	146	\$4,874	163	\$6,104

MCC Admissions – Monthly Pass Scans

PASS SCANS	2023	2024	2025
Pass 1-Month 13-17		26	11
Pass 1-Month 18-64	503	421	489
Pass 1-Month 18-64 (Mil)			15
Pass 1-Month 65+		5	37
Pass 6-Month 13-17			
Pass 6-Month 18-64	92	119	176
Pass 6-Month 18-64 (Mil)			
Pass 6-Month 65+			1
Pass 12-Month 13-17		50	50
Pass 12-Month 18-64	5	35	56
Pass 12-Month 18-64 (Mil)			
Pass 12-Month 65+	20		7
Monthly - Co. Employee	94	78	62
TOTALS	714	734	904

MCC Revenue Goals

Admission Fees	FY	Actuals	Goal	Und/Ovr
	2023	\$5,857	\$7,560	\$1,703
	2024	\$5,002	\$7,560	\$2,558
	2025	\$5,102	\$7,560	\$2,459

Property Rental	FY	Actuals	Goal	Und/Ovr
	2023	\$25,835	\$20,000	-\$5,835
	2024	\$27,864	\$20,000	-\$7,864
	2025	\$26,082	\$22,900	-\$3,182

MCC Special Events

Marshall Day	2023	2024	2025
Participants	450	300	450
Donations	\$6,446	\$8,226	\$6,942

MCC Rentals

RENTALS	2023			2024			2025		
	Qty	Hours	Revenue	Qty	Hours	Revenue	Qty	Hours	Revenue
Auditorium	10	44	\$2,735	11	39	\$2,790	9	36.5	\$2,415
Auditorium County Use	1	7	\$7	1	5.5	\$254	0	0	\$0
Auditorium Library Use	0	0	\$0	1	4	\$0	0	0	\$0
Cafe	37	53	\$762	32	46.5	\$698	35	53	\$734
Cafe County Use	4	16.5	\$82	3	6	\$65	2	6	\$42
Cafe Library Use	4	13.5	\$82	0	0	\$0	1	2	\$21
Dance Studio	87	126	\$4,258	93	134.5	\$4,476	98	141.5	\$4,465
Dance Studio County Use	0	0	\$0	5	16	\$241	6	22	\$273
Dance Studio Library Use	8	20	\$392	1	1.5	\$48	0	0	\$0
Learning Den	0	0	\$0	0	0	\$0	14	52	\$0
Learning Den County Use	0	0	\$0	2	7	\$60	0	0	\$0
Learning Den Library Use	6	26	\$180	8	23	\$240	1	3	\$30
Large Meeting Room	72	177	\$5,028	157	232.5	\$6,468	135	188	\$4,460
Large Mtg Rm County Use	22	171.5	\$1,536	26	129.5	\$1,071	12	56	\$396
Large Mtg Rm Library Use	59	101.5	\$4,120	72	164	\$2,966	86	181.5	\$2,841
Gym	80	191.5	\$7,997	108	280	\$12,772	169	507.5	\$18,857
Gym County Use	36	114.5	\$3,595	38	128	\$4,494	58	161.5	\$6,472
Gym Library Use	1	3	\$100	1	2	\$118	4	17	\$446
John Marshall	81	93	\$1,256	1	11	\$150	1	11	\$176
John Marshall County Use	0	0	\$0	41	16	\$635	1	2	\$15
John Marshall Library Use	3	8	\$45	0	0	\$0	0	0	\$0
FEE BASED TOTALS	367		\$22,036	402		\$27,354	461		\$31,107
COUNTY USE MISSED REV	63		\$5,220	116		\$6,820	79		\$7,198
LIBRARY USE MISSED REV	81		\$4,919	83		\$3,372	92		\$3,338
COMBINED MISSED REV	144		\$10,140	199		\$10,192	171		\$10,536

* CY2025 Learning Den - Revenue linked to homeschool gym use fee.

* Learning Den (2023-2024) not in CIVIC yet.

* Auditorium got a projector and screen in FY26

* Cafe upgraded tables and chairs to allow flexibility with placement of tables(together/apart).

Looking Ahead to 2026

Equipment Replacement

- The lobby area blinds will be replaced in 2026. The blinds in the auditorium are on the FY27 ERP list.

Special Events

- Marshall Day – Continue to seek ways to maximize the use of donations while providing a quality event that helps bring the community together.
- Movie Nights – Several movie nights are being planned in the auditorium using the new projector and screen.

Improvements

- Start utilizing Fitness On Demand, a web based subscription program, that allows individuals or small groups a chance to pick from a variety of workout programs for all levels and interests. Staff will provide a variety of equipment to allow participants to use Yoga mats, weights, stretch-bands, spin bike, and more. Marketing efforts to boost attendance at the Center will run throughout the year.

