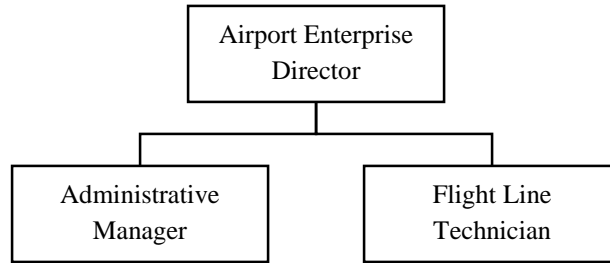


# AIRPORT ENTERPRISE FUND

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## ORGANIZATIONAL PURPOSE:

Provide a safe and hospitable, public use, general aviation airport operating on a self-sustaining basis, supporting business development and the aviation community. The Warrenton-Fauquier Airport seeks to provide services consistent with State and Federal Guidelines, while meeting the needs of the County, its citizens, local businesses, and visitors. The Airport serves as a reliever airport for Washington Dulles and Reagan International Airports.



## GOALS:

- Monitor airport operations and provide oversight to ensure compliance with all Federal, State, and local regulations.
- Ensure compliance with all Federal, State, and local safety, fire codes, and environmental regulations through staff training.
- Review proposed capital projects and expenditures and recommend actions to the Board of Supervisors.
- Implement the current Airport Master Plan to reflect future expansion and capital projects.
- Liaise with the Federal Aviation Administration (FAA) and Virginia Department of Aviation (DOAV), and coordinate actions as necessary.

## KEY PROJECTS FOR FY 2017 AND FY 2018:

- Initiate the Terminal Area Project, to include concept and design of the terminal (Airport Welcome Center), terminal area access ramp, corporate hangar apron, Highway 610 design/construction for a new terminal entrance area, and terminal parking lot.
- Conduct certified Flight Line Training for personnel.
- Complete Fuel Farm maintenance corrosion control and painting of main fuel tanks.

## AIRPORT ENTERPRISE FUND

### BUDGET SUMMARY:

	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Request</b>	<b>FY 2017 Proposed</b>	<b>FY 2018 Request</b>	<b>FY 2018 Proposed</b>
Costs:							
Personnel	\$259,112	\$278,074	\$234,308	\$295,905	\$257,452	\$257,473	\$251,289
Operating	\$538,013	\$583,102	\$564,684	\$455,841	\$459,351	\$454,701	\$465,514
Capital	\$1,197,916	\$31,870	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$1,995,041</b>	<b>\$893,046</b>	<b>\$798,992</b>	<b>\$751,746</b>	<b>\$716,803</b>	<b>\$712,174</b>	<b>\$716,803</b>
Revenue	\$820,565	\$816,706	\$782,992	\$724,555	\$700,803	\$700,803	\$700,803
<b>Net Local Revenue</b>	<b>\$134,178</b>	<b>\$33,410</b>	<b>\$16,000</b>	<b>\$56,142</b>	<b>\$16,000</b>	<b>\$11,371</b>	<b>\$16,000</b>
<b>Change in Net Position</b>	<b>(\$1,040,298)</b>	<b>(\$42,930)</b>	<b>\$ 0</b>	<b>\$28,951</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
Full Time Staff	2.00	3.00	2.00	3.00	3.00	3.00	3.00
Part Time Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Full-time Equivalents</b>	<b>2.00</b>	<b>3.00</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

### BUDGET ANALYSIS:

The FY 2017-FY 2018 Proposed Budget for the Airport Enterprise Fund includes the establishment of one Flight Line Technician subsequent to the adoption of the FY 2016 adopted budget and an adjustment to personnel expenditures due to changes in benefit costs. In addition, operating expenditures have been adjusted to more accurately reflect historical and projected expenditures, and revenue has been adjusted to more accurately reflect current revenue projections.

### PROGRAM 1: Fees and Fuel Sales

Fees and fuel sales provide critical operating revenue for the airport. Promotion of the airport results in increased jet and transient traffic, along with based aircraft, with corresponding increases in fees and fuel sales.

<b>SERVICE VOLUME</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Projected</b>	<b>FY 2017 Projected</b>	<b>FY 2018 Projected</b>
Based aircraft	180	185	190	170	175
Based turbine powered aircraft	3	3	3	3	5
Percentage of corporate-owned aircraft	10%	10%	15%	15%	15%

## AIRPORT ENTERPRISE FUND

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### OBJECTIVE:

- Increase fuel sales by promoting use of airport by based aircraft, corporate jet-based aircraft, and transient aircraft traffic.

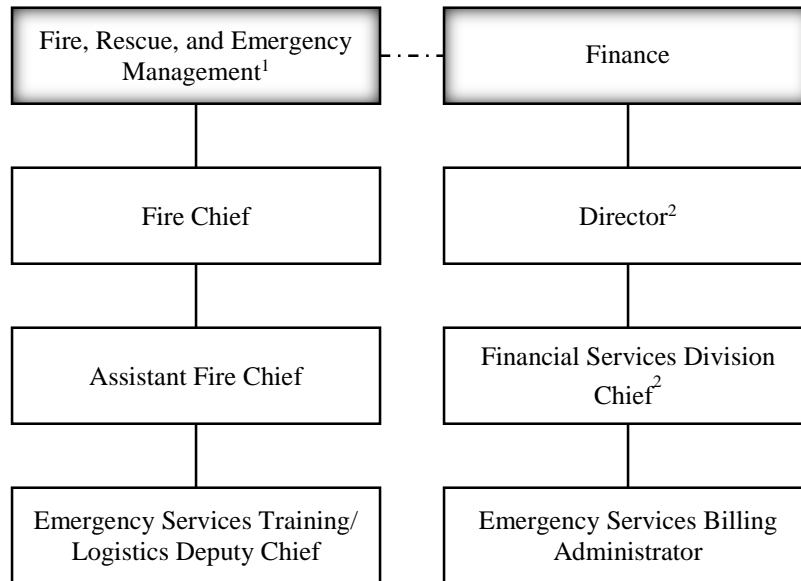
<b>OUTCOME MEASURES</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Goal</b>	<b>FY 2017 Goal</b>	<b>FY 2018 Goal</b>
Aviation businesses at the airport	6	6	7	7	8
Aircraft maintenance providers	3	3	4	4	4
Flight school providers	1	1	5	3	3
Hangar maintenance providers	2	2	2	2	2
Fuel sales – 100 Low Lead – AvGas (gallons)	60,883	54,398	61,000	66,000	75,000
Fuel Sales – Jet A (gallons)	16,139	22,102	19,000	28,000	35,000
Transient aircraft traffic increased	5%	4%	5%	5%	5%

# AMBULANCE REVENUE FUND

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## ORGANIZATIONAL PURPOSE:

The Ambulance Revenue Fund administers the County's ambulance revenue recovery program. Revenue generated from ambulance fees supports operational expenses for the County's career and volunteer emergency medical service units.



<sup>1</sup>Positions funded in Fire, Rescue, and Emergency Management budget.

<sup>2</sup>Positions funded in Finance budget.

## GOALS:

- Offset increases in medical supplies and required staffing through equitable user fees.
- Maintain timely and accurate information on the status of the Ambulance Revenue Fund with the Board of Supervisors, Finance Committee, vendors, and volunteers.

## KEY PROJECTS FOR FY 2017 AND FY 2018:

- Work in conjunction with the new billing vendor for more robust reporting and projection tools to better forecast trends in revenue recovery.
- Monitor revenue recovery and recommend necessary adjustments to meet program goals.

