



Permit # \_\_\_\_\_

# ADMINISTRATIVE PERMIT FOR NON-PROFIT FUNDRAISING EVENTS

Division of Zoning and Development Services  
Fauquier County Department of Community Development  
16 Courthouse Square, Suite 100, Warrenton, Virginia 20186

Zoning Phone: 540-422-8220  
Facsimile: 540- 422-8231

Please see the reverse side for more information regarding the requirements for this permit. The property shall be zoned either RA (Rural Agriculture) or RC (Rural Conservation). The property must also be at least 50 acres in size, and have a minimum of 300 feet of frontage on a designated major collector road **unless** the Zoning Administrator determines that the type and amount of traffic generated by the fund raising event will not cause undue impact on the neighbors or affect the safety of the road.

Please complete the top portion of this form and return to Community Development. Once received Community Development will forward the information to approval agencies.

	<u>Property Owner (Event Location)</u>	<u>Applicant (If different from owner)</u>
<b>Name:</b>	_____	_____
<b>Address:</b>	_____	_____
	_____	_____
<b>Phone:</b>	_____	_____
<b>Parcel ID:</b>	_____	<b>Email:</b> _____
<b>Event Name/Purpose:</b> _____		
<b>Event Description:</b> _____		
_____		
_____		
<b>Event Date:</b>	_____	<b>Event Time:</b> _____
<b>Projected Attendance:</b> _____		

### APPROVALS:

Fauquier County Fire and Rescue	30 John Marshall St., Warrenton VA 20186	
Name: _____	Signature: _____	Date: _____
Fauquier County Sheriff's Department	78 West Lee St., Warrenton VA 20186	
Name: _____	Signature: _____	Date: _____
Fauquier County Health Department	330 Hospital Drive, Warrenton VA 20186	
Name: _____	Signature: _____	Date: _____
Virginia Department of Transportation (VDOT)	457 East Shirley Ave., Warrenton VA 20186	
Name: _____	Signature: _____	Date: _____

\*Required to be submitted with this application is a copy of the non-profit organization's IRC§501.c, and either a sketch drawn to scale or an aerial photograph showing the event location and parking. A scaled aerial photograph for the property can be acquired from the County's GIS Department (540-422-8260).

<b>Property Owner:</b> _____	/	<b>Applicant:</b> _____	/
<i>Signature</i>	<i>Date</i>	<i>Signature</i>	<i>Date</i>

## Limitations

The fundraising event shall be subject to the following standards as outlined in Section 6-102 of the Fauquier County Zoning Ordinance:

- A. In no event shall fireworks, hot air balloons, rodeos, amusement rides, motorized or vehicular racing or helicopters be used for any event(s).
- B. In no case shall attendance exceed 1,000, based upon the capacity of the facility.
- C. The maximum number of events shall not exceed one (1) in any calendar year.
- D. All grass areas used for parking shall be mowed and maintained as to minimize the risk of vehicle and field fires.
- E. The applicant shall provide adequate security, emergency services, traffic control, sanitation and refreshment services at every event activity.
- F. The applicant shall require its employees/volunteers and all invitees to strictly comply with State burning laws and copies of such laws shall be posted on site.
- G. The applicant shall conform at all times to County Health Department regulations.
- H. All uses under this category shall be conducted so as to meet all noise performance standards enumerated in Article 9 of the Fauquier County Zoning Ordinance.
- I. During events with outdoor music or amplified sound, the maximum permitted sound pressure noise levels shall not exceed 60 decibels at the property line(s).
- J. All events shall be conducted between the hours of 8:00 a.m. and 11:00 p.m. provided that all outdoor music shall cease no later than 10:00 p.m. Event preparation and breakdown shall cease by 11:00 p.m.
- K. All lighting shall be in conformance with the Fauquier County Zoning Ordinance and positioned downward, inward and shielded to eliminate glare from all adjacent properties.
- L. Virginia Department of Transportation approval and installation of entrance shall occur prior to any event being held.
- M. The applicant shall provide a copy of the local non-profit's IRC §501.c. determination letter from the Internal Revenue Code or a letter from the governmental agency stating that the event is being held for the benefit of the governmental agency.
- N. The site shall contain a minimum of 50 acres and have a minimum of 300 feet of frontage on a road designated by the County as a major collector (or higher) in the Comprehensive Plan unless the Zoning Administrator in issuing this permit determines that the type and amount of traffic generated by the fund raising event is such that it will not cause an undue impact on the neighbors or adversely affect safety of road usage.