Misc.

- Remediate any areas that pose an immediate concern due to asbestos and lead construction products. Recent air quality tests results met the current industry standard.
- A free-standing, Seed Exchange Library, built by Parks & Recreation maintenance staff, will be placed in the lobby to allow visitors a chance to take or share a packet of seeds. This new initiative is in conjunction with We Need Bees Committee.
- Host Parks & Recreation leadership training and CPR classes for department staff.
- Continue to investigate and implement marketing efforts and promotions to boost fitness center use and to work with Programming to maximize gymnasium use.

Vint Hill Community Center

Facility Manager:

Gary James

Facility Hours

Monday – Friday, 9am – 9pm

Saturday, 9am – 5pm

Sunday, Closed

Address:

4235 Aiken Drive
Warrenton, VA 20187

CURRENT OPERATIONS OVERVIEW

The Vint Hill Community Center is 17,400 square feet that offers a fitness room with a variety of equipment, machines, & free weights, a full court gymnasium with an option for a volleyball net or three pickleball nets, two racquetball courts with a wallyball net option in each court, an activity room, and additional space for alternative activities. The community center is available for public use, private rentals, and parks and recreation programs & camps. In addition to the Facility Manager, there are three part-time permanent Recreation Center Attendant positions that cover the front desk and work afterhours rentals.

In addition to open gym, regular rental groups, free & fee-based programming, the Center is the main hub for summer camps and a variety of other camps throughout the year.

The Manager is responsible for the surrounding grounds, known as Vint Hill Village Green, that offers an outdoor basketball & four-pickleball courts with coin metered lights, baseball fields, soccer fields, playground, a rentable shelter, Theater on the Green which is leased to Fauquier Community Theatre, and Larry Weeks Community Pool.

CHALLENGES, CHANGES, AND REVIEW

Parks and Recreation Camps and Programs

The Vint Hill Community Center offers a wide variety of Parks and Recreation camps, led by an incredible program team.

- **Summer Camps** – The Vint Hill location is very popular bringing in full attendance each summer. The camps utilize the whole community center except for the fitness area and racquetball/wallyball courts. These camps will also visit the Larry Weeks Community Pool located on the Vint Hill grounds.
- **Winter Break Camp** – This camp takes place in the gymnasium in the month of December and January. This is another popular camp that will also take part in the Noon Year's Eve event.
- **Spring Break Camp** – This is a weeklong camp offered at the community center during the school's spring break. This is another opportunity for all day camps with Parks and Recreation.
- **Additional Out of School Day Camps** – Throughout the year the community center offers various day camps. These camps will be offered due to teacher workdays and other school closures.

Theater on the Green

The Fauquier County Theatre is a tenured performance group based out of converted 1950's one-screen moving theater. The theater can hold an audience up to 200 people will showcase various performances throughout the year. The theater also provides a destination for the Parks and Recreation Summer Camps to visit and participate in camp activities.

Erin's Elderberries

Erin's Elderberries is the neighboring business connected to the Vint Hill Community Center parking lot. Erin's will host many events that are free to the public throughout the year that include National Night Out, Boo Bash Trunk or Treat, Candy Cane Christmas, Movie Nights, and more that allow for maximum exposure to what Vint Hill Village Green has to offer. Parks and Recreation partners with Erin's the annual Boo Bash Trunk or Treat event.

Long-term Groups and Leagues to Acknowledge

The community center is home to many long-term renters who actively use the space every week throughout the year.

- **TOPSoccer** – This is an amazing group to have in the community center. This is a recreational sports program for children and adults with intellectual, emotional, or physical disabilities. This group has been using the gymnasium for their program for many years and provides a lot of positive feedback for the community center.
- **Twin Dragons** – This has been another long-time renter that uses the Activity Room to teach karate to all ages. This is another group that brings in new users each year and provides back to everyone who attends.
- **Men's 30+ Monday Night Basketball** – Every Monday night (excluding holidays) from 6pm – 9pm the gymnasium is dedicated to ages 30 and older basketball pickup games. These nights are very popular bringing in a 30 plus crowd each week.

Parks and Rec Events and Miscellaneous Usage

The community center and surrounding grounds provide space for quite a few events and activities.