## AMBULANCE REVENUE FUND

### BUDGET SUMMARY:

	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted	FY 2017 Request	FY 2017 Proposed	FY 2018 Request	FY 2018 Proposed
Costs:							
Personnel	\$58,864	\$85,614	\$85,756	\$88,300	\$86,213	\$88,870	\$86,593
Operating <sup>1</sup>	\$1,470,808	\$1,536,137	\$1,526,208	\$1,324,139	\$1,326,226	\$1,348,134	\$1,350,411
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$1,529,672</b>	<b>\$1,621,751</b>	<b>\$1,611,964</b>	<b>\$1,412,439</b>	<b>\$1,412,439</b>	<b>\$1,437,004</b>	<b>\$1,437,004</b>
Revenue	\$1,282,976	\$1,378,036	\$1,401,808	\$1,412,439	\$1,412,439	\$1,437,004	\$1,437,004
<b>Net Local Revenue</b>	<b>\$631</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Change in Net Position</b>	<b>(\$246,065)</b>	<b>(\$243,715)</b>	<b>(\$210,156)</b>	<b>\$0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
Full Time Staff	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Part Time Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Full-time Equivalents</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

<sup>1</sup>Transfers consist of allocations to the General Fund to support personnel costs for career staffing in the Department of Fire, Rescue, and Emergency Management (DFREM).

### BUDGET ANALYSIS:

The FY 2017-FY 2018 Proposed Budget for the Ambulance Revenue Fund includes an adjustment to personnel expenditures due to changes in benefit costs. In addition, operating expenditures, including the transfer to the General Fund to support DFREM career staff, were reduced based on current revenue projections and available fund balance.

### PROGRAM 1: *Emergency Services Billing Coordination*

The Ambulance Revenue Fund was established by the Board of Supervisors in FY 2008 to administer the County's ambulance revenue recovery program. Revenue generated from ambulance fees supports operational expenses for the County's career and volunteer emergency medical service units and career staffing 24/7 units throughout the County.

SERVICE VOLUME	FY 2014 Actual	FY 2015 Actual	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected
EMS Transports	4,031	4,302	4,205	4,261	4,333
Average Miles/Transport	7.99	8.10	8.17	8.17	8.17
ALS/BLS Transports	81%/19%	74%/26%	80%/20%	80%/20%	80%/20%

## AMBULANCE REVENUE FUND

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**OBJECTIVE:**

- Maintain stable collections.

<b>OUTCOME MEASURES</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Goal</b>	<b>FY 2017 Goal</b>	<b>FY 2018 Goal</b>
Collection rate of allowable amount <sup>1</sup>	62.83%	61.68%	62%	63%	63%

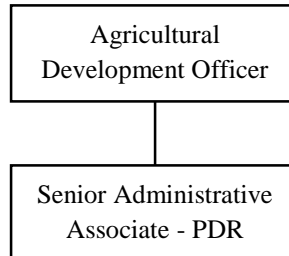
<sup>1</sup>Collections are based on amount of fee allowable by Medicare, Medicaid, and Commercial Insurance, and self-pay non-County residents. Self-pay residents are excluded from balance billing by policy of the Board of Supervisors.

# CONSERVATION EASEMENT SERVICE DISTRICT FUND

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## ORGANIZATIONAL PURPOSE:

Purchase conservation easements and recommend acceptance of donated conservation easements for the purpose of protecting agricultural land, providing open space, and mitigating the impact of development in the County.



## GOALS:

- Administer the Purchase of Development Rights (PDR) Program.
- Accept and evaluate applications from landowners wishing to sell conservation easements to the County, with assistance from the PDR Committee.
- Recommend, through the PDR Committee, specific conservation easement purchases to the Board of Supervisors.
- Execute purchases and recordation of completed conservation easements in the land records of the County.
- Monitor and enforce all conservation easements.
- Assist the County Attorney and landowners with specific conservation easement donations to the County.

## KEY PROJECTS FOR FY 2017 AND FY 2018:

- Continue to pursue increased funding from grants and other non-county sources for easement purchases.
- Accept and process PDR applications from landowners. Review all applications with PDR Committee and conduct farm visits.
- Coordinate application scoring by PDR Committee.
- Educate landowners about PDR Program and possible tax benefits through workshops and individual meetings.
- Explore applicability of specific grant programs for conservation easement funding from the Virginia Department of Agriculture and Consumer Services, Virginia Department of Conservation and Recreation, U.S. Department of Agriculture, U.S. Department of the Navy, and private land trusts.
- Manage grant awards.
- Prepare annual summary of PDR Program activity.
- Monitor Virginia General Assembly activity on PDR funding, attend meetings, and provide input when appropriate.
- Monitor conservation easement stewardship funding program through DCR.

## CONSERVATION EASEMENT SERVICE DISTRICT FUND

### BUDGET SUMMARY:

	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted	FY 2017 Request	FY 2017 Proposed	FY 2018 Request	FY 2018 Proposed
Costs:							
Personnel	\$120,878	\$112,657	\$134,885	\$148,711	\$135,586	\$149,663	\$136,221
Operating	\$363,381	\$1,015,586	\$691,337	\$753,213	\$772,380	\$751,559	\$775,379
Capital	\$0	\$0	\$0	\$25,000	\$25,000	\$0	\$0
<b>Total</b>	<b>\$484,259</b>	<b>\$1,128,243</b>	<b>\$826,222</b>	<b>\$926,924</b>	<b>\$932,966</b>	<b>\$901,222</b>	<b>\$911,600</b>
Revenue	\$43,970	\$361,240	\$190,000	\$190,000	\$290,702	\$190,000	\$265,000
<b>Net Local Revenue</b>	<b>\$630,286</b>	<b>\$641,396</b>	<b>\$636,222</b>	<b>\$736,924</b>	<b>\$642,264</b>	<b>\$711,222</b>	<b>\$646,600</b>
Net Change in Fund Balance	<b>\$189,997</b>	<b>(\$125,607)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
Full Time Staff	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Part Time Staff	0.00	0.00	0.00	0.0	0.00	0.00	0.00
<b>Full-time Equivalents<sup>1</sup></b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

<sup>1</sup>Funding for one position is shared by Agricultural Development (33%) and the Conservation Easement Service District Fund (67%).

### BUDGET ANALYSIS:

The FY 2017-FY 2018 Proposed Budget for the Conservation Easement Service District Fund includes adjustments to personnel expenditures due to changes in benefit costs. In addition, increased operating expenditures reflect increased grant funding from the State based on historical awards, offset by additional grant revenues. One-time capital expenditures in FY 2017 are allocated from fund balance for the purchase of a vehicle for stewardship and monitoring programs. The Conservation Easement Service District Fund is supported by a special levy. The rate of \$0.006 is anticipated to generate \$642,264 in FY 2017 and \$646,600 in FY 2018.

### PROGRAM 1: *Purchase of Development Rights (PDR) Program*

The County's Purchase of Development Rights Program (PDR) is a voluntary program for farm owners who wish to protect their farmland from non-agricultural uses through the purchase of perpetual conservation easements. The Agricultural Development Department administers this program for the County.

SERVICE VOLUME	FY 2014 Actual	FY 2015 Actual	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected
PDR applications distributed and received	18	18	18	18	18
PDR applications approved	3	4	5	5	5
Landowners and advisors assisted with PDR and land conservation	20	22	24	25	26

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## CONSERVATION EASEMENT SERVICE DISTRICT FUND

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**OBJECTIVE:**

- Promote the PDR Program and conservation easements through educational efforts.

<b>OUTCOME MEASURES</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Goal</b>	<b>FY 2017 Goal</b>	<b>FY 2018 Goal</b>
Landowners provided with PDR/easement info	20	20	20	22	23
Workshops offered for landowners	1	1	1	1	1
Landowner advisors provided with PDR/ easement info	20	22	24	25	25
Value of PDR purchases	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Acres protected in PDR and donated easements (cumulative)	15,500	15,800	16,500	17,100	17,800

## **COUNTY ASSET REPLACEMENT FUND**

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### **BACKGROUND:**

The County Asset Replacement Fund was established by the Board of Supervisors to create a fund for the ongoing replacement needs of the County's existing capital equipment and major systems. The County maintains separate asset replacement funds for the General Government and the School Division. These funds provide for the financing of major maintenance and systems replacement, renovations and major asset replacements, principally through the accumulation of cash funding and other resources.

