

FAUQUIER COUNTY
Community Policy & Management Team

May 13, 2026

1:30 pm

Warren Green Building, Second Floor Conference Room
Warrenton, Virginia

For Virtual Meeting Attendance Instructions

Please contact Tom Pavelko at

tom.pavelko@faquiercounty.gov

AGENDA

1. **Call to Order** **Tom Pavelko, CPMT Chair**
 - **Review of Agenda**
 - **Adoption of the May 2026 Agenda**
 - **Approval of the March 2026 Minutes**

2. **Member Reports**

3. **CSA Reports** **Michael Mahoney, Admin PM**
 - **FY2026 Expenditure Report**
 - **FY2026 Projection Report**
 - **Foster Care Placement Report**
 - **Private Day Placement Report**
 - **Case Load Report**
 - **Annual Review of Code of Ethics**
 - **New LINK services SOP – Vote**

4. **OCS Updates** **Michael Mahoney, Admin PM**
 - **Carly - scheduled for CSA Coordinator Academy**
 - **OCS Memo #26-01**
 - **OCS Memo #26-02**
 - **OCS Memo #26-03**
 - **OCS Memo # 26-04**

5. **Planning Updates**

6. **Adjournment**

DRAFT

**FAUQUIER COUNTY
DEPARTMENT OF SOCIAL SERVICES
COMMUNITY POLICY & MANAGEMENT TEAM
March 11, 2026**

MINUTES

ATTENDANCE:

Present:

- Mr. Tom Pavelko, CPMT Chair
- Ms. Crystal Coleman, Social Services Director
- Mr. Michael Mahoney, Admin Program Manager
- Ms. Carly Baughn, CSA Coordinator
- Ms. Sheryl Reinstrom, Encompass Executive Director
- Ms. Heather MacMahon, Parent Representative
- Ms. Yolanda Doss, Phillips Program; Program Director
- Ms. Lisa Trapani, Social Services CSA Program Specialist

Absent:

- Ms. Angie Gum, Fauquier County Public Schools, Director of Special Education

ADOPTION OF MARCH AGENDA and JANUARY 2026 MINUTES:

Ms. Sheryl Reinstrom motioned for approval of the March 2026 Agenda. Ms. Crystal Coleman second the motion, and the vote was unanimous as follows:

Ayes: Mr. Tom Pavelko, Ms. Yolanda Doss and Ms. Heather MacMahon

Nays: None

Absent from vote: Ms. Angie Gum

Abstention: None

Ms. Crystal Coleman motioned for approval of the January 2026 Minutes. Ms. Sheryl Reinstrom second the motion, and the vote was unanimous as follows:

Ayes: Mr. Tom Pavelko, Ms. Yolanda Doss and Ms. Heather MacMahon

Nays: None

Absent from vote: Ms. Angie Gum

Abstention: None

MEMBER REPORTS:

Ms. Reinstrom advised the team that Commissioner Washington at Virginia Department of Behavioral Health and Developmental Services announced he would like the Community Services Boards to start looking into a crisis receiving center or crisis stabilization unit to be able to receive TDO's, as there are not enough hospital beds for the current need. The CSB had already started looking into having an unlicensed crisis location previously, so the process has now shifted to this request.

CSA REPORTS:

Expenditure Report:

Ms. Baughn shared with the team that, as of March 10th, the FY2026 gross total expenditure paid to date is \$2,641,862.18, with \$67,843.99 in refunds, with a net expenditure of \$2,574,018.19.

Foster Care Placement Report:

Ms. Baughn presented the foster care placement report as of March 2nd. Since the last meeting:

- Three siblings were adopted
- One Fostering Futures client had a child

Ms. Crystal Coleman motioned for approval of the Foster Care Placement Report. Ms. Sheryl Reinstrom second the motion, and the vote was unanimous as follows:

Ayes: Mr. Tom Pavelko, Ms. Yolanda Doss and Ms. Heather MacMahon

Nays: None

Absent from vote: Ms. Angie Gum

Abstention: None

Private Day Placement Report:

Since the last meeting, there have been no changes.

Ms. Crystal Coleman motioned for approval of the Private Day Placement report. Ms. Sheryl Reinstrom seconded the motion, and the vote was unanimous as follows:

Ayes: Mr. Tom Pavelko, Ms. Heather McMahan and Ms. Yolanda Doss

Nays: None

Absent from vote: Ms. Angie Gum

Abstention: None

Case Load Report:

Ms. Baughn presented the Case Load Report. As of this date, for FY2026, there have been one hundred and forty-six (146) cases that CSA has served from the community. At the end of last fiscal year, CSA ended with one hundred and eighty-six (186) cases served.

FAPT Private Provider:

The team voted to approve two (2) private providers from For Children's Sake to fill the private provider vacancy on the Fauquier County FAPT team. By having two, they can share the meetings since FAPT meets so often.

Ms. Crystal Coleman motioned for approval of the Private Providers recommended. Ms. Sheryl Reinstrom seconded the motion, and the vote was unanimous as follows:

Ayes: Mr. Tom Pavelko, Ms. Heather McMahan and Ms. Yolanda Doss

Nays: None

Absent from vote: Ms. Angie Gum

Abstention: None

FAPT Policies and Procedures and New Link services SOP:

Ms. Baughn discussed the updates and changes to the FAPT policy and how Link services are brought to the FAPT team for approval. At the next meeting in May, this will be voted on by the team.

OCS UPDATES:

Ms. Carly Baughn advised she will be attending the CSA Coordinator Academy on May 12-14.

ADJOURNMENT:

There was no further business before the committee and the meeting was adjourned at 2:09 p.m.

Next Meeting Date: May 13, 2026