- **Boo Bash Trunk or Treat** – This is a partnered event between Parks and Recreation and the neighboring business Erin’s Elderberries. This event has the largest community attendance by far. This event offers arts and crafts, moon bounces, food and drinks, community vendors, games, and so much more.
- **Noon Year’s Eve** – This packed event is hosted directly by Parks and Recreation with live entertainment, games, crafts, activities, snacks, and a balloon drop at noon!
- **County Voting** – Each year the community center is dedicated as an early voting station. This typically will last about 2-4 weeks depending on the voting criteria and will limit use of the gymnasium.
- **Indoor and Outdoor Pickleball** – Pickleball has become one of the most popular sports over the past few years. Vint Hill is a very active location for people to play inside and outside. The community center offers three indoor courts that are heavily used in the colder winter months. During the warm months of the year the outdoor courts will steadily be used during the day and throughout the night. These courts have lights that can be turned on with quarter machines.
- **Outdoor Basketball Court** – Vint Hill offers an outdoor basketball court which are equipped with outdoor, coin operated lights. Tend to be very busy in the evening and late evening hours during the warmer months.
- **Indoor Library Kiosk** – The community center provides space for an indoor library kiosk. This kiosk allows people to check out and check in books during the hours of operation.

Completed Projects

Over the past couple of years, the community center has completed quite a few large-scale projects that have enhanced the facilities indoor and outdoor visuals and features.

- **Outdoor Facility Banner** – A large banner has been attached to the outside facility wall. This improvement now allows people to recognize the facility.
- **Outdoor pickleball courts** – The previous outdoor tennis courts have been converted into pickleball courts. There are now four, outdoor pickleball courts.
- **Indoor Gymnasium Banners** – The inside of the facility has installed six, large banners in the gymnasium court area. These banners have enhanced the visual quality of the gymnasium and the overall facility.
- **Indoor Gymnasium Floor** – This project consisted of replacing the entire gymnasium court floor which included behind the curtain area and side seating section. The new floor has improved all indoor usage and is a safer for heavy contact. The gymnasium floor is lined for basketball, volleyball, and three-pickleball courts.
- **Main Ramp Entrance** – This project was one of the more difficult projects to complete due to contractor complications. However, after a year and four months this project was able to be completed and the doors opened back up. Overall, the project was a success which now offers an ADA ramp with an overhang roof and outdoor lights.
- **Outdoor Pickleball Court Windscreens** – Parks and Recreation worked with the Fauquier County Pickleball Association to install outdoor windscreens in 2025. These windscreens are an amazing upgrade to these outdoor courts which receive a high volume of usage.

REVENUE AND DATA REPORTS

VHCC Admissions – Daily Fee & Monthly Passes

ADMISSIONS	2023		2024		2025	
	Qty	Revenue	Qty	Revenue	Qty	Revenue
Daily 5-12	16	\$80	3	\$15	NA	NA
Daily 5-17	NA	NA	NA	NA	1688	\$8,440
Daily 13-17	1,699	\$1,535	1,689	\$8,628	NA	NA
Daily 18-64	1046	\$8,368	1211	\$9,688	1612	\$12,896
Daily 65+	145	\$725	492	\$2,460	740	\$3,700
Daily Military Discount	1	\$5	10	\$68	53	\$266
SUB TOTAL	2907	\$10,713	3405	\$20,859	4093	\$25,302
Pass 1-Month 5-12	5	\$125	4	\$100	6	\$130
Pass 1-Month 13-17	14	\$425	15	\$420	10	\$250
Pass 1-Month 18-64	58	\$2,280	66	\$2,640	75	\$2,250
Pass 1-Month Military	0	\$0	3	\$75	3	\$93
Pass 1-Month 65+	8	\$280	19	\$665	27	\$675
Pass 6-Month 5-12	1	\$112	4	\$448	5	\$496
Pass 6-Month 13-17	4	\$448	4	\$448	3	\$300
Pass 6-Month 18-64	9	\$1,620	11	\$1,980	36	\$4,320
Pass 6-Month Military	1	\$153	1	\$153	6	\$600
Pass 6-Month 65+	1	\$150	7	\$1,050	16	\$1,600
Pass 12-Month 5-12	0	\$0	0	\$0	0	\$0
Pass 12-Month 13-17	2	\$400	3	\$600	1	\$200
Pass 12-Month 18-64	9	\$2,880	5	\$1,600	8	\$1,920
Pass 12-Month Military	2	\$544	3	\$816	6	\$1,200
Pass 12-Month 65+	2	\$480	4	\$960	3	\$600
SUB TOTAL	116	\$9,897	149	\$11,955	205	\$14,634
FEE BASED TOTALS	3023	\$20,610	3554	\$32,814	4298	\$39,936
Employee Membership	29	\$0	31	\$0	34	\$0
ALL PASS TOTALS	145	\$20,610	180	\$32,814	239	\$39,936