Asset replacement submissions for the five-year planning period, covering FY 2017 through FY 2021, totaled \$14,432,518 of which \$3,366,320 and \$2,648,550 were requested for FY 2017 and FY 2018, respectively. The requested projects were reviewed based on priority, need, and available funding. The proposed Asset Replacement Program totals \$10,514,834 over the five-year planning period.

The FY 2017 and FY 2018 Proposed County Asset Replacement Fund budgets total \$1,969,000 and \$1,934,000, respectively, to be funded by a transfer of \$1,939,000 and \$1,904,000, respectively, from the General Fund and \$30,000 in an annual anticipated revenue from a surcharge on recordations, which is legally restricted to the ongoing maintenance of court-related facilities.

## COUNTY ASSET REPLACEMENT FUND

### Fiscal Year 2017 – 2021 Proposed County Asset Replacement Plan

<u>Department/Project</u>	<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2017-21 Total</u>
<u>Environmental Services - Convenience Sites</u>						
Roll Off Trucks	\$ -	\$ -	\$ 185,000	\$ -	\$ -	\$ 185,000
Equipment Replacement	115,000	-	-	-	-	\$ 115,000
Recycling Packers	38,000	38,000	-	-	-	\$ 76,000
Waste Containers	20,000	20,000	20,000	20,000	20,000	\$ 100,000
C&D Waste Containers	20,000	20,000	20,000	20,000	20,000	\$ 100,000
<u>General Services</u>						
County Vehicle Replacement (non-Sheriff's Office vehicles)	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Major Equipment Replacement	125,000	125,000	125,000	125,000	125,000	\$ 625,000
Major Systems Replacement	300,000	360,000	361,000	270,000	230,000	\$ 1,521,000
Courthouse Maintenance	30,000	30,000	30,000	30,000	30,000	\$ 150,000
<u>Information Technology</u>						
Technology Review Board	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
Server and Switch Replacement	130,000	150,000	175,000	125,000	160,000	\$ 740,000
Call Manager	-	-	-	185,000	-	\$ 185,000
<u>Parks &amp; Recreation</u>						
Small Projects Fund	\$ 100,000	\$ 100,000	\$ 200,000	\$ 20,000	\$ 200,000	\$ 620,000
<u>Sheriff's Office</u>						
Vehicle Replacement	\$ 441,000	\$ 441,000	\$ 441,000	\$ 441,000	\$ 441,000	\$ 2,205,000
In Car Camera Replacement	50,000	50,000	50,000	50,000	60,000	\$ 260,000
DIMS System Replacement - Photo Evidence System	-	-	-	-	60,000	\$ 60,000
Call Recording System refresh - CAD Server Replacement	-	-	-	121,908	-	\$ 121,908
911 CPE Refresh/Replacement	-	-	330,926	-	-	\$ 330,926
<u>DFREM/VFRA</u>						
SCBA Replacement	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000
AED's Replacement	-	-	-	60,000	60,000	\$ 120,000
<b>Total</b>	<b>\$ 1,969,000</b>	<b>\$ 1,934,000</b>	<b>\$ 2,537,926</b>	<b>\$ 2,067,908</b>	<b>\$ 2,006,000</b>	<b>\$ 10,514,834</b>
<i>Offsetting Revenue ( Courthouse Maintenance )</i>	30,000	30,000	30,000	30,000	30,000	150,000
<b>Net Local Revenue</b>	<b>\$ 1,939,000</b>	<b>\$ 1,904,000</b>	<b>\$ 2,507,926</b>	<b>\$ 2,037,908</b>	<b>\$ 1,976,000</b>	<b>\$ 10,364,834</b>

## DEBT SERVICE FUND

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### BACKGROUND:

The Debt Service Fund was established by the Board of Supervisors as the repository of funding for principal and interest costs on outstanding debt. The County has no statutory limit, or “legal debt margin,” on the amount of debt it can issue. The Board of Supervisors has, however, adopted financial policies that limit the amount of annual debt service payments, for tax supported debt, to no more than 10% of appropriated County revenue. This fiscal policy serves as a guide for the level of debt funded projects in the Capital Improvement Program. Debt is considered tax supported if general tax revenues are used or if the County has made a pledge of annual appropriation to repay the debt. This debt includes general obligation debt, Virginia Public School Authority (VPSA) or Virginia Resource Authority (VRA) Bonds, and capital or master lease agreements.

The County is a highly rated issuer of debt securities. The County’s long-term general obligation bonds carry a rating of “AA+” from Standard and Poor’s Financial Services, “AA1” from Moody’s Investor Service, and “AA+” from Fitch Group. These ratings reflect the County’s management, low debt ratios, and favorable location in Northern Virginia.

The FY 2017 and FY 2018 proposed debt service expenditures are shown in the following table. Expenditures consist of the actual amount of principal and interest payments due on debt issued in prior years, the projected amount of principal and interest payments due in FY 2017 and FY 2018, and certain servicer costs incurred on debt. The FY 2017 and FY 2018 anticipated debt service payments are estimated to represent 8.2% and 7.9% of anticipated revenue, respectively.

### FY 2017 Debt Service Projections

<u>Division/Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>County Government</u>			
Capital Leases	\$ 1,655,018	\$ 152,381	\$ 1,807,399
Certificate of Participation	420,000	260,781	680,781
<u>VRA Bond</u>	<u>-</u>	<u>219,090</u>	<u>219,090</u>
Sub-total County Government	<b><u>\$2,075,018</u></b>	<b><u>\$632,252</u></b>	<b><u>\$2,707,270</u></b>
<u>School Division</u>			
VA Public School Authority Bonds	\$ 5,155,000	\$ 2,708,441	\$ 7,863,441
General Obligation Bonds	2,242,000	734,225	2,976,225
Master/Capital Lease	124,153	13,848	138,001
<u>Trustee Fees</u>	<u>-</u>	<u>-</u>	<u>8,300</u>
Sub-total School Division	<b><u>\$7,521,153</u></b>	<b><u>\$3,456,514</u></b>	<b><u>\$10,985,967</u></b>
<b>Total Debt Service Fund:</b>	<b><u>\$9,596,171</u></b>	<b><u>\$4,088,766</u></b>	<b><u>\$13,693,237</u></b>

## DEBT SERVICE FUND

### FY 2018 Debt Service Projections

<u>Division/Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>County Government</u>			
Capital Leases	\$ 451,481	\$ 129,763	\$ 581,244
Certificate of Participation	440,000	239,694	679,694
<u>VRA Bond</u>	<u>350,000</u>	<u>778,575</u>	<u>1,128,575</u>
Sub-total County Government	<b><u>\$1,241,481</u></b>	<b><u>\$1,148,032</u></b>	<b><u>\$2,389,513</u></b>
<u>School Division</u>			
VA Public School Authority Bonds	\$ 5,020,000	\$ 2,469,615	\$ 7,489,615
General Obligation Bonds	2,314,000	655,800	2,969,800
Master/Capital Lease	166,800	17,234	184,034
<u>Trustee Fees</u>	<u>-</u>	<u>-</u>	<u>8,300</u>
Sub-total School Division	<b><u>\$7,500,800</u></b>	<b><u>\$3,142,649</u></b>	<b><u>\$10,651,749</u></b>
<b>Total Debt Service Fund:</b>	<b><u>\$8,742,281</u></b>	<b><u>\$4,290,681</u></b>	<b><u>\$13,041,262</u></b>

### Debt Service in Other Funds

In addition to the Debt Service Fund, certain projects related to the Volunteer Fire and Rescue Association and Environmental Services – Landfill operations are debt financed with the debt service payment budgeted and funding allocated from their respective funds. Volunteer Fire and Rescue Association station projects are financed by the companies, with the debt service payment supported by the Fire and Rescue Levy. The landfill debt service payments are currently supported by the Landfill Enterprise Fund and/or transfers from the General Fund and has no impact on the County's debt ratio.

### FY 2017 Debt Service Projections – Other Funds

<u>Fund/Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<b>Fire &amp; Rescue Fund</b>			
<u>Fire Station Renovations</u>	<u>\$ 253,688</u>	<u>\$ 834,970</u>	<u>\$ 1,088,658</u>
<b>Total Vol. Fire &amp; Rescue Fund:</b>	<b><u>\$ 253,688</u></b>	<b><u>\$ 834,970</u></b>	<b><u>\$ 1,088,658</u></b>
<b>Landfill Enterprise Fund</b>			
<u>Cell I Expansion/Transfer Station</u>	<u>\$ 215,000</u>	<u>\$ 376,291</u>	<u>\$ 591,291</u>
<b>Total Landfill Enterprise Fund</b>	<b><u>\$ 420,000</u></b>	<b><u>\$ 198,769</u></b>	<b><u>\$ 591,291</u></b>
<b>Total Projected Debt Service:</b>	<b><u>\$ 673,688</u></b>	<b><u>\$ 1,033,739</u></b>	<b><u>\$ 1,679,949</u></b>

### FY 2018 Debt Service Projections – Other Funds

<u>Fund/Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<b>Fire &amp; Rescue Fund</b>			
<u>Fire Station Renovations</u>	<u>\$ 480,040</u>	<u>\$ 820,838</u>	<u>\$ 1,300,878</u>
<b>Total Vol. Fire &amp; Rescue Fund:</b>	<b><u>\$ 480,040</u></b>	<b><u>\$ 820,838</u></b>	<b><u>\$ 1,300,878</u></b>
<b>Landfill Enterprise Fund</b>			
<u>Cell I Expansion/Transfer Station</u>	<u>\$ 230,000</u>	<u>\$ 366,263</u>	<u>\$ 596,263</u>
<b>Total Landfill Enterprise Fund</b>	<b><u>\$ 230,000</u></b>	<b><u>\$ 366,263</u></b>	<b><u>\$ 596,263</u></b>
<b>Total Projected Debt Service:</b>	<b><u>\$ 710,040</u></b>	<b><u>\$ 1,187,101</u></b>	<b><u>\$ 1,897,141</u></b>

## DEBT SERVICE FUND

### FY 2017-2021 Proposed Capital Improvement Program

As part of the budget process, the Board of Supervisors will consider a five-year capital improvement program that would require \$99.8 million in additional debt issuance through FY 2021. The proposed CIP includes funding for the School Division, Parks, Recreation, and Library facilities, public safety facilities and systems, environmental services, utilities, and airport projects. The Capital Improvement Program was submitted to the Board of Supervisors and Planning Commission for consideration on January 28, 2016. The Planning Commission is scheduled to complete its review in late February.

<u>Description</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
<b><u>Projected Debt</u></b>						
Outstanding Debt	\$ 114,760,968	\$ 116,043,954	\$ 113,110,613	\$ 139,444,132	\$ 151,786,772	\$ 158,156,255
<u>Additional Debt</u>	<u>15,320,000</u>	<u>6,598,223</u>	<u>31,045,202</u>	<u>22,656,000</u>	<u>18,160,000</u>	<u>6,000,000</u>
<b>Total Projected Debt</b>	<b>\$ 130,080,968</b>	<b>\$ 122,642,177</b>	<b>\$ 144,155,815</b>	<b>\$ 162,100,132</b>	<b>\$ 169,946,772</b>	<b>\$ 164,156,255</b>
<b><u>Projected Debt Service</u></b>						
County	\$ 13,453,729	\$ 13,693,237	\$ 13,041,262	\$ 14,780,536	\$ 16,854,958	\$ 17,896,356
<u>Volunteer Fire and Rescue</u>	<u>937,458</u>	<u>1,088,658</u>	<u>1,300,878</u>	<u>1,293,318</u>	<u>1,304,118</u>	<u>1,313,838</u>
<b>Total Projected Debt Service</b>	<b>\$ 14,391,187</b>	<b>\$ 14,781,895</b>	<b>\$ 14,342,140</b>	<b>\$ 16,073,854</b>	<b>\$ 18,159,076</b>	<b>\$ 19,210,194</b>
<b><u>Revenue Estimate</u></b>						
General Fund	\$ 170,014,484	\$ 174,276,246	\$ 174,340,615	\$ 179,570,833	\$ 184,060,104	\$ 188,661,607
<u>Other Funds</u>	<u>5,881,539</u>	<u>6,508,048</u>	<u>6,560,115</u>	<u>6,658,517</u>	<u>6,725,102</u>	<u>6,792,353</u>
<b>Total Revenue Estimate</b>	<b>\$ 175,896,023</b>	<b>\$ 180,784,294</b>	<b>\$ 180,900,730</b>	<b>\$ 186,229,350</b>	<b>\$ 190,785,206</b>	<b>\$ 195,453,960</b>
<b>Rev % Chg. from Prev. Year</b>		<b>2.8%</b>	<b>0.1%</b>	<b>2.9%</b>	<b>2.4%</b>	<b>2.4%</b>
<b>Debt Svc % of Proj. Revenue</b>		<b>8.2%</b>	<b>7.9%</b>	<b>8.6%</b>	<b>9.5%</b>	<b>9.8%</b>

### Bonded Debt Authorization and Issuance Policies

The Constitution of Virginia and the Virginia Public Finance Act provide the authority for a County to issue general obligation debt secured solely by the pledge of its full faith and credit, as well as debt secured by the fee revenues generated by the system for which the bonds are issued and, if necessary, by general obligation tax revenues. The County is also authorized to issue debt secured solely by the revenues of the system for which the bonds are issued. There is no limitation imposed by state law or local ordinance on the amount of general obligation debt which a County may issue; however with certain exceptions, debt which either directly or indirectly is secured by the general obligation of a County must be approved at public referendum prior to issuance. Debt secured solely by the revenues generated by the system for which the bonds were issued may be issued in any amount without a public referendum.

## DEBT SERVICE FUND

### FY 2017 Projected Debt Service Fund Statement

<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<b>Revenue:</b>			
Transfer from General Fund			\$ 12,913,855
VPSA Credit			125,113
QSCB Tax Credit			393,975
<u>Prior Years' Fund Balance</u>			<u>260,294</u>
<b>Total Revenues:</b>			<b><u>\$ 13,693,237</u></b>
<b>Expenditures:</b>			
<b>County Government</b>			
Emergency Radio System	\$ 655,000	\$ 16,784	\$ 671,784
New Baltimore Sewer Project	195,000	48,422	243,422
Self-Contained Breathing Apparatus	326,000	3,195	329,195
Vint Hill Sewer Expansion	225,000	212,359	437,359
AED Lease	316,813	18,999	335,812
Ambulance Lease	124,378	14,322	138,700
Public Safety Radio	232,827	99,081	331,908
Catlett-Calverton Sewer	<u>-</u>	<u>219,090</u>	<u>219,090</u>
<b>Subtotal County Government:</b>	<b><u>\$ 2,075,018</u></b>	<b><u>\$ 632,252</u></b>	<b><u>\$ 2,707,270</u></b>
<b>School Division</b>			
1996A Pierce, Coleman, FHS VPSA	\$ 450,000	\$ 11,756	\$ 461,756
1997B Cedar Lee MS VPSA	175,000	13,716	188,716
1999A Brumfield ES VPSA	175,000	37,363	212,363
2000A Marshall MS VPSA	225,000	51,638	276,638
2001C Auburn MS VPSA	320,000	83,360	403,360
2003A Auburn/Thompson VPSA	580,000	221,125	801,125
2004A Liberty HS HVAC VPSA	185,000	73,954	258,954
2005D Liberty/Thompson/Cedar Lee VPSA	575,000	271,400	846,400
2006 Kettle Run VPSA	2,000,000	50,000	2,050,000
2007A Kettle Run/Greenville VPSA	1,705,000	985,920	2,690,920
2011 Fauquier HS VPSA QSCB	300,000	425,000	725,000
2012 Kettle Run VPSA	170,000	459,350	629,350
2012 Fauquier HS VPSA	350,000	402,843	752,843
2013 Fauquier HS VPSA	115,000	130,366	245,366
2015 Kettle Run Bank Loan	72,000	224,875	296,875
School Bus Lease Purchase	124,153	13,848	138,001
<u>Trustee Fees</u>	<u>-</u>	<u>-</u>	<u>8,300</u>
<b>Subtotal School Division:</b>	<b><u>7,521,153</u></b>	<b><u>3,456,514</u></b>	<b><u>10,985,967</u></b>
<b>Total Expenditures:</b>	<b><u>\$ 9,596,171</u></b>	<b><u>\$ 4,088,766</u></b>	<b><u>\$ 13,693,237</u></b>