PASS SCANS	2023	2024	2025
Pass 1-Month 5-12	15	15	29
Pass 1-Month 13-17	42	76	21
Pass 1-Month 18-64	940	948	914
Pass 1-Month Military	0	29	50
Pass 1-Month 65+ Senior	109	138	355
Pass 6-Month 5-12	26	22	21
Pass 6-Month 13-17	0	0	28
Pass 6-Month 18-64	211	442	691
Pass 6-Month Military	18	21	67
Pass 6-Month 65+ Senior	10	77	170
Pass 12-Month 5-12	0	0	0
Pass 12-Month 13-17	0	0	0
Pass 12-Month 18-64	96	154	170
Pass 12-Month Military	25	31	78
Pass 12-Month 65+ Senior	8	38	7
Monthly - Co. Employee	208	222	261
TOTALS	1708	2213	2862

VHCC Rentals

RENTALS	2023		2024		2025	
	Qty	Revenue	Qty	Revenue	Qty	Revenue
Activity Room	330	\$19,595	360	\$16,695	375	\$10,665
Gymnasium	385	\$35,477	435	\$39,263	464	\$41,791
Bandstand	8	\$360	8	\$320	11	\$440
#1 Diamond	164	\$685	137	\$222	132	\$398
#2 Diamond	176	\$1,857	178	\$1,463	152	\$1,079
#3 Diamond	162	\$698	100	\$202	131	\$383
#4 Rectangle	92	\$1,093	50	\$605	55	\$238
#5 Rectangle	100	\$1,345	88	\$1,027	30	\$325
#6 Rectangle	0	\$0	0	\$0	9	\$94
#7 Rectangle	45	\$855	43	\$750	82	\$1,197
FCT (Theater)	12	\$21,600	12	\$21,600	12	\$21,600
TOTALS	1474	\$83,564	1411	\$82,146	1453	\$78,208

VHCC Revenue Goals

	FY	Actuals	Goal	Und/Ovr
Admission Fees	2023	\$36,032	\$44,575	\$8,543
	2024	\$39,813	\$44,575	\$4,762
	2025	\$49,851	\$44,575	-\$5,276

	FY	Actuals	Goal	Und/Ovr
Property Rental	2023	\$93,196	\$25,000	-\$68,196
	2024	\$93,198	\$25,000	-\$68,198
	2025	\$93,200	\$41,059	-\$52,141

VHCC Special Events

Boo Bash w/ Erin's Elderberries	2023	2024	2025
Participants	4,000+	4,000+	5,000+
Donations	\$6,764	\$6,764	\$5,626

Future Proposed Projects

- **Master Plan** – This is the long-term goal for the Vint Hill area. This plan would redesign the whole area enhance current features and creating many new features. The BOS approved a grading plan and the incorporation of a miniature golf course into the 2027CIP budget.
- **Fauquier Community Theatre** – The dressing room trailer will be demolished and replaced with a slightly larger trailer. The project will also include replacement of the tunnel access, from the trailer to the theater. Fauquier Community Theatre will fund this project.

Resolving Issues

- **Activity Room Floor** –
- **Ceiling Water Leaks** – The community center has been experiencing various water leaks due to heavy rainfall. These water leaks are actively being investigated to remove further damage.
- **Outdoor Fields** – One of the outdoor issues is that the fields will fill up with water during heavy rainfall. Because of the old drainage system and large divots in the fields they will fill up creating pools of water. The resolution to this would be included with the Master Plan.
- **Bathroom Odor** – Specifically during the colder winter months the men's and women's bathroom will have a lingering odor. This issue has been investigated however the odor has not completely been resolved.
- **Cold Temperatures** – During the colder winter months the front desk and manager's office will remain uncomfortably cold. This could be due to being close to the main entrance doors, the only air intake for the building, and poor flooring insulation. Staff and manager need to use heaters and wear

warm clothing to stay warm throughout the workday. Will also investigate door replacements, entrance door air curtain machines, and supplemental heating source for staff.

- **Air Quality Test** – Recent air quality tests results met the current industry standard.

Warrenton Community Center

Facility Manager:

Monica Dyer

Facility Hours (Front desk only at Admin.)

Monday – Friday, 8:30am – 4:30pm

Facility Hours (Rentals)

Monday – Friday, 4:30pm – 11pm

Saturday & Sunday, 7am – 11pm

Address:

430 East Shirley Avenue
Warrenton, VA 20186

CURRENT OPERATIONS OVERVIEW

The Warrenton Community Center consists of 10,700 square feet includes a front desk area, meeting room, multipurpose room with a stage, café, art room, and several offices. Up until December 2025, it used to house Senior Center. In addition to the Facility Manager, there are several part-time temporary Recreation Center Attendant positions that cover the front desk and work afterhours rentals.