## DEBT SERVICE FUND

### FY 2018 Projected Debt Service Fund Statement

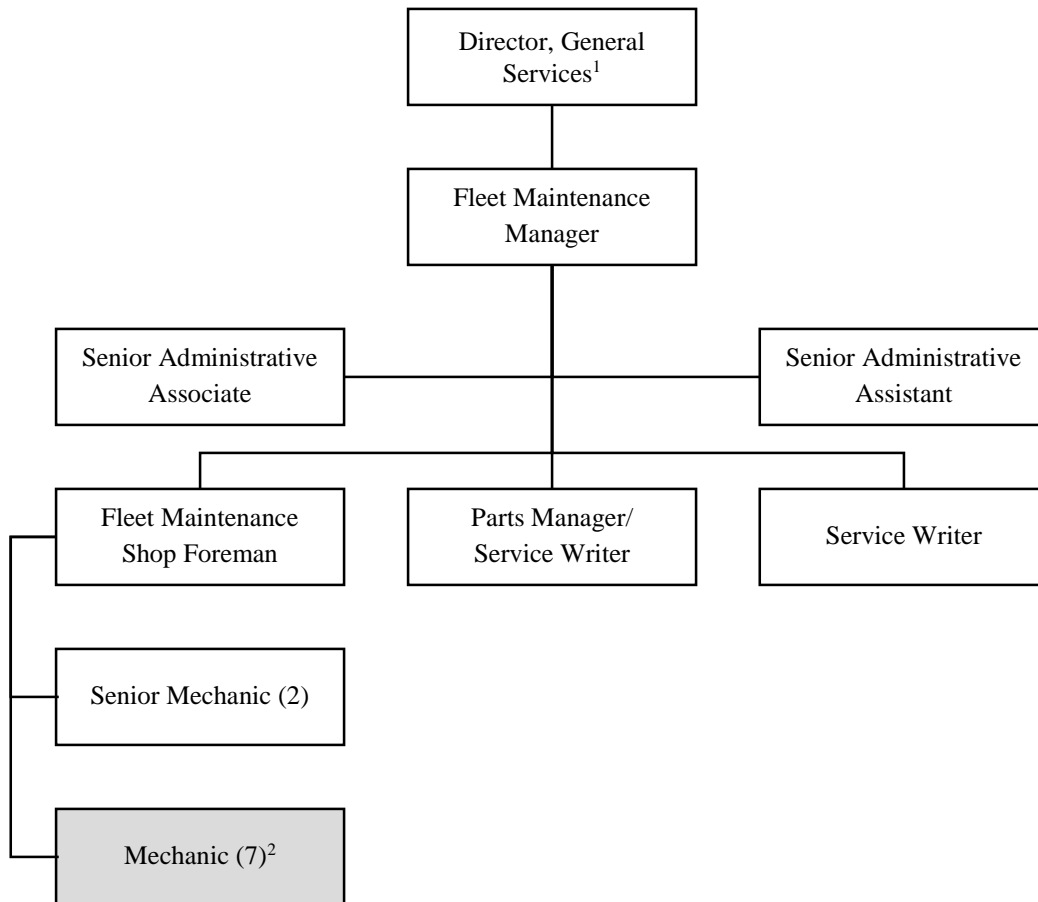
<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<b>Revenue:</b>			
Transfer from General Fund			\$ 12,522,175
VPSA Credit			125,112
QSCB Tax Credit			393,975
<u>Prior Years' Fund Balance</u>			<u>-</u>
<b>Total Revenues:</b>			<b><u>\$ 13,041,262</u></b>
 <b>Expenditures:</b>			
<b>County Government</b>			
New Baltimore Sewer Project	\$ 205,000	\$ 38,447	\$ 243,447
Vint Hill Sewer Expansion	235,000	201,247	436,247
Ambulance Lease	130,731	7,969	138,700
Public Safety Radio	320,750	121,794	442,544
Catlett-Calverton Sewer	350,000	255,938	605,938
Central Sports Complex	-	227,260	227,260
Northern Swimming Pool	-	116,875	116,875
Stafford Property - Joint Use Facility	-	121,125	121,125
Leachate Management	-	33,787	33,787
Airport Capital Projects	<u>-</u>	<u>23,590</u>	<u>23,590</u>
<b>Subtotal County Government:</b>	<b>\$ 1,241,481</b>	<b>\$ 1,148,032</b>	<b>\$ 2,389,513</b>
 <b>School Division</b>			
1997B Cedar Lee MS VPSA	\$ 175,000	\$ 4,572	\$ 179,572
1999A Brumfield ES VPSA	175,000	26,688	201,688
2000A Marshall MS VPSA	225,000	40,163	265,163
2001C Auburn MS VPSA	320,000	67,040	387,040
2003A Auburn/Thompson VPSA	580,000	190,095	770,095
2004A Liberty HS HVAC VPSA	185,000	64,519	249,519
2005D Liberty/Thompson/Cedar Lee VPSA	575,000	242,075	817,075
2007A Kettle Run/Greenville VPSA	1,705,000	898,965	2,603,965
2011 Fauquier HS VPSA QSCB	600,000	425,000	1,025,000
2012 Kettle Run VPSA	2,240,000	432,750	2,672,750
2012 Fauquier HS VPSA	365,000	384,789	749,789
2013 Fauquier HS VPSA	115,000	125,709	240,709
2015 Kettle Run Bank Loan	74,000	223,050	297,050
School Bus Lease Purchase	166,800	17,234	184,034
<u>Trustee Fees</u>	<u>-</u>	<u>-</u>	<u>8,300</u>
<b>Subtotal School Division:</b>	<b><u>7,500,800</u></b>	<b><u>3,142,649</u></b>	<b><u>10,651,749</u></b>
<b>Total Expenditures:</b>	<b><u>\$ 8,742,281</u></b>	<b><u>\$ 4,290,681</u></b>	<b><u>\$ 13,041,262</u></b>

# FLEET MAINTENANCE FUND

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## ORGANIZATIONAL PURPOSE:

Fleet Maintenance delivers cost effective, quality, and timely services to its customers, functioning as an independent, centralized component of the Department of General Services. Fleet Maintenance provides vehicle and equipment maintenance and repair for the County, Public Schools, and other external customers.



<sup>1</sup>Position funded in General Services budget.

<sup>2</sup>FY 2017-FY 2018 Proposed Budget includes a new 1.0 FTE Mechanic position in FY 2017.

## GOALS:

- Provide efficient and effective vehicle and equipment maintenance and repair services to all customers.
- Meet established service delivery timelines.
- Ensure vehicles and equipment meet established safety standards.
- Minimize re-work required to complete maintenance and repairs.
- Encourage employee growth by establishing a career ladder with pay increases and training program required to achieve Automotive Service Excellence (ASE) certification.

## FLEET MAINTENANCE FUND

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- Continue to monitor and analyze utilization of County’s fleet.
- Continue to specify and recommend appropriate vehicles for County’s fleet.
- Enforce Fleet Safety Program through Risk Management.

### KEY PROJECTS FOR FY 2017:

- Develop a fleet replacement program for all County and School Division vehicles.
- Continue ongoing training to maintain employee certifications and other associated training goals.
- Provide vendor training necessary to maintain and repair county and school vehicles and equipment.
- Install Card Reader System to access Fleet maintained fueling sites.
- Become more involved in the purchase of County vehicles to assure vehicle specifications meet the true need of user departments.

### KEY PROJECTS FOR FY 2018:

- Install an automated vehicle wash.
- Work with the Department of Fire, Rescue, and Emergency Management to develop a standard emergency equipment package for public safety vehicles.
- Set up an “install” shop within Fleet to fit and maintain all public safety vehicle emergency equipment.

### BUDGET SUMMARY:

Total	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted	FY 2017 Request	FY 2017 Proposed	FY 2018 Request	FY 2018 Proposed
Costs:							
Personnel	\$925,318	\$965,557	\$946,357	\$1,037,401	\$1,012,658	\$1,045,951	\$1,018,358
Operating	\$2,682,802	\$2,696,851	\$2,886,598	\$2,802,609	\$2,724,981	\$2,786,609	\$2,712,881
Capital	\$17,988	\$7,451	\$26,099	\$125,099	\$121,500	\$76,099	\$72,500
<b>Total</b>	<b>\$3,626,108</b>	<b>\$3,669,859</b>	<b>\$3,859,054</b>	<b>\$3,965,109</b>	<b>\$3,859,139</b>	<b>\$3,908,659</b>	<b>\$3,803,739</b>
Revenue	\$3,594,980	\$3,666,050	\$3,859,054	\$3,866,109	\$3,743,739	\$3,858,659	\$3,743,739
<b>Net Retained Earnings</b>	<b>(\$31,128)</b>	<b>(\$3,809)</b>	<b>\$ 0</b>	<b>(\$99,000)</b>	<b>(\$115,400)</b>	<b>(\$50,000)</b>	<b>(\$60,000)</b>
Full Time Staff	14.00	14.00	14.00	15.00	15.00	15.00	15.00
Part Time Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Full-time Equivalents</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>

## FLEET MAINTENANCE FUND

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### BUDGET ANALYSIS:

The FY 2017-FY 2018 Proposed Budget for the Fleet Maintenance Fund includes adjustments to personnel expenditures due to changes in benefit costs and the establishment of one Mechanic position based on workload levels for the County and Schools. In addition, operating and capital expenditure increases include equipment replacement offset by the use of fund balance.

### PROGRAM 1: *Fleet Maintenance Fund*

SERVICE VOLUME	FY 2014 Actual	FY 2015 Actual	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected
County and School customers	42	46	46	46	46
External customers	12	12	15	17	20
Vehicles/small engine repairs	6,000	6,031	6,500	6,700	6,800

### OBJECTIVES:

- Provide customers with timely and accurate repairs within established time frames.
- Improve customer service through the implementation of a training schedule and career ladder for mechanics.
- Assist in the development of new vehicle specifications, to ensure sustainability by Fleet Maintenance.
- Develop and implement schedule for non-public safety vehicle replacement subject to availability in the Asset Replacement Fund.

OUTCOME MEASURES	FY 2014 Actual	FY 2015 Actual	FY 2016 Goal	FY 2017 Goal	FY 2018 Goal
Meet goals of the Unified Services Agreement	96%	96%	96%	96%	96%
Fleet's service abilities reflected in new vehicle specifications	93%	93%	95%	98%	98%
Develop and implement career ladder based on Automotive Service Excellence (ASE) certifications	50%	50%	75%	90%	100%
Scheduled vehicle downtime for PM <1 day annually	85%	94%	95%	95%	95%
Average age of non-public safety vehicles (years)	7.8	10.4	9.5	8.0	6.0

## HEALTH INSURANCE FUND

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### ORGANIZATIONAL PURPOSE:

The Health Insurance Fund is an internal service fund that accounts for the provision of health insurance benefits for County and School employees. The fund is supported by a combination of payments from the County and School Division operating funds and employees' health insurance premiums.

### BUDGET SUMMARY:

Total	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted	FY 2017 Request	FY 2017 Proposed	FY 2018 Request	FY 2018 Proposed
Costs:							
Personnel	\$22,744,936	\$23,253,536	\$28,217,607	\$28,217,607	\$28,660,955	\$29,760,985	\$29,760,985
Operating	\$1,379,033	\$2,030,321	\$460,000	\$460,000	\$440,000	\$485,000	\$485,000
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$24,123,969</b>	<b>\$25,283,857</b>	<b>\$28,677,607</b>	<b>\$28,677,607</b>	<b>\$29,100,955</b>	<b>\$30,245,985</b>	<b>\$30,245,985</b>
Revenue	\$26,726,389	\$28,044,456	\$28,677,607	\$28,677,607	\$29,100,955	\$30,245,985	\$30,245,985
<b>Change in Net Position</b>	<b>\$2,602,420</b>	<b>\$2,760,599</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### BUDGET ANALYSIS:

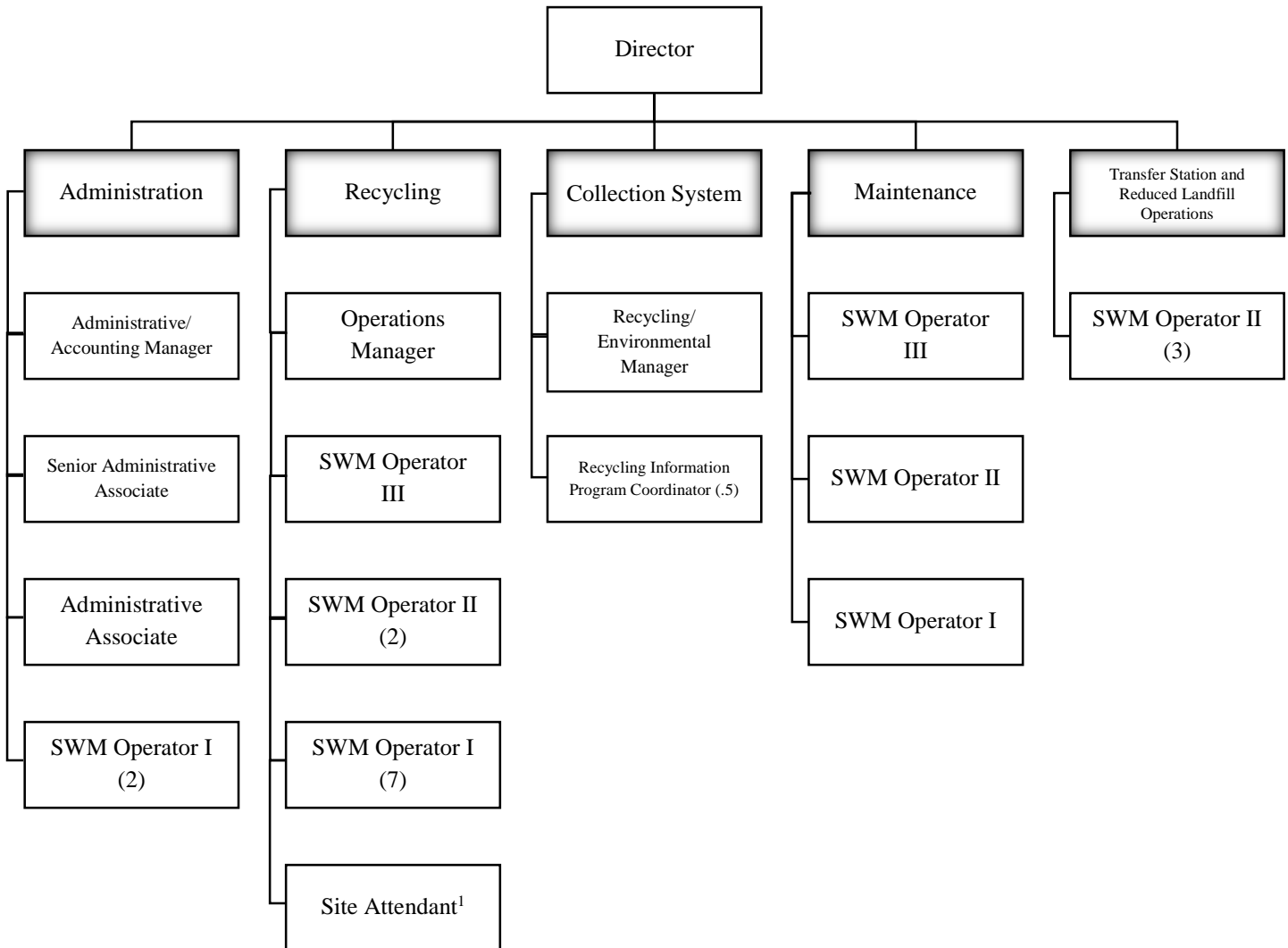
The FY 2017 and FY 2018 Proposed Budget for the Health Insurance Fund includes projected increases to the health insurance (medical and prescription drug) component of one percent and three-and-half percent based on market guidance of the County's health insurance advisor and contractually based dental insurance increase limitations of four and seven percent. The proposed budget for the Health Insurance Fund includes no projected increases in the annual contribution to OPEB fund (Other Post Retirement Benefits) based on the prior year actual contribution and anticipated earning projections.