The Facility Manager is responsible for the surrounding grounds that include a play court, playground, and two courtyard areas. They are also responsible for the caboose and shanty on the Warrenton Branch Greenway along with the Central Sports Complex and is the primary point of contact for field allocations and tournaments.

The community center is part of the Central Complex that houses Fauquier County Public School administrative staff and a Head Start program.

CHALLENGES, CHANGES, AND REVIEW

- Construction at Taylor Middle School began in summer 2025, creating operational and access challenges for Parks & Recreation staff, customers, and Senior Center participants. To accommodate school and Head Start employee parking and address safety concerns related to limited parking, FCPR staff were relocated to the Parks & Recreation Administrative Office, and the Senior Center group was relocated to 10 Court Street in Warrenton in December.
- FCPR staff ensured a smooth transition for the Encompass Senior Center group to their temporary location, including assisting with the organization and consolidation of belongings previously stored in Warrenton Community Center rental spaces.
- Customer payment processing was transitioned to a tablet-based credit card system while IT confirmed the security of the point-of-sale system at the front desk.
- Rental requests during regular business hours were limited and required Director approval based on group size.
- A temporary parking lot was established at the rear of the building on the play court, to accommodate customers, and was earmarked for Head Start staff by Head Start staff.

REVENUE AND DATA REPORTS

WCC Admissions

The Warrenton Community Center is used for rentals and programming space and does not have any admission's revenue.

WCC Rentals

RENTALS	2023			2024			2025		
	Qty	Hours	Revenue	Qty	Hours	Revenue	Qty	Hours	Revenue
Arts & Cafe Room	10		\$1,888	20		\$2,394	2		\$208
Cafe	4		\$54	8		\$0	1		\$60
Meeting Room	40	106	\$1,888	47	99	\$2,452	31	77	\$1,791
Multipurpose Rm	159	605	\$26,293	169	429	\$20,864	164	655	\$29,069
TOTALS	213	711	\$30,123	244	528	\$25,710	198	732	\$31,128

Rental Type	Party	Meeting	Church	Class	Public Vs. Private Rate Rentals
2023	70	39	42	49	21% Public Rentals vs. 79% Private Rentals
2024	61	45	59	8	34% Public Rentals vs 66% Private Rentals
2025	66	29	59	21	34% Public Rentals vs. 66% Private Rentals

WCC Revenue Goals

WCC Property Rental	FY	Actuals	Goal	Und/Ovr
	2023	\$26,148	\$12,000	-\$14,148
	2024	\$30,698	\$12,000	-\$18,698
	2025	\$20,966	\$20,000	-\$966

Conclusions of 2025 Report / Recap of 2025 & Future for 2026:

Despite ongoing parking limitations, the Warrenton Community Center continued to experience increased demand for event rentals throughout 2025. Following the relocation of the Senior Center group, the facility lost access to wheeled cafeteria tables and 55 cushioned chairs. To address this, Fauquier County Parks and Recreation (FCPR) purchased 55 matching chairs, relocated eight heavy tables from the basement to upstairs, and a table dolly to support the folding tables now provided for renter use. Additionally, a trash dolly was acquired to assist renters with transporting waste to the relocated dumpster. With the Senior Center's relocation, responsibility for maintenance and custodial services at the Warrenton Community Center transitioned from General Services to Parks Maintenance staff. Based on user feedback, we also acquired some cleaning materials such as larger mops and brooms to handle the vast multi-purpose room space.

Recommendations:

- Expand rental space offerings with vacant back-room space; music and/or fitness programs.
- Require rental charge of Cafe with Multi-Purpose Room rental (combined fees) or limit renters from using Cafe facilities (fridge/sink/coffee/ice machine) to increase revenue.
- Now that Encompass removed their appliances, investigate future options as rental space while coordinating with Parks & Recreation Programming team for their program considerations.
- Consider offerings such as co-working spaces in vacant office for entrepreneurs: desk, chair, Wi-Fi, quiet space, printer access – this would require on-site staff during business hours.

Improvements and Equipment Needs:

- Secure point of sale system set up at Admin office
- Folding wheeled cafeteria tables (users' preference, Senior Center owned and removed)
- Buffing machine for multipurpose room/café floors
- HVAC system – heat system routinely creates issues
- Air Quality Test – Recent air quality tests results met the current industry standard.

Marketing Initiatives:

- Implement a social media campaign highlighting the vast rental space, its many opportunities for various types of event rentals, highlighting the comfort of indoor spaces during the cold and hot weather months.