# LANDFILL ENTERPRISE FUND

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## ORGANIZATIONAL PURPOSE:

The Department of Environmental Services strives to maintain high customer service levels through cost-effective programs that comply with regulatory requirements and the waste management hierarchy: planning, education, source reduction, reuse, recycling, methane-to-electricity, and waste disposal. The Environmental Services Enterprise Fund provides a mechanism for the financial management of the County's transfer station/landfill and recycling facilities.



## GOALS:

- Maintain a high level of customer service and access to services.
- Maximize waste diversion activities (education, source reduction, reuse, and recycling programs).
- Maintain efficient operations (safety, communications, high compaction rate, waste decomposition, and inspection program to minimize inappropriate waste streams).

## LANDFILL ENTERPRISE FUND

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- Proactively manage regulatory compliance.
- Strive to be a good neighbor in all operations.

### KEY PROJECTS FOR FY 2017 AND FY 2018:

- Improve gas and leachate programs to maximize onsite leachate management and maintain regulatory compliance.
- Purchase additional switch-out containers for the collection system
  - Improve hauling and staffing efficiency, as well as safety by not dumping/hauling in reduced lighting conditions.
- Purchase landfill mining equipment to meet regulatory requirements at the least cost.
- Replace equipment through the Heavy Equipment Replacement Plan.

### BUDGET SUMMARY:

	FY 2014 Actual	FY 2015 Actual	FY 2016 Adopted	FY 2017 Request	FY 2017 Proposed	FY 2018 Request	FY 2018 Proposed
Costs:							
Personnel	\$1,521,698	\$1,473,599	\$1,665,496	\$1,656,005	\$1,610,488	\$1,671,031	\$1,620,247
Operating	\$3,335,930	\$2,802,468	\$3,922,791	\$4,157,324	\$4,010,014	\$4,247,277	\$4,012,967
Capital	\$1,344,006	\$1,115,251	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$6,201,634</b>	<b>\$5,391,318</b>	<b>\$5,588,287</b>	<b>\$5,813,329</b>	<b>\$5,620,502</b>	<b>\$5,918,308</b>	<b>\$5,633,214</b>
Revenue	\$4,281,149	\$3,667,912	\$5,215,268	\$3,659,500	\$5,169,999	\$3,892,025	\$5,180,273
<b>Net Local Revenue</b>	<b>\$17,165</b>	<b>\$678,279</b>	<b>\$373,019</b>	<b>\$2,153,829</b>	<b>\$450,503</b>	<b>\$2,026,283</b>	<b>\$452,941</b>
<b>Change in Net Position</b>	<b>(\$1,903,320)</b>	<b>(\$1,045,127)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
Full Time Staff	17.00	22.00	25.00	25.00	25.00	25.00	25.00
Part Time Staff	0.50	0.50	0.50	1.13	0.50	1.13	0.50
<b>Full-time Equivalent</b>	<b>17.00</b>	<b>22.00</b>	<b>25.00</b>	<b>25.00</b>	<b>25.00</b>	<b>25.00</b>	<b>25.00</b>

### BUDGET ANALYSIS:

The FY 2017-FY 2018 Proposed Budget for the Landfill Enterprise Fund includes an adjustment to personnel expenditures due to changes in benefit costs. In addition, operating expenditures have been adjusted based on projected contractual and debt service increased costs. Revenue adjustments included proposed increases in e-waste disposal fees.

### PROGRAM 1: *Transfer Station/Landfill Operations*

The transfer station/landfill operating budget includes landfill development and operations, methane-to-electricity, leachate management, environmental monitoring, storm-water management, maintenance & repair, and numerous other services. With Transfer operations, Municipal Solid Waste (MSW) Landfill Permit #575 has approximately 30 years of permitted space remaining based on projected waste deliveries and recycling.

## LANDFILL ENTERPRISE FUND

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<b>SERVICE VOLUME<sup>1</sup></b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Projected</b>	<b>FY 2017 Projected</b>	<b>FY 2018 Projected</b>
Transferred, Landfilled, and Recycled	77,828	64,968	64,000	59,000	60,600
MSW Transferred	N/A	N/A	46,000	39,700	39,900
Construction & Debris Landfilled (Residuals)	10,219	7,909	4,500	5,000	5,500
Recycled	25,240	17,011	13,200	14,000	14,900
Public Presentations (Youth & Adult)	60	108	90	90	90
Cubic Yards of Landfill Space Used	87,600	79,928	8,000	8,833	9,667

<sup>1</sup>Unless otherwise noted, service volumes are reported in tons.

**OBJECTIVE:**

- Increase waste that is recycled and decrease the waste stream going to the Transfer Station/Landfill.

<b>OUTCOME MEASURES</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Goal</b>	<b>FY 2017 Goal</b>	<b>FY 2018 Goal</b>
Reduce MSW Transfer/Landfill Tons to Total MSW	84.4%	84.4%	88.5 %	86.3%	85.8%
Increase MSW Recycled Tons to Total MSW	15.6%	15.6%	11.5%	13.7%	14.2%

## **VOLUNTEER FIRE AND RESCUE ASSOCIATION FUND**

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### **ORGANIZATIONAL PURPOSE:**

Fire and Rescue Services in Fauquier County are divided into two groups, the County's Department of Fire, Rescue, & Emergency Management (DFREM) and the Volunteer Fire & Rescue Association (VFRA). The Volunteer Fire and Rescue Association consists of 11 individual fire and/or rescue companies governed by VFRA's constitution and bylaws. VFRA expenses are funded by a special County-wide real estate tax levy.

Pursuant to Article III Section 9-11 of the Fauquier County Code, "The Fauquier County Volunteer Fire and Rescue Association is recognized as the coordinating organization of the individually authorized volunteer fire and rescue companies. Requests for funding, benefits and any other support provided by the County shall come through the Association and not individual companies."

### **GOALS:**

- Represent the eleven member companies in accordance with the Fauquier County Code and the Association's bylaws.
- Strengthen recruitment and retention efforts for qualified volunteer personnel to provide appropriate emergency response.
- Provide appropriate personal living quarters in all fire/rescue stations to improve response times as well as recruitment and retention.

### **KEY PROJECTS FOR FY 2017 AND FY 2018:**

- Continue a capital improvement program to build new fire/rescue stations and renovate others.
- Continue implementation of a new web-based Fire and EMS Incident reporting system.

## VOLUNTEER FIRE AND RESCUE ASSOCIATION FUND

### BUDGET SUMMARY:

	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Request</b>	<b>FY 2017 Proposed</b>	<b>FY 2018 Request</b>	<b>FY 2018 Proposed</b>
Costs:							
Personnel	\$73,623	\$112,046	\$96,348	\$107,113	\$107,113	\$107,113	\$107,113
Operating	\$2,976,993	\$3,255,210	\$3,480,893	\$5,335,797	\$4,073,175	\$5,560,935	\$4,186,563
Capital	\$36,741	\$264	\$0	\$30,000	\$30,000	\$0	\$0
Transfers <sup>1</sup>	\$1,429,940	\$1,232,917	\$1,478,076	\$1,490,144	\$1,985,542	\$1,490,144	\$2,484,554
<b>Total</b>	<b>\$4,517,297</b>	<b>\$4,600,437</b>	<b>\$5,055,317</b>	<b>\$6,963,054</b>	<b>\$6,195,830</b>	<b>\$7,158,192</b>	<b>\$6,778,230</b>
Revenue	\$258,211	\$419,986	\$246,954	\$260,764	\$300,764	\$273,802	\$363,802
<b>Net Local Revenue</b>	<b>\$4,699,524</b>	<b>\$4,757,920</b>	<b>\$4,808,363</b>	<b>\$6,702,290</b>	<b>\$5,895,066</b>	<b>\$6,884,390</b>	<b>\$6,414,428</b>
<b>Change in Net Position</b>	<b>\$440,438</b>	<b>\$577,469</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Full-time Equivalents</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<sup>1</sup>Transfers consist of allocations for debt service expenses and to the General Fund to support training and safety activities in the Department of Fire, Rescue & Emergency Management (DFREM).

### BUDGET ANALYSIS:

The Fire and Rescue Levy is a special real estate tax levy. The proposed rate of \$0.053 includes an increase of eight-tenths of a cent in FY 2017. The tax increase of one-half cent would establish four career Fire and Rescue Technicians funded by transfer of funds to DFREM and three-tenths would fund an increase in the contributions to the Volunteer Fire and Rescue Stations for operating support. In the FY 2018 Proposed Budget, the proposed rate of \$0.058, a half-cent increase, would establish four career Fire and Rescue Technicians in DFREM, similar to the FY 2017 proposed budget. These positions help support volunteer stations to enhance 24/7 coverage throughout the County. The levy is anticipated to yield \$5,895,066 in FY 2017 and \$6,414,428 in FY 2018.

# VOLUNTEER FIRE AND RESCUE ASSOCIATION FUND

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## **PROGRAM 1: *Volunteer Fire & Rescue Association***

The Volunteer Fire & Rescue Association (VFRA) receives funding from a special real estate tax levy of 4.5¢. This levy provides funding for the association as a whole, for shared equipment and services, and for each of the eleven volunteer fire and/or rescue companies in the County. This levy provides funds for capital equipment purchases, infrastructure improvements, and operating expenses, as well as insurance (vehicle, property, casualty, accident and disability) and maintenance contracts which benefit all member companies. The annual funding methodology for each of the member companies was established in FY 2003 by the VFRA based on a formula utilizing activity levels within each response district. In CY 2014, the total number of Fire and EMS incidents were 11,890.

The VFRA has established committees to oversee its operations and administer programs offered to volunteers:

- **EMS Committee:** Advanced Life Support (ALS) training and education funds are disbursed through this committee, providing funding for volunteers to train for the National Registry certifications for EMS as adopted by the State. This committee also:
  - Acquires narcotics control boxes and medication bags for the fleet of ambulances and response units.
  - Stipulates service needs of contract with regional Rappahannock EMS (REMS) Council.
  - Represents the VFRA on the REMS Council.
  - Provides oversight of Advanced Life Support programs and Standard Operating Procedures.
  - Develops policies/procedures, working with the Virginia Office of Emergency Medical Services.
- **Technical Support/Special Operations Committee:** This committee oversees hazardous materials response functions, including training at basic, operations, and technician levels, required for participation as an EMT/Firefighter, defensive tactical operations, and offensive operations, respectively. Each of these levels of training requires specific curriculum based on Federal laws. The Special Ops Committee manages swift-water, dive rescue, and boat operations, the all-terrain vehicles stationed at The Plains, Remington, and Warrenton Companies, and ropes and trench operations.
- **Public Education Committee:** This committee maintains the trailer, including equipment and supplies, necessary to operate the Children's Fire Safety House and the new children's safety program. The trailer is available to all fire and rescue companies and interested groups throughout the County. The new program includes coloring books, pencils, and other promotional materials related to fire safety for children.

## VOLUNTEER FIRE AND RESCUE ASSOCIATION FUND

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- **Training Committee:** This committee oversees and funds all training, except activities related to Advanced Life Support (addressed under EMS Committee, above). All entry level, management level, and special seminar training is reviewed and authorized by this committee. The trailer is used at special events and during Fire Prevention Week, as described in Public Education Committee above. The committee's activities are funded by part-time, temporary instructors.
- **Technical Equipment/Logistics Committee:** Life safety issues such as maintenance and repair of self-contained breathing apparatus (SCBA), cascade systems, compressors and gas meters are handled by this individual. Required annual Immediate Danger to Life and Death fit testing as well as identification cards for personnel are completed. All activities work to maintain compliance with OSHA, NIOSH and NFPA guidelines. In addition, all fire & rescue radio communication equipment (800 MHz and voice pagers) are serviced and maintained as well as 31 EMS Laptop Computers are serviced & maintained by this individual.
- **Fire Operations Group (FOG):** This group was created in FY 2010 at the discretion of the volunteer fire and rescue president, career fire and rescue chief, and volunteer fire and rescue chief's group to enhance and establish standard operating procedures and guidelines for the fire and rescue system. Numerous policies and operating manuals have been adopted providing the various fire companies and units the ability to operate in a safe, efficient, and standardized manner. Several training sessions have been created by the FOG and provided to the fire and rescue system.
- **Battalion Chief / Command Program:** An emergency incident presents a complicated and rapidly changing situation. An effective command organization will assist in the elimination of confusion at the incident and assist in accounting for all personnel operating within areas that pose immediate danger to life and health (IDLH). The Battalion sub-group was created through the Fauquier Fire Operations Group to establish a County battalion chief program to run 24 hours a day. This group has created and offered incident command training and education to all County fire and rescue system members, The BC group continues to create, provide, and implement training and operating procedures.

SERVICE VOLUME	FY 2014 Actual	FY 2015 Actual	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected
Defibrillators maintained annually	95	95	95	95	95
Hazmat units, Fire Safety Trailer, vehicles, etc., maintained	3	3	3	3	3
Awareness Training students (average)	80	80	80	80	80
Operations Training students	20	18	18	18	18
Technician Training students (average)	20	20	20	20	20
Detection / monitoring equipment maintained	30	30	45	55	55
Firefighter I & II training (students/hours)	70/11,620	51/20,043	51/20,043	51/20,043	51/20,043

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## VOLUNTEER FIRE AND RESCUE ASSOCIATION FUND

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<b>SERVICE VOLUME</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Projected</b>	<b>FY 2017 Projected</b>	<b>FY 2018 Projected</b>
EMT Training (students/hours)	72/11,088	72/11,088	72/11,088	72/11,088	72/11,088
Fire Instructor Class students (average)	0	24	0	0	0
Emergency Vehicle Operator students	62	62	62	62	62
Pump Operator students	34	34	34	34	34
Smokehouse education events	1	1	1	0	0
Community events (fair, etc.)	1	1	1	2	2
SCBA equipment maintained	250	263	275	275	275
800 MHz Radio / 400 MHz pager equipment maintained	725	725	725	800	800

### OBJECTIVES:

- Continue Fire & Rescue support for the citizens of Fauquier County.
- Improve retention of volunteer and career personnel by updating VFRA facilities and equipment to meet current standards, providing a safe environment for personnel, and resulting in better service delivery to County residents.